

Attachment B – Invitation Correspondence



DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Disease Control and Prevention

Public Health Service  
Atlanta, GA 30341-3724

Form Approved  
OMB No. 0920-1009  
Exp. Date: 2/29/2020

Public Reporting burden of this collection of information is estimated at 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer, 1600 Clifton Road NW, MS D-74, Atlanta, GA 30333; Attn: PRA (0920-1009).

[Date]

Dear [Name],

Thank you very much for agreeing to participate in the UCSF Medical Center **Falls Prevention Program Survey** being conducted on behalf of the Centers for Disease Control and Prevention (CDC). The purpose of this study is to collect information about the processes and effectiveness of the recent UCSF falls prevention program and interventions applied to at-risk adults 65 years and older who are hospitalized in an inpatient environment for 48 hours or longer but are within 18 hours of hospital discharge. Your participation in this important quality improvement initiative is greatly appreciated.

Within the next week, you will receive a brief survey. At your convenience please complete and submit the brief survey, which we anticipate will only require about seven (7) minutes of your time.

If you have any difficulties with the survey tool/link or need clarification about the survey questions, please contact Laura Gargano, Project Manager for Intellix/UCSF Falls Prevention Program, at 510-725-5363 or via email at [lgargano@intellixs.com](mailto:lgargano@intellixs.com).

Thank you in advance for your time and participation in this important study.

Sincerely,

Gwen Bergen, PhD, MPH, MS  
Behavioral Scientist, Division of Unintentional Injury Prevention  
National Center for Injury Prevention and Control  
Centers for Disease Control and Prevention