

DATE: December 2, 2016  
 TO: Stephanie Mok  
 FROM: OAH  
 SUBJECT: Request for Non-Substantive Change to the Collection of In-depth Implementation Study Data for the Positive Adolescent Futures (PAF) Study (OMB Control Number 0990-0428)

This memo requests approval to change the mode of information collection (IC) for one component of the Pregnancy Assistance Fund (PAF) In-depth Implementation Study (0990-0428). This component, the *Youth Focus Groups*, collects information from participants in programs for pregnant and parenting females.

**Nonsubstantive change request**

In some communities where programs are located, it is quite difficult for young parents to travel to a focus group. In these locations, we propose to offer participants the option of participating in a one-on-one interview. The change in the mode of the interview – from a multi-participant focus group to an individual interview – is the only requested change. Youth under 18 will still have parental consent to participate in the interview, all youth volunteers will assent to the interview, the interview will cover the same topics and take the same time, and youth will still receive a \$25 gift card for their participation. In the table below, for the Revised Estimate, we add a line for the youth semi-structured interviews and demonstrate how the burden and the cost remains the same.

In-Depth Implementation Study – Current Approved Estimate									
Instrument	Type of Respondent	Total Number of Respondents	Annual Number of Respondents	Number of Responses per Respondent	Average Burden Hours per Response	Total Burden Hours	Total Burden Hours for Age 18 or Older	Hourly Wage Rate	Total Cost
Semi-structured interview	Program administrators	25	8	2	1	16	16	\$20.76	\$332.16
Staff focus group	Case managers	40	13	1	1	13	13	\$20.76	\$269.88
Staff survey	Program administrators and case managers	105	35	1	0.6	21	21	\$20.76	\$435.96
Program attendance and	Program administrators	6	2	12	.5	12	12	\$20.76	\$249.12

content coverage protocol									
Youth focus group	Program participants	200	67	1	1.5	100	20	\$7.25	\$145
<b>Total</b>						<b>162</b>			<b>\$1,432.12</b>
In-Depth Implementation Study – Revised Estimate									
Instrument	Type of Respondent	Total Number of Respondents	Annual Number of Respondents	Number of Responses per Respondent	Average Burden Hours per Response	Total Burden Hours	Total Burden Hours for Age 18 or Older	Hourly Wage Rate	Total Cost
Semi-structured interview	Program administrators	25	8	2	1	16	16	\$20.76	\$332.16
Staff focus group	Case managers	40	13	1	1	13	13	\$20.76	\$269.88
Staff survey	Program administrators and case managers	105	35	1	0.6	21	21	\$20.76	\$435.96
Program attendance and content coverage protocol	Program administrators	6	2	12	.5	12	12	\$20.76	\$249.12
Youth focus group	Program participants	100	33	1	1.5	50	10	\$7.25	\$72.50
Youth semi-structured interview	Program participants	100	33	1	1.5	50	10	\$7.25	\$72.50
<b>Total</b>						<b>162</b>			<b>\$1,432.12</b>

We updated Supporting Statements A and B to reflect the addition of the youth semi-structured interviews, while demonstrating that burden remains unchanged.