

Attachments

Procedure: The Dillman Method will be used and includes a prenote, a letter with the survey, a reminder postcard, and a reminder letter with the survey, along with postage-paid reply envelopes. These mailings and the survey questions are attached below:

Dear

I need your help with an important initiative I am undertaking to improve our service to America's taxpayers. I want to get feedback from taxpayers like you who have had correspondence with the IRS regarding their tax return or who have filed an amended return.

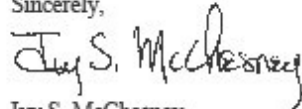
In a few days, you will receive a questionnaire asking your opinions about the process of resolving such issues with the IRS. Please direct it to the person who had the most contact with the IRS on this matter. The questionnaire should take less than 7 minutes to complete. Your answers will be combined with others to give us an evaluation on customer satisfaction with IRS service.

To keep all replies as anonymous as allowed by law, we have asked an independent research company to administer the survey. The survey processing center employees will process questionnaires and report only statistical totals to us.

I am committed to improving IRS service to every taxpayer. Please help me in this effort by completing and returning the questionnaire as soon as possible. If you do not receive a questionnaire, please contact our Survey Processing Center toll-free at 1-800-521-7177, or by email at irssurveyhelp@forsmarshgroup.com.

Thank you in advance for your cooperation.

Sincerely,



Ivy S. McChesney
Director, Accounts Management
Wage & Investment Division



IRS WAGE AND INVESTMENT CUSTOMER SATISFACTION SURVEY
ACCOUNTS MANAGEMENT/ADJUSTMENTS

Dear

A few days ago you received a letter from Ivy S. McChesney, Director of Accounts Management in the Wage and Investment Division of the Internal Revenue Service, asking for your help with an important research project.

We are administering a nationwide survey among people who have had contact with the Internal Revenue Service (IRS). We want to know your opinions about the process of corresponding with the IRS regarding your tax return or **filing an amended return. Your responses are critical to the accuracy of this research.**

We are sending questionnaires to a random sample of taxpayers who have had such issues. All responses are as anonymous as allowed by law, and your participation is voluntary. We will group your responses with others, so that no individual reply can be traced back to an individual.

The questionnaire is quite brief and should take less than 7 minutes to complete. Please use the postage-paid reply envelope to return your completed questionnaire. If you have any questions or concerns, please feel free to call us toll-free at 1-800-521-7177, or email us at irssurveyhelp@forsmarshgroup.com.

The IRS is committed to improving its performance and service to the American public. The first step in this process is to gather reliable information from those who have had contact with IRS services and employees. Your honest opinions will help bring about these changes.

Thank you in advance for your cooperation.

Sincerely,

Brian K. Griepentrog, Ph.D.
Director of Research
Fors Marsh Group LLC

L2_13257-F

Research conducted by **FORS MARSH**
GROUP

P.O. Box 42048 • Arlington, VA 22204-9048



IRS WAGE AND INVESTMENT CUSTOMER SATISFACTION SURVEY
ACCOUNTS MANAGEMENT/ADJUSTMENTS

Dear

A few weeks ago you received a letter from Ivy S. McChesney, Director of Accounts Management in the Wage and Investment Division of the Internal Revenue Service, asking for your help with an important research project. So far, **we have not received your completed questionnaire. If you have not already done so, please take a few minutes to fill in your responses.**

We are administering a nationwide survey among people who have had contact with the Internal Revenue Service (IRS). We want to know your opinions about the process of corresponding with the IRS regarding your tax return or **filing an amended return. Your responses are critical to the accuracy of this research.**

We are sending questionnaires to a random sample of taxpayers who have had such issues. All responses are as anonymous as allowed by law, and your participation is voluntary. We will group your responses with others, so that no individual reply can be traced back to an individual.

The questionnaire is quite brief and should take less than 7 minutes to complete. Please use the postage-paid reply envelope to return your completed questionnaire. If you have any questions or concerns, please feel free to call us toll-free at 1-800-521-7177, or email us at irsurveyhelp@forsmarshgroup.com.

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IRS WAGE AND INVESTMENT
CUSTOMER SATISFACTION SURVEY
ACCOUNTS MANAGEMENT/
ADJUSTMENTS

Do We Have Your Input Yet?

Recently, you received a questionnaire asking your opinions about the services you received from the IRS in a recent contact. If you have already completed and returned the questionnaire, please accept our sincere thanks. If not, please take a few minutes to complete it and return it today. We want to be sure we have your opinions and suggestions.

If you did not receive the questionnaire, or it got misplaced, please call us at 1-800-521-7177.

Sincerely,

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Brian K. Griepentrog, Ph.D.
Director of Research
Fors Marsh Group, LLC

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IRS WAGE AND INVESTMENT
CUSTOMER SATISFACTION SURVEY
ACCOUNTS MANAGEMENT
ADJUSTMENTS

P.O. BOX 42048
ARLINGTON, VA 22204-9048

PRESORTED
FIRST CLASS MAIL
POSTAGE & FEES PAID
IRS
PERMIT NO. G-48

RESEARCH
CONDUCTED BY

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GROUP

IRS WAGE & INVESTMENT CUSTOMER SATISFACTION

ACCOUNTS MANAGEMENT/ADJUSTMENTS

The IRS is trying to improve the service it provides taxpayers. You can help in this important mission by answering the questions below. This voluntary survey should take less than 7 minutes to complete. Your responses will be kept as anonymous as allowed by law to the IRS. If you have any questions about this survey, you may call the Survey Helpline at 1-800-521-7177.

The following survey is concerned with any adjustments made to your originally filed tax return. These include the submission of a second 1040, the 1040X, the 1040EZ, the 1040A, or any adjustment to your originally filed tax return.

1	Do you recall having written contact with the IRS regarding your tax return within the last 365 days?	<input type="radio"/> Yes (Reply to question 2) <input type="radio"/> No (Skip to question 3)					
2	Was the first contact made by you or by the IRS?	<input type="radio"/> By me <input type="radio"/> By the IRS					
3	Did you file an amended return to the IRS within the last year?	<input type="radio"/> Yes (Reply to question 4) <input type="radio"/> No, I did not file an amended return (Skip to question 5)					
4	Did you file the amended return because a notice or letter from the IRS instructed you to do so?	<input type="radio"/> Yes, the notice prompted me to file an amended return <input type="radio"/> No, I filed an amended return, but not because I received a notice/letter					
5	Regardless of whether you agree or disagree with the final outcome, how would you rate your overall satisfaction with the way your issue was handled?	Very Dissatisfied 1	Dissatisfied 2	Neither Satisfied nor Dissatisfied 3	Satisfied 4	Very Satisfied 5	Don't Know / Not Applicable NA
For the following questions, please focus on the outcome of the issue you recently resolved with the IRS.							
6	How satisfied were you...	Very Dissatisfied	Dissatisfied	Neither Satisfied nor Dissatisfied	Satisfied	Very Satisfied	Don't Know / Not Applicable
	A. With the final outcome of your recent issue with the IRS?	1	2	3	4	5	NA
	B. That your outcome was appropriate based on information you provided the IRS?	1	2	3	4	5	NA
For the next set of questions, regardless of your satisfaction with the outcome of your issue, please focus on the process and procedures that the IRS used to address and resolve your issue.							
7	How satisfied were you with the...	Very Dissatisfied	Dissatisfied	Neither Satisfied nor Dissatisfied	Satisfied	Very Satisfied	Don't Know / Not Applicable
	A. Ease of getting more information about your issue from the IRS?	1	2	3	4	5	NA
	B. Ease of providing information requested by the IRS?	1	2	3	4	5	NA
	C. Length of time it took to resolve the issue?	1	2	3	4	5	NA
	D. Extent to which the IRS used accurate information about you to process your issue?	1	2	3	4	5	NA

For the next set of questions, **regardless of your satisfaction with the outcome** of your issue, please focus on the **clarity and timeliness of the information** regarding your issue that was provided by the IRS.

How satisfied were you with the...	Very Dissatisfied	Dissatisfied	Neither Satisfied nor Dissatisfied	Satisfied	Very Satisfied	Don't Know / Not Applicable
8 A. Ease of understanding the initial notice and what was requested of you?	1	2	3	4	5	NA
B. Completeness of instructions you received for resolving your issue?	1	2	3	4	5	NA
C. Ease of understanding responses from the IRS?	1	2	3	4	5	NA
D. IRS keeping you informed about the status of your case?	1	2	3	4	5	NA
E. Explanation regarding the resolution of your issue?	1	2	3	4	5	NA

For the next set of questions, **regardless of your satisfaction with the outcome** of your issue, please focus on the **personal treatment** you received throughout the process of resolving your issue.

How satisfied were you with the...	Very Dissatisfied	Dissatisfied	Neither Satisfied nor Dissatisfied	Satisfied	Very Satisfied	Don't Know / Not Applicable
9 A. Tone of the written IRS correspondence concerning your issue?	1	2	3	4	5	NA
B. Politeness of any individuals you spoke with at the IRS concerning your issue?	1	2	3	4	5	NA

If you were 'very dissatisfied' or 'dissatisfied' with any of the aspects in question 5-8 above, please provide a brief explanation of why you gave this rating in the box provided.

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Please mark the topic that best describes your main issue.

- 11
- ① Status of refund
 - ② Status of payment
 - ③ Penalty/Interest charges
 - ④ Earned income credit
 - ⑤ Exemptions/Dependents
 - ⑥ Name/Address changes
 - ⑦ Credits (child care, education, etc.)
 - ⑧ Identity theft
 - ⑨ Other changes or attachments to original return not specified in list

For this recent interaction, how many days elapsed between the time you submitted your correspondence or amended return and the time you received a reply?

- 12
- ① Less than 15 days
 - ② 15-29 days
 - ③ 30-44 days
 - ④ 45-60 days
 - ⑤ Over 60 days
 - ⑥ Did not receive a reply

13 What do you think is a reasonable time frame to wait for the IRS to respond to your issue?

- ① Less than 15 days
- ② 15-29 days
- ③ 30-44 days
- ④ 45-60 days
- ⑤ Over 60 days

14 Was your issue with the IRS completely resolved?

- ① Yes
- ② No (Skip to question 16)
- ③ Not sure (Skip to question 16)

15 How many days did it take to resolve your issue from the time you contacted, or were contacted by, the IRS about this issue?

- ① Less than 15 days
- ② 15-29 days
- ③ 30-44 days
- ④ 45-60 days
- ⑤ Over 60 days

16 Who represented you while resolving your issue?

	Yes	No
A. A tax professional	1	2
B. Yourself	1	2
C. An individual with tax knowledge	1	2
D. Other (Please specify) _____	1	2

17 Did you use any of the following methods to contact the IRS about this issue?

	Yes	No
A. Email	1	2
B. Mail	1	2
C. Toll-free line	1	2
D. In person	1	2
E. Other (Please specify) _____	1	2

18 Have you contacted the IRS about the same issue for any prior year's tax return?

- ① Yes
- ② No (Skip to question 20)

19 How would you rate the level of service received from this contact versus previous contacts?

- ① Better
- ② Worse
- ③ The same

20 Regardless of the outcome of your case, how much do you agree with the following statements?

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Don't Know / Not Applicable
A. I received an adequate description of the Adjustments process	1	2	3	4	5	NA
B. My experience reflected the described Adjustments process	1	2	3	4	5	NA
C. I had the opportunity to provide information important to my case	1	2	3	4	5	NA
D. I was treated with respect during the Adjustments process	1	2	3	4	5	NA

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Overall, how well did the IRS meet your expectations while handling your Adjustments case?

Much Worse Than Expected	Worse Than Expected	As Expected	Better Than Expected	Much Better Than Expected
①	②	③	④	⑤

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If you answered "Worse than expected" or "Much worse than expected" to the above question, can you describe what caused you to feel that way?

Occasionally, we conduct additional in-depth IRS-related research. Research participants may receive a small monetary incentive to participate depending on the research. If you are interested in participating in future research, please provide us with your telephone number and your email address (if available). This information will not be shared with the IRS and will be used only for the purpose of survey research.

PHONE NUMBER

EMAIL ADDRESS

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If you have been unable to resolve any specific problems with your tax matter through the normal IRS channels, or now face a significant hardship due to the application of the tax law, we encourage you to contact the Taxpayer Advocate Service at 1-877-777-4778.

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Use this space for comments or suggestions for improvements.

Paperwork Reduction Act Notice. The Paperwork Reduction Act requires that the IRS display an OMB control number on all public information requests. The OMB Control Number for this study is 1545-2250. Also, if you have any comments regarding the time estimates associated with this study or suggestions on making this process simpler, please write to the: Internal Revenue Service, Special Services Section, 1111 Constitution Ave. SE:W:CAR:MP:T:M:S – Room 6129, NW, Washington, DC 20224.

Thank you for completing the survey.

Please return the questionnaire to P.O. Box 42048, Arlington, VA 22204-9048 USA.