

## Unemployment Insurance (UI) Benefit Operations Self-Assessment Tools: *Resources*

You may use this document to track the subject matter expert(s)' documents/citations or interviews used to verify answers to specific self-assessment questions. Many self-assessments contain nine sections covering different operational elements; however, some self-assessments contain fewer sections as some operational elements are addressed elsewhere (such as in the self-assessment for Overarching Matters).

Functional Area: \_\_\_\_\_

### SECTION: Procedures, Policies, and Confidentiality

Question #	Subject Matter Expert	Source Document/Citation ( <i>Law, Rule, Benefits Operation Manual, Standard Operating Procedure, etc.</i> )	Interview ( <i>name and title of person interviewed and date of interview</i> )



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**Reviewer**

<b>Name:</b>	
<b>Title:</b>	
<b>Email:</b>	
<b>Phone Number:</b>	
<b>Date Completed:</b>	

**Additional Review Team Member**

<b>Name:</b>	
<b>Title:</b>	
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<b>Date Completed:</b>	

