# TABLE OF CHANGES - INSTRUCTIONS

# Instructions for Interagency Record of Request – A, G, or NATO Dependent Employment Authorization or Change/Adjustment To/From A, G, or NATO Status OMB Number: 1615-0027 11/29/2016

**Reason for Revision:** 83C revision for NATO updates.

Current Page Number and Section	Current Text	Proposed Text
Pages 1-2, When Should I Use	[page 1]	
Form I-566?	When Should I Use Form I-566?	When Should I Use Form I-566?
	Use Form I-566 to facilitate the application process for various benefits that may be available to you if you are, or wish to be in A, G, or NATO nonimmigrant status. Form I-566 provides information needed to identify you and the person from whom your status is, or will be, derived (the principal alien). Form I-566 assists government agencies and organizations to adjudicate applications for immigration benefits, including requests for employment authorization and change or adjustment of status. The government agencies and organizations involved in the process are:	[no change]
	1. U.S. Department of State (DOS);	1. U.S. Department of State (DOS), including the Office of Foreign Missions (DOS OFM), and Visa Office (DOS Visa);
	2. U.S. Department of Defense (DOD);	2. U.S. Department of Defense (DOD), including the United States Liaison Officer to the North Atlantic Treaty Organization/Headquarters, Supreme Allied Commander Transformation (USLO to NATO/HQ SACT);
	3. North Atlantic Treaty Organization/Headquarters, Supreme Allied Commander Transformation (NATO/HQ SACT); and	<b>3.</b> North Atlantic Treaty Organization/Headquarters, Supreme Allied Commander Transformation (NATO/HQ SACT);
		<b>4.</b> Foreign diplomatic missions and international organizations; and
	<b>4.</b> U.S. Citizenship and Immigration Services (USCIS).	<b>5.</b> U.S. Citizenship and Immigration Services (USCIS).
	You must use this form if:	You must use this form if:

- **1.** You are applying for employment authorization as an eligible A-1, A-2, G-1, G-3, G-4, or NATO 1-6 dependent. (Definitions and eligibility requirements may be found in 8 CFR 214.2(a), 214.2(g), and 214.2(s)); **or**
- **2.** You are applying for a change or adjustment of status to or from A, G, or NATO status.

#### **Definitions**

- **1. A-Number:** Alien Registration Number assigned to an alien's administrative file.
- **2. 8 CFR:** Title 8, Code of Federal Regulations.
- **3.** Certifying Officer or Official: A chief of a diplomatic mission, international organization director, or authorized deputy, NATO member state official, or NATO/HQ SACT Legal Advisor who is authorized to certify information about an applicant.
- **4. PID:** Personal Identification Number. This is the number provided to eligible A and G nonimmigrants by the DOS.
- **5. Principal Alien:** A nonimmigrant admitted to work exclusively for a foreign government, international organization, or NATO in A, G, or NATO status from whom family members derive their A, G, or NATO status.

[page 2]

**6. Statement from Prospective Employer:** The statement on the employer's letterhead identifying the dependent. It must describe the position offered, duties to be performed, salary offered, hours to be worked, and verifying that the dependent possesses the qualifications for the position. The statement must include the telephone number, name, and original signature of the

- **1.** [no change]
- 2. [no change]

#### **Definitions**

- **1.** [no change]
- **2.** [no change]
- **3.** [no change]

**4. PID:** Personal Identification Number. This is the number provided to eligible A and G nonimmigrants by the DOS. This number is provided to eligible NATO nonimmigrants by the certifying organization.

[page 2]

**5.** [no change]

**6.** [no change]

person making the statement.

- 7. Statement from School: The statement on the letterhead of the dependent's post-secondary school that identifies the dependent, certifies that he or she is a full-time student, identifies the courses being taken and the credit hours being carried, and provides the expected graduation date. The statement must include the telephone number, name, and original signature of the school official making the statement.
- 8. Statement from Physician: A statement on the letterhead of the dependent's physician identifying the dependent and the certifying physician. It must identify the dependent's condition, describe the symptoms, provide a prognosis, and certify that the dependent is physically/mentally unable to establish, re-establish, or maintain a home of his or her own. The statement must include the phone number, name, and original signature of the physician making the statement.

[Page 2]

#### **DOS Forms**

- **1.** DS-2003, Notification of Appointment of Foreign Diplomatic Officer and Career Consular Officer
- **2.** DS-2004, Notification of Foreign Government Employee

#### **USCIS Forms**

- **1.** Form I-94, Arrival-Departure Record, issued to nonimmigrants upon arrival in the United States.
- **2.** Form I-129, Petition for a Nonimmigrant Worker
- **3.** Form I-407, Abandonment by Alien of Status as Lawful Permanent Resident
- **4.** Form I-485, Application to Register Permanent Residence or Adjust Status
- **5.** Form I-508, Waiver of Rights, Privileges, Exemptions, and Immunities
- 6. Form I-508F, Waiver of Rights,

7. [no change]

**8.** [no change]

#### **DOS Forms**

- **1.** Notification of Appointment (E-Gov)
- **2.** Notification of Change (E-Gov)

[no change]

	Privileges, Exemptions, and Immunities used by French nationals in conjunction with Form I-508  7. Form I-551, Permanent Resident Card  8. Form I-539, Application to Extend/Change Nonimmigrant Status  9. Form I-765, Application for Employment Authorization	
Page 4,	[Page 4]	[Page 4]
Reason for Filing Form I-566	Dependent Employment Authorization	[no change]
	Your request for employment authorization as an A, G, or NATO dependent may be based on either:	[no change]
	<b>1.</b> A formal, written bilateral agreement between the United States and the country that employs the principal alien;	[no change]
	2. If one of the provisions in <b>Items 1.</b> , 2.,3., or <b>4.</b> below applies to you, contact the diplomatic mission, international Organization, NATO/HQ SACT, or DOD command that employs the principal alien; and	2. If one of the provisions in <b>Items 1 4.</b> below applies to you, contact the diplomatic mission, international organization, USLO to NATO/HQ SACT, or the Defense Attaché's Office at the embassy of the NATO member that employs the principal alien; or
	<b>3.</b> The G-4 dependent employment regulations found in 8 CFR 214.2(g).	[no change]
	If you have a question about which provision may apply to you, contact the diplomatic mission, international organization, NATO/HQ SACT, or DOD command that employs the principal alien.	[delete]
	If one of the provisions in <b>Parts 1.</b> , <b>2.</b> , <b>3.</b> , or <b>4.</b> apply to you, you must also show that you are an eligible dependent of a principal alien. Eligible dependents are the:	If one of these provisions applies, you must also show that you are an eligible dependent of a principal alien. Eligible dependents are the:
	1. Spouse or unmarried child under 21 years of age;	[no change]
	2. Dependent unmarried son or daughter who is a full-time, post-secondary student between 21 and 23 years of age (or between 21 and 25 years of age under certain bilateral agreements);	[no change]
	3. Dependent unmarried son or daughter	[no change]

who is mentally or physically unable to care for him or herself and cannot establish his or her own household: or

**4.** Other dependent recognized by the DOS as qualifying (only applicable to dependents of A or G principal aliens).

If you meet one of these conditions and believe you are eligible to apply for employment authorization, complete **Parts 1., 2., 3.** (Select box **1.a., 1.b.**, or **1.c.**), and **4.** on Form I-566. If an interpreter or preparer assisted you, they must fill out and sign **Part 5.** and/or **Part 6.** 

[new]

[no change]

[no change]

If you have a question about which provision and dependent category applies to you, contact your diplomatic mission or international organization. If you are a NATO dependent, contact one of the following: USLO to NATO/HQ SACT (if your serving spouse or parent is posted at, to include those attached in support of, NATO/HQ SACT, or posted at a NATO Agency in the United States); or The Defense Attaché's Office at the embassy of the NATO member that employs the principal alien (if your serving spouse or parent, including military and civilian employees of the sending nation, is posted throughout the United States on NATO or National orders or employment contract, but who are not affiliated with NATO HQ SACT or a NATO Agency).

As an alternative, you can send an email to the DOS OFM at <a href="OFM-EAD@state.gov">OFM-EAD@state.gov</a>.

# Pages 4-7, What Evidence Should You Submit?

[page 6]

## **Submitting Form I-566**

**NOTE:** If your request is urgent, you may indicate urgency by attaching a typed or printed request. The agency adjudicating your request will make every effort to expedite processing.

# **Submit your request as follows:**

If you are requesting employment:
 You must attach a completed and signed

#### Submitting Form I-566

**NOTE:** If your request is urgent, you may indicate urgency by attaching a typed or printed request. The agency adjudicating your request will make every effort to expedite processing.

## **Submit your request as follows:**

If you are requesting employment:
 You must attach a completed and signed

Form I-765 to Form I-566 and include all required documentation. See Form I-765 instructions for additional information.

**A.** A and G Dependents: Submit your complete Form I-566 package, including Form I-765, to the DOS office in Washington, DC, through your diplomatic mission or international organization. In New York City, the United Nations (UN) and UN missions must submit the package to the U.S. Mission to the UN (USUN).

The DOS or USUN will forward favorably endorsed requests directly to USCIS. If your Form I-765 is approved, USCIS will transmit your employment authorization in accordance with current procedures.

**B.** NATO Dependents: Submit your complete Form I-566 package, including Form I-765, to:

NATO/HQ SACT Legal Affairs 7857 Blandy Rd Ste 100 Norfolk, VA 23551-2490

If you have questions regarding the process or document requirements, call HQ SACT at 1-757-747-3640.

If a bilateral dependent employment agreement contains a numerical limitation on the number of dependents authorized to work, NATO/HQ SACT or DOD will consult with DOS to determine whether this numerical limitation has been reached.

Form I-765 to Form I-566 and include all required documentation. See Form I-765 instructions for additional information.

**A.** A and G Dependents: Submit your complete Form I-566 package, including Form I-765, to the DOS office in Washington, DC, through your diplomatic mission or international organization. In New York City, the United Nations (UN) and UN missions must submit the package to the U.S. Mission to the UN (USUN).

The DOS or USUN will forward favorably endorsed requests directly to USCIS. If your Form I-765 is approved, USCIS will transmit your employment authorization in accordance with current procedures.

**B.** Dependent of NATO-1 Through NATO-6 -- (c)(7). If you are a dependent of a NATO nonimmigrant who is stationed at Supreme Allied Command Transformation (SACT), NATO HQ, submit Form I-765 with Form I-566 to:

USLO to NATO/HQ SACT 7857 Blandy Road, Suite 200 Norfolk, VA 23551-2491

If you are a dependent of a NATO nonimmigrant who is stationed outside of NATO/HQ SACT, submit Form I-765 with Form I-566 to the Defense Attaché's Office at the embassy of the NATO member that employs the principal alien. For more details on NATO member embassy contacts and on documents required, visit the DOS website <a href="www.state.gov/ofm">www.state.gov/ofm</a> under the topic "Dependent Work Authorization."

If you have questions regarding the process or document requirements, email <u>OFM-EAD@state.gov</u>.

If a bilateral dependent employment agreement contains a numerical limitation on the number of dependents authorized to work, then the USLO to NATO/HQ SACT, NATO/HQ SACT, or the Defense Attaché's Office at the embassy of the NATO member that employs the principal

	NATO/HQ SACT or DOD will forward favorably endorsed requests directly to USCIS. If your Form I-765 is approved, USCIS will transmit your employment authorization in accordance with current procedures.	alien will consult with DOS to determine whether this numerical limitation has been reached.  NATO/HQ SACT or the Defense Attaché's Office at the embassy of the NATO member state that employs the principal alien will forward certified packages to DOS OFM who, in turn, will send favorably endorsed requests directly to USCIS. If your Form I-765 is approved, USCIS will transmit your employment authorization in accordance with current procedures.
Pages 7-9, Specific Instructions	[page 7]	
Specific instructions	Specific Instructions	Specific Instructions
	Item Number 11. DOS Personal Identification Number (PID). This is the number provided to eligible A and G nonimmigrants by DOS.	Item Number 11. DOS Personal Identification Number (PID). This is the number provided to eligible A and G nonimmigrants by DOS. If you are an eligible NATO nonimmigrant dependent applying for work authorization, the PID is provided by the certifying officer or official. NATO nonimmigrants should leave this field blank.
	[page 8]	
	Item Number 19. Relationship to Principal (if applicable). Provide your relationship to the Principal Applicant.	Item Number 19. Relationship to Principal (if applicable). Provide your relationship to the principal requestor.