

**Request for Approval under the “DOL Departmental Generic Clearance for
the Collection of Routine Customer Feedback”
(OMB Control Number: 1225-0088)**

TITLE OF INFORMATION COLLECTION:

Understanding how Quarterly Census of Employment and Wages (QCEW) data are used

PURPOSE:

The Quarterly Census of Employment and Wages (QCEW) is considering changing its disclosure limitation policy in order to better protect data confidentiality while also improving the utility of the data. The purpose of this survey is to collect feedback from data users about use cases and data requirements, such as at what level of geographic and industry detail data are needed. The findings from this survey will inform criteria for evaluating candidate disclosure limitation methods.

DESCRIPTION OF RESPONDENTS:

Respondents will be known current and potential users of QCEW data.

TYPE OF COLLECTION: (Check one)

- | | |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Erica Yu

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [] Yes [x] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [] Yes [] No
3. If Applicable, has a System or Records Notice been published? [] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [x] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Online survey respondent	200	15 minutes	50 hours
Totals			

FEDERAL COST: The estimated total cost to the Federal government is \$567.40 (an estimated 10 hours of work based on a GS-14/2, which is roughly \$56.74 hour; the 10 hours includes 2 hours to design the survey, 6 hours to review the responses, 2 hours to write up the findings)

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
[] Yes [x] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Initially, respondents will be selected from a range of organization types (state, private, academic institutions) for their known relationship with the QCEW program, such as from previous help requests or attendance at data user events. We will then encourage respondents to share the survey broadly with other current and potential data users. This is a qualitative data collection and we will not employ statistical methods for sampling or analysis.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
[x] Web-based or other forms of Social Media
[] Telephone
[] In-person
[] Mail
[] Other, Explain
2. Will interviewers or facilitators be used? [] Yes [x] No

Please make sure that all instruments, instructions, and scripts are submitted with the request.