

APPENDIX L.1: IN-DEPTH INTERVIEW APPOINTMENT LETTER - ENGLISH



OMB Number: XXXX-XXXX  
Expiration Date: XX/XX/20XX

{FIRST NAME} {LAST NAME}  
{STREET ADDRESS}  
{CITY}, {STATE} {ZIP CODE}

Dear {FIRST NAME} {LAST NAME}:

Thank you for agreeing to be interviewed for the **Food and Your Household Study** being conducted for the Food and Nutrition Service of the U.S. Department of Agriculture. Your interview appointment is scheduled for [DATE] at [TIME] at your home at [ADDRESS]. The interview will last 90 minutes and you will receive \$75 after the interview is complete. We would like to conduct the interview in the room where you eat. Please read the attached consent form. We will ask you to sign it at the time of the interview. If you have any questions or need to reschedule, please call [INTERVIEWER NAME] at [PHONE NUMBER].

Sincerely,

Maeve Gearing, Ph.D.  
Project Director  
Westat

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is XXXX-XXXX. The time required to complete this information collection is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data resources, gathering and maintaining the data needed, and completing and reviewing the collection of information.