***Survey Questions at:*** [***https://www.acquisition.gov/360***](https://www.acquisition.gov/360)

***OMB 3150-0217***

***What is the award number (PIID) for the procurement being surveyed?*** No dashes or spaces please.  Please enter the award number (PIID) as provided to you by the contracting officer.

***What is the predominate Product Service Code (PSC) associated with this award?*** Please enter the four (4) character PSC associated with this award in FPDS or as provided to you by the contracting officer.

***What is the Activity Address Code (AAC or DoDAAC) for the office issuing this contract?*** Please enter the AAC (or DoDAAC) as provided to you without dashes or spaces.

Which one of the following roles did you play in the acquisition?

1. Vendor Who Submitted A Proposal/Bid
2. Government Contracting Office
3. Government Program Office (Customer)
4. ***Survey for Vendor Who Submitted A Proposal/Bid***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Extremely Satisfied | Moderately Satisfied | Neither Satisfied nor Dissatisfied | Moderately Dissatisfied | Extremely Dissatisfied | Not Applicable |
| **Requirements Development Process - *How satisfied were you*:** | | | | | | |
| 1. With the agency’s vendor engagement methods (e.g., RFIs, draft RFP, pre-award conferences) in fostering early communication and exchange before receipt of proposals? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. That the exchange offered by any industry day(s) offered valuable information that improved your understanding of the agency’s requirements? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. With the agency’s understanding of your firm’s marketplace? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. With the clarity of the final requirements? | 5 | 4 | 3 | 2 | 1 | N/A |
| **Solicitation Phase - *How satisfied were you*:** | | | | | | |
| 1. That the agency kept vendors informed about any delays in the solicitation process (considering both the initial release and any subsequent delays)? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. That the solicitation included clear proposal submission instructions that sufficiently guided offerors or respondents in preparing proposals or responses to requests for information? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. That the government chose an appropriate contract type? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. That the government chose an appropriate source selection methodology? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. That the agency answered questions regarding the solicitation in such a way that it helped you to prepare the proposal? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. With the opportunity to propose unique and innovative solutions (i.e., the solicitation promoted innovation)? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. With the clarity of the solicitation’s evaluation criteria? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. With the amount of time the agency gave to submit a proposal? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. That the solicitation’s evaluation criteria allowed for the best selection among competing proposals? | 5 | 4 | 3 | 2 | 1 | N/A |
| **Award Execution and Debriefings- *How satisfied were you*:** | | | | | | |
| 1. With the agency’s resolution of issues/concerns related to the contracting process? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. With the robustness of the agency’s debriefing (i.e., it allowed you to understand how to improve on similar efforts in the future)? | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. **How satisfied were you with your overall experience on this acquisition?** | **5** | **4** | **3** | **2** | **1** | **N/A** |
| 1. Please provide any additional comments: |  | | | | | |
| 1. Are you a small business? | Yes | | | No | | |

1. ***Survey for Government Contracting Office***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Extremely Satisfied | Moderately Satisfied | | Neither Satisfied nor Dissatisfied | | Moderately Dissatisfied | | Extremely Dissatisfied | Not Applicable |
| **Planning - *How satisfied were you*:** | | | | | | | | | |
| 1. That the program office conducted meaningful market research? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With the program office’s ability to provide any necessary documents allowing for the timely completion of the acquisition package? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. That the program office allotted adequate time for a successful procurement? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. That the program office allotted adequate resources to allow for a successful procurement? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| **Communication - *How satisfied were you*:** | | | | | | | | | |
| 1. With the clarity and effectiveness of the program office’s communication of their needs and time constraints? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With the program office’s responsiveness to your questions (communicating in a clear, courteous, timely, and professional manner)? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With my understanding on how - and to whom – you should elevate problems for resolution in the program office? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With the program office’s technical expertise in evaluating proposals? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. **How satisfied were you with the overall support provided by the program office in the acquisition process?** | **5** | | **4** | | **3** | | **2** | **1** | **N/A** |
| 1. Please provide any additional comments: |  | | | | | | | | |
| Reminder: After one year, or completion of performance, work with your Contracting Officer’s Representative (COR) to evaluate the contract awardee’s performance in CPARS. | | | | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***For awards made using Government-wide Acquisition Contracts (GWACs) or GSA Schedules*** | Extremely Satisfied | Moderately Satisfied | Neither Satisfied nor Dissatisfied | Moderately Dissatisfied | Extremely Dissatisfied | Not Applicable |
| 1. Please rate your overall satisfaction with the contract vehicle based upon the outcomes you have experienced so far | 5 | 4 | 3 | 2 | 1 | N/A |
| 1. Which of the following criteria played a role in your selection of this contract vehicle (check all that apply): | * Saves Time * Flexibility * Ease of Use * Familiarity * Vendor Access * Ability to meet small business goals * Ability to meet sustainability goals * Complies with agency policy | | | | | |

1. ***Survey for Government Program Office (Customer)***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Extremely Satisfied | Moderately Satisfied | | Neither Satisfied nor Dissatisfied | | Moderately Dissatisfied | | Extremely Dissatisfied | Not Applicable |
| **Planning - *How satisfied were you*:** | | | | | | | | | |
| 1. With the acquisition milestone schedule? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With the procurement office’s ability to keep you informed of any changes to the acquisition milestone schedule? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With the procurement office’s assistance in the Acquisition Plan process, which allowed you to better understand and participate in the procurement? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With the procurement office’s engagement with industry early in the acquisition process? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| **Communication - *How satisfied were you*:** | | | | | | | | | |
| 1. With the procurement office’s responsiveness to your questions (communicating in a clear, courteous, timely, and professional manner)? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With the procurement office’s effectiveness in resolving any issues or delays encountered during the acquisition process? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With your understanding on how - and to whom – you should elevate problems for resolution? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. With early communications describing the roles and responsibilities of the procurement office and of your office (program office)? | 5 | | 4 | | 3 | | 2 | 1 | N/A |
| 1. **How satisfied were you with the overall support provided by the procurement office in the acquisition process?** | **5** | | **4** | | **3** | | **2** | **1** | **N/A** |
| 1. Please provide any additional comments: |  | | | | | | | | |
| 1. Were you part of an IPT (Integrated Procurement Team)? | Yes | | | | | | No | | |
| Reminder: After one year, or completion of performance, work with your Contracting Officer (CO) to evaluate the contract awardee’s performance in CPARS | | | | | | | | | |

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