## Part B. Collections of Information Employing Statistical Methods

- An email will be distributed to all DEA employees, contractors, and TFOs
  notifying the beginning of data collection. This would result in a sample size of
  about 15,000 (varies). In 2016, a response rate of 80% was received (only DEA
  employees). The expected response rate would be 80% for future data collection.
- A census methodology will be used to include all full time DEA TFOs and contractors working at DEA facilities.
- 3. A minimum response rate of 5 has been established for providing leader feedback in the form of a report containing summary ratings and comments.
- 4. The DEA Research and Analysis Staff will monitor data collection efforts by periodically calculating the response rate.
- 5. The DEA Research and Analysis Staff (Section Chief: Donna Rodriguez, 202-307-4143) designed the survey instrument and will analyze the results.