

State, Local, Tribal (SLT)
 FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: STATE, LOCAL, AND TRIBAL GOVERNMENTS

Sec. of Regs/Authority	Prior citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
240.4	240.4	Cash in Lieu of Donated Foods for Nonresidential Child and Adult Care Institutions	FNS-44	Burden Contained in OMB #0584-0055						N/A	0	0	0	
240.5	240.5	Cash in Lieu of Donated Foods for Commodity Schools	FNS-10	Burden Contained in OMB #0584-0002						N/A	0	0	0	
240.6	240.6	Funds for SAs That Have Phased Out Facilities	FNS-10	Burden Contained in OMB #0584-0002						N/A	0	0	0	
247.4(a)(1)	247.4(a)(1)	Federal/State Agreements	FNS-74	Burden Contained in OMB #0584-0067						0.00	0.00	0.00	0	
247.4(a)(2) & (b) & (c)	247.4(a)(2) & (b) & (c)	State/Local Agreements		50	1.00	50.00	2.00	100.00	100.00	0.00	0.00	0.00	0	
247.6(a)-(c)	247.6(a)-(c)	State Plan		1	1.00	1.00	50.00	50.00	50.00	0.00	0.00	0.00	0	
247.6(d)	247.6(d)	State Plan Amendments		40	1.00	40.00	5.00	200.00	200.00	0.00	0.00	0.00	0	
247.7(a)	247.7(a)	Applications of Recipient Agencies		30	1.00	30.00	2.00	60.00	60.00	0.00	0.00	0.00	0	
247.19(a)	247.19(a)	Agreement to Prevent Dual Participation		60	1.00	60.00	1.00	60.00	60.00	0.00	0.00	0.00	0	
247.23(b)	247.23(b)	State Provision of Administrative Funds		5	1.00	5.00	5.00	25.00	25.00	0.00	0.00	0.00	0	
247.26	247.26	Closeout Procedures		42	1.00	42.00	8.00	336.00	336.00	0.00	0.00	0.00	0	
247.29(a) & (b)(2)(ii)	247.29(a) & (b)(2)(ii)	Receipt, Disposal, and Inventory of Donated Foods	FNS-153	42	12.00	504.00	6.00	3,024.00	3,024.00	0.00	0.00	0.00	0	
247.29(a) & (b)(3)	247.29(a) & (b)(3)	Civil Rights Participation Data	FNS-191	Burden Contained in OMB #0584-0025						0.00	0.00	0.00	0	
247.31(c)	247.31(c)	Audit Responses		42	4.00	168.00	30.00	5,040.00	5,040.00	0.00	0.00	0.00	0	
247.34	247.34	Management Reviews		42	2.00	84.00	8.00	672.00	672.00	0.00	0.00	0.00	0	
250.1(c)	250.1(c)	Notification of Suspected Embezzlement, Misuse, Theft, etc.		57	1.00	57.00	0.33	18.81	18.81	0.00	0.00	0.00	0	
250.4(a)	250.4(a)	USDA Agreements with Distributing Agency	FNS-74	Burden Contained in OMB #0584-0067						0.00	0	0	0	
250.4(c)	250.4(c)	Child Nutrition Program Recipient Agency Agreements		230	1.00	230.00	2.00	460.00	460.00	0.00	0.00	0.00	0	
250.10(a) & 250.58(a)	250.10(a) & 250.58(a)	Child Nutrition Program Recipient Agency Input for Availability of Donated Foods		10,926	1.00	10,926.00	0.25	2,731.50	2,731.50	0.00	0.00	0.00	0	
250.10(b)	250.10(b)	Distributing Agency Provision of Donated Foods Information to Recipient Agencies		100	225.00	22,500.00	0.05	1,125.00	1,125.00	0.00	0.00	0.00	0	
250.11(a)	250.11(a)	Destination Data for Delivery of Donated Foods	FNS-7	100	5.00	500.00	0.05	25.00	25.00	0.00	0.00	0.00	0	
250.11(b)	250.11(b)	Receipt of Shipments	FNS-57							0.00				
		Distributing Agency		100	303.00	30,300.00	0.02	606.00	606.00	0.00	0.00	0.00	0	
		Recipient Agency		100	303.00	30,300.00	0.02	606.00	606.00	0.00	0.00	0.00	0	
250.12(b)	250.12(b)	Distributing Agency Reporting of Donated Food Losses to FNS		35	1.00	35.00	0.25	8.75	8.75	0.00	0.00	0.00	0	
250.12(c)	250.12(c)	Distributing Agency Request to Maintain Excess Inventories		100	1.00	100.00	1.00	100.00	100.00	0.00	0.00	0.00	0	
250.12(e)	250.12(e)	Distribution Agency Request for FNS Approval to Transfer Donated Foods from One Program to Another		15	1.00	15.00	0.25	3.75	3.75	0.00	0.00	0.00	0	
250.13(c) & 250.18(d)	250.13(c) & 250.18(d)	Distributing Agency Storage and Distribution Charges		20	1.00	20.00	0.25	5.00	5.00	0.00	0.00	0.00	0	
250.13(d)	250.13(d)	Distributing Agency Justification of Cost of Storage and Distribution System		1	1.00	1.00	10.00	10.00	10.00	0.00	0.00	0.00	0	
250.14(c)	250.14(c)	Child Nutrition Programs and Charitable Institutions Recipient Agency Reporting of Donated Food Losses		560	1.00	560.00	0.25	140.00	140.00	0.00	0.00	0.00	0	
250.14(d)	250.14(d)	Distributing Agency Request for FNS Approval for Recipient Agency's Transfers of Donated Foods		10	1.00	10.00	0.25	2.50	2.50	0.00	0.00	0.00	0	
250.15(c)	250.15(c)	Distributing Agency Recall Response Reporting		15	4.00	60.00	24.00	1,440.00	1,440.00	0.00	0.00	0.00	0	
		Child Nutrition Program Recipient Agency Recall Response Reporting		485	1.00	485.00	4.00	1,940.00	1,940.00	0.00	0.00	0.00	0	
250.15(d)	250.15(d)	Distributing Agency Reporting of Complaints to FNS		78	8.00	624.00	0.10	62.40	62.40	0.00	0.00	0.00	0	

Sec. of Regs./Authority	Prior citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes	
250.17(a)	250.17(a)	Excess Operating Funds Justification		5	1.00	5.00	0.33	1.65	1.65	0.00	0.00	0.00	0		
250.17(c)	250.17(c)	Donated Food Account Deposits and Expenditures		10	1.00	10.00	0.25	2.50	2.50	0.00	0.00	0.00	0		
250.18(a)	250.18(a)	Commodity Inventory Reporting							0.00						
		Food Distribution Program on Indian Reservations (FDPIR)	FNS-152	115	12.00	1,380.00	2.50	3,450.00	3,450.00	0.00	0.00	0.00	0.00	0	
		The Emergency Food Assistance Program (TEFAP) and Child Nutrition Programs	FNS-155	106	2.00	212.00	2.50	530.00	530.00	0.00	0.00	0.00	0.00	0	
250.21	250.21	Distributing Agency's Management Evaluation System		97	1.00	97.00	0.33	32.01	32.01	0.00	0.00	0.00	0.00	0	
250.22(b)	250.22(b)	Corrective Action Plans		15	1.00	15.00	4.00	60.00	60.00	0.00	0.00	0.00	0.00	0	
250.30(k) 250.36(b)	250.30(k)	Processing Refund Applications		4,700	3.00	14,100.00	0.50	7,050.00	7050	0.00	0.00	0.00	0	Updated citation	
250.30(f)	250.30(l)	Recipient Agency Processing Agreement		1	1.00	1.00	2.00	2.00	912	0.00	0.00	-910.00	-910	Revised to reflect historic/actual burden over last 3 years	
250.30(p) 250.39(b)	250.30(s)	Processing Manual		57	1.00	57.00	0.33	18.81	18.81	0.00	0.00	0.00	0	Updated citation	
250.53	250.53	Contract Provisions Between RAs and Food Service Management Companies		6,783	1.00	6,783.00	1.00	6,783.00	6,783.00	0.00	0.00	0.00	0		
250.58	250.58	Ordering Donated Food													
		Direct Delivery of Donated Food Multi-Food Requisition	FNS-52	158	542.00	85,636.00	0.10	8,563.60	8563.60	0.00	0.00	0.00	0.00	0	
			FNS-53	157	30.00	4,710.00	0.10	471.00	471.00	0.00	0.00	0.00	0.00	0	
250.69(a) & 250.70(a)	250.69(a) & 250.70(a)	Congregate Meals in a Disaster or Situation of Distress		5	1.00	5.00	0.25	1.25	1.25	0.00	0.00	0.00	0.00	0	
250.69(b) & 250.70(b)	250.69(b) & 250.70(b)	Household Distribution in a Disaster or Situation of Distress		5	1.00	5.00	0.25	1.25	1.25	0.00	0.00	0.00	0.00	0	
250.69(c) & 250.70(c)	250.69(c) & 250.70(c)	Distributing Agency Submission of Emergency Feeding Organization Application to FNS for Disasters and Situations of Distress		5	5.00	25.00	0.50	12.50	12.50	0.00	0.00	0.00	0.00	0	
250.69(f)-(g) & 250.70(f)-(g)	250.69(f)-(g) & 250.70(f)-(g)	Distributing Agency Report of Donated Foods Distributed for Disaster Relief and Request for Replacement Foods	FNS-292	Burden Contained in OMB #0584-0067											
251.2(c)(1)	251.2(c)(1)	TEFAP Federal-State Agreements	FNS-74	Burden Contained in OMB #0584-0067											
251.4(g)	251.4(g)	Availability and Control of Commodities		54	1.00	54.00	2.00	108.00	108.00	0.00	0.00	0.00	0.00	0	
251.4(j)	251.4(j)	Inter-Agency Agreements		2	1.00	2.00	0.50	1.00	1.00	0.00	0.00	0.00	0.00	0	
251.4(l)	251.4(l)	Commodity Losses and Claims Determinations		54	2.00	108.00	8.00	864.00	864.00	0.00	0.00	0.00	0.00	0	
251.6(b)	251.6(b)	State Agency Distribution Plan		14	1.00	14.00	8.00	112.00	112.00	0.00	0.00	0.00	0.00	0	
251.9(e) & 251.10(d) (1)	251.9(e) & 251.10(d) (1)	Report of State Administrative Cost Matching Requirements	FNS-667	54	5.00	270.00	3.50	945.00	945.00	0.00	0.00	0.00	0.00	0	
251.10(e)	251.10(e)	Monitoring Eligible Recipient Agencies and Distribution Sites		54	1.00	54.00	2.00	108.00	108.00	0.00	0.00	0.00	0.00	0	
253.5(a) & 254.3(a)	253.5(a) & 254.3(a)	Plans of Operation		24	1.01	24.24	3.00	72.72	72.72	0.00	0.00	0.00	0.00	0	
253.5(i) & 254.3(a)	253.5(i) & 254.3(a)	Monitoring and Review of Program Operations		115	1.00	115.00	2.00	230.00	230.00	0.00	0.00	0.00	0.00	0	
253.7 & 254.3(a)	253.7 & 254.3(a)	Certification of Households to Participate - State Agencies or ITOs		115	180.00	20,700.00	0.50	10,350.00	10,350.00	0.00	0.00	0.00	0.00	0	
253.8(f) & 254.3(a)	253.8(f) & 254.3(a)	Damaged, or Out of Condition Commodities	FNS-57	115	2.00	230.00	0.25	57.50	57.50	0.00	0.00	0.00	0.00	0	
TOTAL REPORTING				20,866	11.13	232,319.24	0.25	58,679.50	59,589.50	0.00	0.00	-910.00	-910.00		

Sec. of Regs./Authority	Prior citation	Title	Form No.	Est. No. of Recordkeepers	Est. No. of Records per Recordkeeper	Total Annual Records [(d)X(e)]	Est. Total Hours per Record	Est. Total Burden [(f)X(g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
240.4	240.4	State Agencies: Cash in Lieu of Donated Foods for Nonresidential Child and Adult Care Institutions		56	12.00	672.00	0.25	168.00	168.00	0.00	0.00	0.00	0.00	0.00
240.5	240.5	Cash in Lieu of Donated Foods for Commodity Schools		3	12.00	36.00	0.25	9.00	9.00	0.00	0.00	0.00	0.00	0.00
240.6	240.6	Funds For States That Have Phased Out Food Distribution Facilities		56	94.00	5,264.00	0.25	1,316.00	1316.00	0.00	0.00	0.00	0.00	0.00
247.27(b)(4)	247.27(b)(4)	Record of Use of Funds		42	12.00	504.00	0.05	25.20	25.20	0.00	0.00	0.00	0.00	0.00
247.28(b)	247.28(b)	Records of Receipt, Disposal & Inventory of Donated Foods		42	12.00	504.00	0.05	25.20	25.20	0.00	0.00	0.00	0.00	0.00
247.29(a)	247.29(a)	Records of Fair Hearing Proceedings		42	36.00	1,512.00	0.05	75.60	75.60	0.00	0.00	0.00	0.00	0.00

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Moved to PNP 247.30(d)(3)	Moved to PNP 247.30(d)(3)	Records of Participant Claims		0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
250.11(b)	250.11(b)	Receipt of Shipments	FNS-57												
		Distributing Agency Records of Receipt of Shipments		100	303.00	30,300.00	0.02	606.00	606.00	0.00	0.00	0.00	0.00		
		Recipient Agency Records of Receipt of Shipments (Child Nutrition Program)		100	303.00	30,300.00	0.02	606.00	606.00	0.00	0.00	-	-		
250.12(b)	250.12(b)	Distributing Agency Maintenance of Inventory Record of Donated Foods		263	1.00	263.00	0.08	21.04	21.04	0.00	0.00	0.00	0.00		
250.12(b) & 250.21(b)(2)	250.12(b) & 250.21(b)(2)	Storage Facility Reviews		263	2.00	526.00	0.08	42.08	42.08	0.00	0.00	0.00	0.00		
250.12(e)	250.12(e)	Distributing Agency Maintenance of Records of Transfers and Related Inspections		25	1.00	25.00	0.08	2.00	2.00	0.00	0.00	0.00	0.00		
250.13(b)	250.13(b)	Distributing Agency Maintenance of Records Related to Costs Incurred in Storing and Distributing Donated Foods, Related Administrative Costs, and Funds Used		100	1.00	100.00	0.02	2.00	2.00	0.00	0.00	0.00	0.00		
250.15(d)	250.15(d)	Distributing Agency Complaint Records		263	1.00	263.00	0.33	86.79	86.79	0.00	0.00	0.00	0.00		
250.17(a)	250.17(a)	Distributing Agency Operating Funds		52	1.00	52.00	0.08	4.16	4.16	0.00	0.00	0.00	0.00		
250.17(c)	250.17(c)	Distributing Agency Donated Food Account		263	1.00	263.00	0.08	21.04	21.04	0.00	0.00	0.00	0.00		
250.19(a)	250.19(a)	Recordkeeping of Agreements, Reports, and Other Records													
		Agreements with FNS		Burden Contained in OMB #0584-0067											
		Commercial Entity Agreements (Storage Facilities, Carriers, Etc.)		127	1.00	127.00	0.08	10.16	10.16	0.00	0.00	0.00	0.00	0.00	
		Commodity Offer Value Method		52	2.00	104.00	0.08	8.32	8.32	0.00	0.00	0.00	0.00	0.00	
		Management Evaluation and Review Records		263	1.00	263.00	0.33	86.79	86.79	0.00	0.00	0.00	0.00	0.00	
		Multi-State and In-State Processor Audits		52	2.00	104.00	0.08	8.32	8.32	0.00	0.00	0.00	0.00	0.00	
		Recipient/Subdistributing Agency Agreements - Child Nutrition Program Recipient Agency Maintenance		20,866	1.00	20,866.00	0.05	1,043.30	1043.30	0.00	0.00	0.00	0.00	0.00	
		Recipient/Subdistributing Agency Agreements - Distributing Agency Maintenance		263	80.42	21,150.46	0.05	1,057.52	1057.52	0.00	0.00	0.00	0.00	0.00	
		Records Related to the Receipt, Distribution, and Inventory of Donated Foods - Distributing Agency Maintenance		263	15.00	3,945.00	0.08	315.60	315.60	0.00	0.00	0.00	0.00	0.00	
Records Related to the Receipt, Distribution, and Inventory of Donated Foods (Child Nutrition Programs)		20,866	15.00	312,990.00	0.08	25,039.20	25039.20	0.00	0.00	0.00	0.00	0.00			
250.30(c)(1)	250.30(c)(1)	Processing Recordkeeping													
		State Agency - Distributing Agency Processing Contracts (Records Related to the Receipt, Distribution, and Inventory of Donated Foods (NSLPI))		0	5.00	0.00	0.08	0.00	20.80	0.00	0.00	-20.80	(20.80)	Burden Removed. Duplicative of burden listed above under 250.19.	
		Recipient Agencies in Child Nutrition Programs - Processing Agreements		0	5.00	0.00	0.05	0.00	1695.75	0.00	0.00	-1695.75	(1,695.75)	Burden Removed. Duplicative of burden listed above under 250.19.	
250.53 & 250.54	250.53 & 250.54	Recipient Agency Recordkeeping and Reviews of Food Service Management Companies		6,783	1.00	6,783.00	0.25	1,695.75	1695.75	0.00	0.00	0.00	0.00		
250.67(a)	250.67(a)	Agreements with Correctional Institutions		52	6.00	312.00	0.08	24.96	24.96	0.00	0.00	0.00	0.00		
250.69(f)-(g) & 250.70(f)-(g)	250.69(f)-(g) & 250.70(f)-(g)	Records for Disasters and Situations of Distress													
		Applications to Become Disaster Organizations and Related Records		5	400.00	2,000.00	0.02	40.00	40.00	0.00	0.00	0.00	0.00	0.00	

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		Distributing Agency Report of Donated Foods Distributed for Disaster Relief and Request for Replacement Foods		Burden Contained in OMB #0584-0067										
251.2(c)(1)	251.2(c)(1)	Federal-State Agreements		54	1.00	54.00	0.08	4.32	4.32	0.00	0.00	0.00	0.00	
251.2(c)(2)	251.2(c)(2)	TEFAP Eligible Recipient Agency (ERA) Agreements		54	30.00	1,620.00	0.08	129.60	129.60	0.00	0.00	0.00	0.00	
251.4(g)	251.4(g)	Documentation of Transfer of Section 32 Commodities		54	1.00	54.00	0.33	17.82	17.82	0.00	0.00	0.00	0.00	
251.4(j)	251.4(j)	Inter-Agency Agreements		2	1.00	2.00	0.08	0.16	0.16	0.00	0.00	0.00	0.00	
251.4(l)(5)	251.4(l)(5)	Claims and Adjustments		54	1.00	54.00	2.00	108.00	108.00	0.00	0.00	0.00	0.00	
251.10(a)(1)	251.10(a)(1)	Receipt, Disposal, and Inventory of Commodities - Distributing Agency		54	15.00	810.00	0.08	64.80	64.80	0.00	0.00	0.00	0.00	
251.10(a) (2)	251.10(a) (2)	Funds Paid to ERAs for Storage and Distribution - Distributing Agency		54	12.00	648.00	0.08	51.84	51.84	0.00	0.00	0.00	0.00	
253.5(a) & 254.3(a)	253.5(a) & 254.3(a)	Recordkeeping of Reports:												
		Plans of Operation		115	1.00	115.00	0.08	9.20	9.20	0.00	0.00	0.00	0.00	
		Household Applications		115	180.00	20,700.00	0.08	1,656.00	1656.00	0.00	0.00	0.00	0.00	
		Reporting Changes		115	50.00	5,750.00	0.08	460.00	460.00	0.00	0.00	0.00	0.00	
		Disposal of Out of Condition Commodities		25	1.00	25.00	0.08	2.00	2.00	0.00	0.00	0.00	0.00	
		ITO Applications		115	1.00	115.00	0.08	9.20	9.20	0.00	0.00	0.00	0.00	
		Commodity Inventories		115	12.00	1,380.00	0.08	110.40	110.40	0.00	0.00	0.00	0.00	
		Damaged or Out of Condition Commodities		115	2.00	230.00	0.08	18.40	18.40	0.00	0.00	0.00	0.00	
253.5(j) & 254.3(a)	253.5(j) & 254.3(a)	Investigations and Complaints		115	1.00	115.00	3.00	345.00	345.00	0.00	0.00	0.00	0.00	
253.7(h) & 254.3(a)	253.7(h) & 254.3(a)	Fair Hearings		115	1.00	115.00	0.25	28.75	28.75	0.00	0.00	0.00	0.00	
253.11(b) & 254.3(a)	253.11(b) & 254.3(a)	Management of Administrative Funds		115	1.00	115.00	0.50	57.50	57.50	0.00	0.00	0.00	0.00	
TOTAL RECORDKEEPING				20,866	22.58	471,130.46	0.08	35,413.02	37,129.57	0.00	0.00	-1,716.55	-1,716.55	

	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. Total Hours per Response	Est. Total Burden	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change
Reporting	20,866	11.13	232,319.24	0.25	58,679.50	59589.5	-	-	(910.00)	(910.00)
Recordkeeping	20,866	22.58	471,130.46	0.08	35,413.02	37129.57	-	-	(1,716.55)	(1,716.55)
TOTAL	20,866	33.71	703,449.70	0.13	94,092.52	96,719.07	-	-	(2,626.55)	(2,626.55)

FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: PRIVATE - FOR PROFIT

Sec. of Regs/ Authority	Prior Citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
250.11(b)	250.11(b)	Commercial Consignee Receipt of Shipments	FNS-57	2,812	303.00	852,036.00	0.02	17,040.72	17,040.72	-	-	-	-	
250.12(f)	250.12(f)	Commercial Entity Agreements (Storage Facilities, Carriers, Etc.)		63	1.00	63.00	2.00	126.00	126.00	-	-	-	-	
250.18(b) and 250.37(a)	250.18(b)	Processors-Performance Reports		500	12.00	6,000.00	1.00	6,000.00	4,500.00	-	1,500.00	-	1,500.00	Increase in No. of Responses per Respondent from 9 to 12.
250.37(c)	New Burden	Summary Performance Report		110	12.00	1,320.00	1.00	1,320.00	-	1,320.00	-	-	1,320.00	New Burden
250.20(c)	250.20(c)	Multi-State and In-State Processors' Responses to CPA Audit Deficiencies		50	2.00	100.00	4.00	400.00	400.00	-	-	-	-	
250.33(a)	New Burden	End Product Data Schedules		131	12.00	1,572.00	0.50	786.00	-	786.00	-	-	786.00	New Burden
250.34	New Burden	Substitution of Donated Foods		1	1.00	1.00	1.00	1.00	-	-	1.00	-	1.00	New Burden
250.35(d)	New Burden	Limitation on Donated Food Inventories		1	1.00	1.00	1.00	1.00	-	-	1.00	-	1.00	New Burden
250.30(c)	250.30(c)	National Processing Agreement		5	1.00	5.00	2.00	10.00	1,100.00	-	-	(1,090.00)	(1,090.00)	Estimated respondents decreased from 110 to 5. Estimated responses per year decreased from 5 to 1.
250.30(d)		State Participation Agreement		500	1.00	500.00	0.50	250.00	1,100.00	-	-	(850.00)	(850.00)	Estimated respondents increased from 110 to 500. Estimated responses per year decreased from 5 to 1. Estimated time per response decreased from 2 hours to 0.5 hours.
250.30(e)		In-State Processing Agreement		4	1.00	4.00	0.50	2.00	290.00	-	-	(288.00)	(288.00)	Estimated respondents decreased from 29 to 4. Estimated responses per year decreased from 5 to 1. Estimated time per response decreased from 2 hours to 0.5 hours.
250.30(f)		Recipient Agency Processing Agreement		1	1.00	1.00	0.50	0.50	10.00	-	-	(9.50)	(9.50)	Estimated responses per year decreased from 5 to 1. Estimated time per response decreased from 2 hours to 0.5 hours.
250.30(i)	New Burden	Agreements Between Processors and Distributors		78.33	1.00	78.33	2.00	156.66	-	156.66	-	-	156.66	New Burden
TOTAL REPORTING				2,812	306.43	861,681.33	0.03	26,093.88	24,566.72	2,262.66	1,502.00	-2,237.50	1,527.16	

Sec. of Regs/ Authority	Prior Citation	Title	Form No.	Est. No. of Record keepers	Est. No. of Records per Record keeper	Total Annual Records [(d)X(e)]	Est. Total Hours per Record	Est. Total Burden [(f)X(g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
240.4	240.4	Private Institutions: Cash In Lieu of Donated Foods for Nonresidential Child Care		500	364.00	182,000.00	0.25	45,500.00	45,500.00	-	-	-	-	
250.11(b)	250.11(b)	Commercial Consignee Records of Receipt of Shipments	FNS-57	2,812	303.00	852,036.00	0.02	17,040.72	17,040.72	-	-	-	-	
250.19(a)	250.19(a)	Multi-State and In-State Processor CPA Audits		131	2.00	262.00	0.25	65.50	125.00	-	-	(59.50)	(59.50)	Decrease in recordkeepers from 250 to 131.
250.37(d)	250.19(a)	Records Related to Processors' Receipt, Distribution, and Inventory of Donated Foods		131	1.00	131.00	0.50	65.50	125.00	-	-	(59.50)	(59.50)	Decrease in recordkeepers from 250 to 131.
TOTAL RECORDKEEPING				2,812	367.86	1,034,429.00	0.06	62,671.72	62,790.72	0.00	0.00	-119.00	-119.00	

	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. Total Hours per Response	Est. Total Burden	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
Reporting	2,812	306.43	861,681.33	0.03	26,093.88	24,566.72	2,262.66	1,502.00	(2,237.50)	1,527.16	
Recordkeeping	2,812	367.86	1,034,429.00	0.06	62,671.72	62,790.72	-	-	(119.00)	(119.00)	
TOTAL	5,624	337.15	1,896,110.33	0.05	88,765.60	87,357.44	2,262.66	1,502.00	(2,356.50)	1,408.16	

FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: PRIVATE - NOT FOR PROFIT

Sec. of Regs/Authority	Prior Citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
250.4(b)	250.4(b)	Subdistributing Agency Agreements		4	1.00	4.00	2.00	8.00	8.00	-	-	-	-	
250.4(c)	250.4(c)	Household Recipient Agency Agreements		20	1.00	20.00	2.00	40.00	40.00	-	-	-	-	
250.10(a) & 250.58(a)	250.10(a) & 250.58(a)	Household Recipient Agency Input for Availability of Donated Foods		285	1.00	285.00	0.25	71.25	71.25	-	-	-	-	
250.14(b) & 250.15(b)	250.14(b) & 250.15(b)	Recipient Agency in Household Programs Reporting of Donated Food Losses		70	1.00	70.00	0.25	17.50	17.50	-	-	-	-	
250.14(d)	250.14(d)	Recipient Agency Request for Approval to Transfer Donated Foods		211	1.00	211.00	0.25	52.75	52.75	-	-	-	-	
250.15(c)	250.15(c)	Household Recipient Agency Recall Response Reporting		75	1.00	75.00	4.00	300.00	300.00	-	-	-	-	
250.69(c) & 250.70(c)	250.69(c) & 250.70(c)	Emergency Feeding Organization Application to State for Disasters and Situations of Distress		25	1.00	25.00	1.00	25.00	25.00	-	-	-	-	
250.69(d) & 250.70(d)	250.69(d) & 250.70(d)	Disaster Agency Reporting of Household Information		100	25.00	2,500.00	0.02	50.00	50.00	-	-	-	-	
251.2(c)(2)	251.2(c)(2)	TEFAP Eligible Recipient Agency Agreements		50	1.00	50.00	1.00	50.00	50.00	-	-	-	-	
TOTAL REPORTING				1,600	2.03	3,240.00	0.19	614.50	614.50	0.00	0.00	0.00	0.00	

Sec. of Regs/Authority	Prior Citation	Title	Form No.	Est. No. of Recordkeepers	Est. No. of Records per Recordkeeper	Total Annual Records [(d)X(e)]	Est. Total Hours per Record	Est. Total Burden [(f)X(g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
247.28(b)	247.28(b)	Records of Receipt, Disposal & Inventory of Donated Foods (CSFP)		177	12.00	2,124.00	0.05	106.20	106.20	-	-	-	-	
247.30(d)(3)	247.30(d)(3)	Records of Participant Claims		56	8.00	448.00	0.08	35.84	35.84	-	-	-	-	
250.14(b)	250.14(b)	Subdistributing and Recipient Agency Maintenance of Inventory Record of Donated Foods		310	1.00	310.00	0.08	24.80	24.80	-	-	-	-	
250.19(a)	250.19(a)	Recordkeeping of Agreements, Reports, and Other Records												
		Commercial Entity Agreements		125	1.00	125.00	0.08	10.00	10.00	-	-	-	-	
		Recipient/Subdistributing Agency Agreements (Households)		285	1.00	285.00	0.05	14.25	14.25	-	-	-	-	
		Records Related to the Receipt, Distribution, and Inventory of Donated Foods (Households)		285	15.00	4,275.00	0.08	342.00	342.00	-	-	-	-	
250.30(c)(1)	250.30(c)(1)	Commercial Entities: Recipient Agency Processing Contracts		0	0	0.00	0	0.00	1,695.75	-	-	(1,695.75)	(1,695.75)	Burden Removed. Duplicative of burden listed above under 250.19.
251.10(a)(1)	251.10(a)(1)	Receipt, Disposal, and Inventory of Commodities - Subdistributing Agencies and ERAs		133	15.00	1,995.00	0.08	159.60	159.60	-	-	-	-	
251.10(a)(2)	251.10(a)(2)	Funds Paid to ERAs for Storage and Distribution - ERAs		108	15.00	1,620.00	0.08	129.60	129.60	-	-	-	-	
251.10(a)(3)	251.10(a)(3)	Eligibility Determination and Collection of Participating Household Information		1,600	1.00	1,600.00	419.90	671,840.00	671,840.00	-	-	-	-	
TOTAL RECORDKEEPING				1,600	7.99	12,782.00	52.63	672,662.29	674,358.04	0.00	0.00	-1,695.75	-1,695.75	

	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. Total Hours per Response	Est. Total Burden	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
Reporting	1,600	2.03	3,240.00	0.19	614.50	614.50	-	-	-	-	
Recordkeeping	1,600	7.99	12,782.00	52.63	672,662.29	674,358.04	-	-	(1,695.75)	(1,695.75)	
TOTAL	3,200	5.01	16,022.00	42.02	673,276.79	674,972.54	-	-	(1,695.75)	(1,695.75)	

FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: INDIVIDUALS

Sec. of Regs/ Authority	Prior Citation	Respondent Type	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
247.8 & 247.16(a)	247.8 & 247.16(a)	Elderly	Applications/Recertifications		573,000	2.00	1,146,000	0.25	286,500	286,500	-	-	-	-	
247.8 & 247.16(a)	247.8 & 247.16(a)	Women, infants and children	Applications/Recertifications		15,000	2.00	30,000	0.25	7,500	7,500	-	-	-	-	
247.8 & 247.16(a)	247.8 & 247.16(a)	Households	Household Information Reporting for Disasters and Situations of Distress		2,500	1.00	2,500.00	0.02	50.00	50	-	-	-	-	
247.8 & 247.16(a)	247.8 & 247.16(a)	Households	Certification of Household to Participate		20,700	1.00	20,700.00	0.50	10,350.00	10,350	-	-	-	-	
TOTAL REPORTING					611,200	1.96	1,199,200.00	0.25	304,400.00	304,400.00	-	-	-	-	

OMB #0584-0293 ANNUALIZED COST TO RESPONDENTS

Affected Public	Est. No. of Respondents	Total Annual Responses	Est. Total Burden	Hourly Wage Rate	Respondent Cost
State, Local, and Tribal Governments	20,866	703,449.70	94,092.52	\$13.87	\$1,305,063.29
Private For Profit	2,812	1,896,110.33	88,765.60	\$13.87	\$1,231,178.87
Private Not for Profit	1,600	16,022.00	673,276.79	\$13.87	\$9,338,349.08
Individual	611,200.00	1,199,200.00	304,400.00	\$13.87	\$4,222,028.00
TOTAL	636,478	3,814,782.03	1,160,534.91		\$16,096,619.24

FNS FOOD DISTRIBUTION PROGRAMS BURDEN HOUR ESTIMATES

Reporting

Affected Public	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. total Hours per Response	Est. total Burden
State, Local, and Tribal Governments	20,866	11.13	232,319.24	0.25	58,679.50
Private For Profit	2,812	306.43	861,681.33	0.03	26,093.88
Private Not for Profit	1,600	2.03	3,240.00	0.19	614.50
Individual	611,200.00	1.96	1,199,200.00	0.25	304,400.00
Total Burden Estimates	636,478.00	3.61	2,296,440.57	0.17	389,787.88

Record Keeping

Affected Public	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. total Hours per Response	Est. total Burden
State, Local, and Tribal Governments	20,866.00	22.58	471,130.46	0.08	35,413.02
Private For Profit	2,812	367.86	1,034,429.00	0.06	62,671.72
Private Not for Profit	1,600	7.99	12,782.00	52.63	672,662.29
Individual	0	0.00	0.00	0.00	0.00
Total Burden Estimates	25,278.00	60.07	1,518,341.46	0.51	770,747.03

Summary

Burden Type	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. total Hours per Response	Est. total Burden
Reporting	636,478.00	3.61	2,296,440.57	0.17	389,787.88
Recordkeeping	25,278.00	60.07	1,518,341.46	0.51	770,747.03
TOTAL	636,478.00	5.99	3,814,782.03	0.30	1,160,534.91

	Responses	Time Burden
Current OMB Inventory	3,879,951.70	1,163,449.05
Burden Revision Requested	3,814,782.03	1,160,534.91
Difference	(65,170)	(2,914)

	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change
Reporting	2,262.66	1,502.00	(3,147.50)	617.16
Recordkeeping	-	-	(3,531.30)	(3,531.30)
TOTAL	2,262.66	1,502.00	(6,678.80)	(2,914.14)