

**SUMMARY OF INFORMATION COLLECTION**

**Distance Learning and Telemedicine Loan and Grant Program, 7 CFR 1703- D, E, F**

**0572-0096**

Date Prepared

**2016**

INSTRUCTIONS: > (h) TOTAL (j) TOTAL (m) TOTAL  
 Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. > ----- = (e) Average ----- = (g) Average ----- = (j) Average  
> (f) TOTAL (h) TOTAL (k) TOTAL

| IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS                |                |                | FORM NO(s)<br><i>(If "none" so state)</i>   | ANNUAL BURDEN                    |   |   |                                  |  |                                     |  |   |        |
|---|----------------|----------------|---|----------------------------------|---|---|----------------------------------|--|-------------------------------------|--|---|--------|
| SECTION OF REGULATIONS<br><br>(a)<br><i>Grants      Combos      Loans</i> |                |                |   | REPORTS                          |   |   |                                  |  |                                     | RECORDS                                      |   |        |
|   |                |                |   | NO. OF RESPONDENTS<br><i>(d)</i> | NO. OF RESPONSES PER RESPONDENT<br><i>(e)</i> | TOTAL ANNUAL RESPONSES<br><i>(Col. d &amp; e)</i><br><i>(f)</i> | HOURS PER RESPONSE<br><i>(g)</i> | TOTAL HOURS<br><i>(Col. f &amp; g)</i><br><i>(h)</i> | NO. OF RECORD-KEEPERS<br><i>(i)</i> | ANNUAL HOURS PER RECORD-KEEPER<br><i>(j)</i> | TOTAL RECORD-KEEPING HOURS<br><i>(Col. i &amp; j)</i><br><i>(k)</i> |        |
| <b>Items and Burden Hours Approved Under Other Dockets</b>                |                |                |   |                                  |   |   |                                  |  |                                     |  |   |        |
| 1703.125(a)   | 1703.134(a)    | 1703.144(a)    | Application for Federal Assistance (OMB Control NO. 4040-0004)  | SF-424                           | 190   | 1   | 190                              | 0.75   | 142.5                               |  |   |        |
| 1703.106(b)(1)  | 1703.106(b)(1) | 1703.106(b)(1) | Request for Advance or Reimbursement (OMB Control NO. 4040-0012)  | SF-270                           | 157   | 3   | 471                              | 1.00   | 471                                 | 350  | 1.00  | 350.00 |
| 1703.108  | 1703.108       | 1703.108       | Audit Report (OMB control NO. 0572-0095)  | None                             | 76  | 1   | 76                               | 11.00  | 836                                 |  |   |        |
|   |                |                | Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants (OMB Control NO. 0505-0025) | AD 3030                          | 25  | 1   | 25                               | 0.25   | 1.6                                 |  |   |        |
| <b>Total Annual Row</b>   |                |                |   |                                  |   |   | <b>762</b>                       |  | <b>1,451</b>                        |  |   |        |
| <b>Items Cleared Under THIS Collection Package Applicant Information</b>  |                |                |   |                                  |   |   |                                  |  |                                     |  |   |        |
| 1703.125(b)   | 1703.134(b)    | 1703.144(b)    | Executive Summary   | None                             | 190   | 1   | 190                              | 2.20   | 418.00                              |  |   |        |
| 1703.125(c)   |                |                | Scoring Criteria Documentation  | None                             | 190   | 1   | 190                              | 6.60   | 1,254.00                            |  |   |        |
| 1703.125(d)   | 1703.134(c)    | 1703.144(c)    | Proposed Scope of Work  | None                             | 190   | 1   | 190                              | 1.10   | 209.00                              |  |   |        |
| 1703.125(e)   | 1703.134(d)    | 1703.144(d)    | Financial Information   | None                             | 190   | 1   | 190                              | 2.20   | 418.00                              |  |   |        |
| 1703.125(f)   | 1703.134(e)    | 1703.144(e)    | Statement of Experience   | None                             | 190   | 1   | 190                              | 0.55   | 104.50                              |  |   |        |
| 1703.125(g)   |                |                | Funding Commitment from Other Sources   | None                             | 190   | 1   | 190                              | 0.55   | 104.50                              |  |   |        |
| 1703.125(h)   | 1703.134(f)    | 1703.144(f)    | Telecommunications System Plan  | None                             | 190   | 1   | 190                              | 33.00  | 6,270.00                            |  |   |        |
| 1703.125(i)(1)  | 1703.134(g)(1) | 1703.144(g)(1) | Equal Opportunity and Nondiscrimination Requirements  | None                             | 190   | 1   | 190                              | 0.10   | 19.00                               |  |   |        |
| 1703.125(i)(2)  | 1703.134(g)(2) | 1703.144(g)(2) | Certification Regarding Architectural Barriers  | None                             | 190   | 1   | 190                              | 0.10   | 19.00                               |  |   |        |
| 1703.125(i)(3)  | 1703.134(g)(3) | 1703.144(g)(3) | Certification Regarding Flood Hazard Areas  | None                             | 190   | 1   | 190                              | 0.10   | 19.00                               |  |   |        |
| 1703.125(i)(4)  | 1703.134(g)(4) | 1703.144(g)(4) | Certification Regarding Uniform Relocation Assistance, etc.   | None                             | 190   | 1   | 190                              | 0.10   | 19.00                               |  |   |        |
| 1703.125(i)(5)  | 1703.134(g)(5) | 1703.144(g)(5) | Certification Regarding Drug-Free Workplace   | AD1049                           | 190   | 1   | 190                              | 0.25   | 47.50                               |  |   |        |

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| IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS                |                |                | FORM NO(s)<br><i>(If "none" so state)</i> | ANNUAL BURDEN                    |   |   |                                  |  |                                     |  |
|---|----------------|----------------|---|----------------------------------|---|---|----------------------------------|--|-------------------------------------|--|
| SECTION OF REGULATIONS<br><br>(a)<br><i>Grants      Combos      Loans</i> |                |                |   | REPORTS                          |   |   | RECORDS                          |  |                                     |  |
|   |                |                |   | NO. OF RESPONDENTS<br><i>(d)</i> | NO. OF RESPONSES PER RESPONDENT<br><i>(e)</i> | TOTAL ANNUAL RESPONSES<br><i>(Col. d &amp; e)</i><br><i>(f)</i>                                 | HOURS PER RESPONSE<br><i>(g)</i> | TOTAL HOURS<br><i>(Col. f &amp; g)</i><br><i>(h)</i> | NO. OF RECORD-KEEPERS<br><i>(i)</i> | ANNUAL HOURS PER RECORD-KEEPER<br><i>(j)</i> |
|   |                |                |   |                                  |   | <b>Approved under OMB 0505-0027-burden hours are accounted for in this collection package.)</b> |                                  |  |                                     |  |
| 1703.125(i)(6)  | 1703.134(g)(6) | 1703.144(g)(6) | AD-1047                                   | 190                              | 1   | 190   | 0.25                             | 47.50  |                                     |  |
| 1703.125(i)(7)  | 1703.134(g)(7) | 1703.144(g)(7) | None                                      | 190                              | 1   | 190   | 0.13                             | 24.70  |                                     |  |
| 1703.125(b)(8)  | 1703.134(b)(8) | 1703.144(b)(8) | None                                      | 190                              | 1   | 190   | 0.10                             | 19.00  |                                     |  |
| 1703.125(j)   | 1703.134(h)    | 1703.144(h)    | None                                      | 190                              | 1   | 190   | 0.50                             | 95.00  |                                     |  |
| 1703.125(k)   | 1703.134(i)    | 1703.144(i)    | None                                      | 190                              | 1   | 190   | 0.25                             | 47.50  |                                     |  |
| 1703.125(l)   | 1703.134(j)    | 1703.144(j)    | None                                      | 190                              | 1   | 190   | 0.50                             | 95.00  |                                     |  |
| 1703.125(m)   |                |                | None                                      | 190                              | 1   | 190   | 1.65                             | 313.50   |                                     |  |
| 1703.125(n)   |                |                | None                                      | 190                              | 1   | 190   | 0.50                             | 95.00  |                                     |  |
|   |                |                |   |                                  |   | <b>Recipient Information</b>  |                                  |  |                                     |  |
| 1703.105(e)   | 1703.105(e)    | 1703.105(e)    | None                                      | 76                               | 1   | 76  | 3.00                             | 228.00   | 100                                 | 0.50 50.00                                   |
| 1703.105(e)   | 1703.105(e)    | 1703.105(e)    | None                                      | 76                               | 1   | 76  | 1.00                             | 76.00  | 100                                 | 1.00 100.00                                  |
| 1703.106(a)   | 1703.106(a)    | 1703.106(a)    | None                                      | 76                               | 1   | 76  | 0.50                             | 38.00  | 100                                 | 0.50 50.00                                   |
| 1703.107(a)   | 1703.107(a)    | 1703.107(a)    | None                                      | 76                               | 1   | 76  | 4.00                             | 400.00   | 100                                 | 1.00 100.00                                  |
| <b>TOTAL</b>  |                |                |   |                                  |   | <b>4,104</b>  |                                  | <b>10,381</b>  |                                     | <b>650</b>                                   |

|                           |               |
|---------------------------|---------------|
| Reporting Burden          | 10,381        |
| Recordkeeping Burden      | 650           |
| <b>Total Burden Hours</b> | <b>11,031</b> |