

## Narrative of Changes

*The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.*

Collection Title: FEMA Preparedness Grants: Transit Security Grant Program (TSGP)

OMB Control No.: 1660-0112

Current Expiration Date: 1/31/2017

Collection Instruments: FEMA Form 089-4

The following are the changes to the collection:

There has been no change to the collection form.

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect the current wage rate. See table below.

Question 14 – Costs to the Federal Government updated.

| Table A.12: Estimated Annualized Burden Hours and Costs |  |                    |                                 |                        |                                     |                                |                        |                              |
|---|--|--------------------|---------------------------------|------------------------|-------------------------------------|--------------------------------|------------------------|------------------------------|
| Type of Respondent                                      | Form Name / Form Number                        | No. of Respondents | No. of Responses per Respondent | Total No. of Responses | Avg. Burden per Response (in hours) | Total Annual Burden (in hours) | Avg. Hourly Wage Rate* | Total Annual Respondent Cost |
| State, Local, or Tribal Governments                     | TSGP Investment Justification/ FEMA Form 089-4 | 123                | 1                               | 123                    | 17 hrs.                             | 2,091                          | \$41.44                | \$86,651.04                  |
| State, Local, or Tribal Governments                     | Regional Transit Security Strategy             | 123                | 1                               | 123                    | 24 hrs.                             | 2,952                          | \$41.44                | \$122,330.88                 |
| <b>Total</b>  |  | <b>123</b>         |                                 | <b>246</b>             |                                     | <b>5,043</b>                   |                        | <b>\$208,981.92</b>          |

**Table A.12: Estimated Annualized Burden Hours and Costs**

\* **Note:** The “Avg. Hourly Wage Rate” for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – See explanation below.

**Itemized Changes in Annual Burden Hours**

| <b>Data collection Activity/Instrument</b>     | <b>Program Change (hours currently on OMB Inventory)</b> | <b>Program Change (New)</b> | <b>Difference</b> | <b>Adjustment (hours currently on OMB Inventory)</b> | <b>Adjustment (New)</b> | <b>Difference</b> |
|--|--|-----------------------------|-------------------|--|-------------------------|-------------------|
| TSGP Investment Justification, FEMA Form 089-4 |  |                             |                   | 2,091  | 2,091                   | 0                 |
| Regional Transit Security Strategy             |  |                             |                   | 2,952  | 2,952                   | 0                 |
| <b>Total(s)</b>                                |  |                             |                   | <b>5,043</b>   | <b>5,043</b>            | <b>0</b>          |

***Explain:***

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected.