

Department of the Army
A1105 CE

System name:
Recreational Use and Expenditure Survey.

System location:
The US Army Corps of Engineers Institute for Water Resources
7701 Telegraph Road, Alexandria, VA 22315-3864. And US Army
Corps of Engineers Engineer Research Development Center,
Environmental Lab, 3909 Halls Ferry Road, Vicksburg, MS 39180-
6199.

Categories of individuals covered by the system:
Members of the public including individuals and groups, who
have visited, are visiting, or plan to visit U.S. Army Corps
of Engineers Water Resource Projects for the purpose of
recreation activities. Participation is voluntary.

Categories of records in the system:
E-mail address used for the purposes of the follow-up economic
survey and is scrubbed from all records following the data
collection effort during the data review and cleaning process.
The remaining information in the electronic record that is
stored contains no PII. Records retain a unique survey ID and
identifying numbers related to the survey location.

Authority for maintenance of the system:
42 U.S.C. 1962-2, Congressional statement of objectives; 16
U.S.C. 460d, The Flood Control Act of 1944, as amended; 33 U.S.C.
652, Upper Mississippi River Management; 16 U.S.C. 460(L)(12)-
460(L)(21), The Federal Water Project Recreation Act of 1965, as
amended; 33 U.S.C. 2215, The Water Resources Development Act of
1986, as amended; 33 U.S.C. 2320, The Water Resources Development
Act of 1990, as amended; Senate Document No. 97, 87th Congress.,
2nd, Session. (1964): Policies, Standards, and Procedures in the
Formulation, Evaluation, and Review of Plans for use and
Development of Water and Related Land Resources; ER 1165-2-400,
Recreational Planning, Development, and Management Policies; ER
1130-2-550, Recreation Operations and Maintenance Policies.

Purpose(s):
To identify, quantify and evaluate recreation use and
expenditures for planning, feasibility studies, environmental
assessments, environmental impact statements, development of
visitation models, and estimates of economic benefits for both

existing water resource projects and proposed water resource development.

Routine uses of records maintained in the system, including categories of users and the purposes of such uses:
Delete entry and replace with "In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

Law Enforcement Routine Use: If a system of records maintained by a DoD Component to carry out its functions indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or by regulation, rule, or order issued pursuant thereto, the relevant records in the system of records may be referred, as a routine use, to the agency concerned, whether federal, state, local, or foreign, charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute, rule, regulation, or order issued pursuant thereto.

Disclosure to the Department of Justice for Litigation Routine Use: A record from a system of records maintained by a DoD Component may be disclosed as a routine use to any component of the Department of Justice for the purpose of representing the Department of Defense, or any officer, employee or member of the Department in pending or potential litigation to which the record is pertinent.

Data Breach Remediation Purposes Routine Use: A record from a system of records maintained by a Component may be disclosed to appropriate agencies, entities, and persons when (1) The Component suspects or has confirmed that the security or confidentiality of the information in the system of records has been compromised; (2) the Component has determined that as a result of the suspected or confirmed compromise there is a risk of harm to economic or property interests, identity theft or fraud, or harm to the security or integrity of this system or other systems or programs (whether maintained by the Component or another agency or entity) that rely upon the compromised information; and (3) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with the Components efforts to respond to the

suspected or confirmed compromise and prevent, minimize, or remedy such harm.

Disclosure of Information to the General Services Administration Routine Use: A record from a system of records maintained by a DoD Component may be disclosed as a routine use to the General Services Administration for the purpose of records management inspections conducted under authority of 44 U.S.C. 2904 and 2906.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

Storage:

Electronic storage media and paper files. In the event a computer malfunctions during the designated survey period, the information is collected in paper form, transferred to a computer within 24 hours, and paper record is destroyed.

Retrievability:

Records are retrieved by survey ID or survey location.

Safeguards:

Records are maintained in areas accessible only to authorized persons having official need. Records are housed in buildings protected by security guards or locked when not in use. DoD Components and approved users ensure that electronic records collected and used are maintained in controlled areas accessible only to authorized personnel. Physical security differs from site to site, but the automated records must be maintained in controlled areas accessible only by authorized personnel. Access to computerized data is restricted by use of common access cards (CACs) and is accessible only by users with an authorized account. The system and electronic backups are encrypted and maintained in controlled facilities that employ physical restrictions and safeguards such as security guards, identification badges, key cards, and locks.

Retention and disposal:

Records are maintained until agency determines that they are no longer needed for administrative, legal, audit, or other operational purposes, but not longer than 6 years. Paper records are destroyed by tearing, burning, melting, chemical decomposition, pulping, pulverizing, shredding, or mutilation. Electronic records and media are destroyed by overwriting, degaussing, disintegration, pulverization, burning, melting, incineration, shredding or sanding.

System manager(s) and address:
Recreation Use Survey Manager, Institute for Water Resources,
7701 Telegraph Road, Alexandria, VA 22315-3864.

Notification procedure:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Recreation Use Survey Manager, Institute for Water Resources, 7701 Telegraph Road, Alexandria, VA 22315. Individual must provide full name, present address and telephone number, specifics concerning the date, time and location where the survey was taken, and their signature.

In addition, the requester must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format:

If executed outside the United States: 'I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct. Executed on (date). (Signature).'

If executed within the United States, its territories, possessions, or commonwealths: 'I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date). (Signature).'

Record access procedure:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Recreation Use Survey Manager, Institute for Water Resources, 7701 Telegraph Road, Alexandria, VA 22315-3864.

Individual must provide information related to their park visit including the date, time and location where the survey was taken; number of individuals in their vehicle at the time the survey was taken; and the activities they participated in that were reported to the surveyor. In addition, the requester must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format:

If executed outside the United States: 'I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct. Executed on (date). (Signature).'

If executed within the United States, its territories, possessions, or commonwealths: 'I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date). (Signature).'

Contesting record procedures:

The Army's rules for accessing records, and for contesting contents and appealing initial agency determinations are contained 32 CFR part 505; or may be obtained from the system manager.

Record source categories:
From individuals by interview and web-based survey.

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