

Supporting Statement for Paperwork Reduction Act Submissions  
Nonsubstantive change:  
Final Disposition Report (R-84)  
**OMB Control # 1110-0051**

Part A. Justification

2. Needs and Uses:

The CJIS Division serves the nation as a repository for fingerprints and identity history information. The Privacy Act of 1974 requires each agency that maintains a system of records to maintain the records with such accuracy, relevance, timeliness, and completeness as is reasonably necessary to assure fairness to the individual. Case law stipulates that the CJIS Division has a duty to take reasonable measures to maintain accurate records. The disposition is the final determination of a case or motion made by the criminal justice system, reports court findings, or indicates if a criminal charge was modified or dismissed. The R-84 provides a consistent format for agencies to submit disposition.

Limited resources hamper agencies from reviewing disposition information on original documents, entering the disposition information into its system of records, filling out the R-84, and submitting the R-84 to the FBI. To optimize the disposition information, the CJIS Division may assist agencies in the data entry of disposition information and reduce or alleviate the agencies' burden of placing the disposition information onto the R-84. The CJIS Division's assistance to the agencies would improve the timeliness, completeness and accuracy of the disposition records available in the state and federal databases.

12. Estimate of Hour Burden:

Number of respondents	75,605
Frequency of response	as needed
Total annual responses	732,160
Minutes per response	5 minutes
Annual hour burden	61,013 hours <sup>1</sup>

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<sup>1</sup> No reportable change in respondents' annual hour burden. The time to request whether an agency is interested in the CJIS Division data entering disposition information from original documentation is in accordance with Part A. 15 and does not warrant change.  
*50 states + 6 territories = 56 agencies multiplied by one ~10-minute phone call would be ~560 minutes or 9.33 annual hours*