

Parent/Caregiver Survey Invitation and Reminder

TTHY: Invitation Email to participate

Dear Parents/Guardians,

The safety and wellbeing of our students continues to be our top priority. Given the negative consequences associated with underage drinking, we have partnered with the Substance Abuse and Mental Health Services Administration (SAMHSA), a part of the U.S. Department of Health and Human Services, on an underage drinking prevention initiative. This initiative will involve the participation of students and parents/guardians in two brief surveys regarding underage drinking.

As parents and caregivers, we hope you will take advantage of this opportunity by agreeing to complete the first survey, the first of which may be accessed using the link below. Each survey should take no more than **10 minutes** of your time and all of your answers will be kept strictly confidential.

The survey is not mandatory, but we strongly encourage your participation in this important research. To access the parent/caregiver survey, click on the link below:

Follow this link to the survey:

{Survey URL}

Or copy and paste the URL below into your Internet browser:

{Survey URL}

Please complete the survey by [redacted].

In addition to your participation, we are also asking for the participation of your children. Due to the sensitive nature of the brief survey questions (e.g., attitudes about drinking, drinking behavior), we require your permission for your child's participation. If you do **NOT** authorize your child's participation in this survey, please complete the attached form and **return** it to the main office by [redacted].

For more information about this research, or to contact us with any questions or concerns, please visit <http://www.samhsa.gov/underage-drinking/SURVEYFAQS>

Thank you so much for your participation in this important initiative!

Principal Name

TTHY: Reminder Email for Parents

Attachment 2: Parent/Caregiver Survey Invitation and Reminder

Dear Parents/Guardians,

Recently, you received an invitation from the Substance Abuse and Mental Health Services Administration (SAMHSA), a part of the U.S. Department of Health and Human Services, to participate in a short survey about discussing underage drinking with your children.

As a reminder, this survey will close on [REDACTED].

If you have already taken the survey – thank you for your help! If not, please take a moment now to respond. The survey will take no more than 10 minutes of your time, and all of your answers will be kept strictly confidential. The survey is not mandatory, but we strongly encourage your participation in this important research. To access the survey, click on the link below:

Follow this link to the survey:

[\\${://SurveyLink?d=Take the Survey}](#)

Or copy and paste the URL below into your Internet browser:

[{://SurveyURL }](#)

For more information about this research, or to contact us with any questions or concerns, please visit <http://www.samhsa.gov/underage-drinking/SURVEYFAQS>

Thank you so much for your participation in this important work!

Principal Name

Attachment 2: Parent/Caregiver Survey Invitation and Reminder

TTHY: Paper Invitation for Parents Whose Primary Mode of Contact is Not Email

Dear Parents/Guardians,

The safety and wellbeing of our students continues to be our top priority. Given the negative consequences associated with underage drinking, we have partnered with the Substance Abuse and Mental Health Services Administration (SAMHSA), a part of the U.S. Department of Health and Human Services, on an underage drinking prevention initiative. This initiative will involve the participation of students and parents/guardians in two brief surveys regarding underage drinking.

As parents and caregivers, we hope you will take advantage of this opportunity by agreeing to complete the first survey, the first of which may be accessed using the link below. Each survey should take no more than **10 minutes** of your time and all of your answers will be kept strictly confidential.

The survey is not mandatory, but we strongly encourage your participation in this important research. To access the parent/caregiver survey, click on the link below:

Follow this link to the survey:

{Survey URL}

Or copy and paste the URL below into your Internet browser:

{Survey URL}

Please complete the survey by [redacted].

If you prefer to complete a paper-based version of this survey, hardcopies of the survey are available in the main office. Please pick up and return your completed surveys to the main by January 15, 2017.

In addition to your participation, we are also asking for the participation of your children. Due to the sensitive nature of the brief survey questions (e.g., attitudes about drinking, drinking behavior), we require your permission for your child's participation. If you do **NOT** authorize your child's participation in this survey, please complete the attached form and **return** it to the main office by [redacted].

For more information about this research, or to contact us with any questions or concerns, please visit <http://www.samhsa.gov/underage-drinking/SURVEYFAQS>

Thank you so much for your participation in this important initiative!

Principal Name

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As a reminder, this survey will close on [REDACTED].

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Or copy and paste the URL below into your Internet browser:

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If you prefer to complete a paper-based version of this survey, hardcopies of the survey are available in the main office. Please pick up and return your completed surveys to the main by [REDACTED].

For more information about this research, or to contact us with any questions or concerns, please visit <http://www.samhsa.gov/underage-drinking/SURVEYFAQS>

Thank you so much for your participation in this important work!

Principal Name