

# NIH Events Management (EM) Scheduling Services Survey

## Email to EM Scheduling Services Customers

Dear Colleague,

The Office of Research Services (ORS) NIH Events Management (EM) asks that you please take about 5 minutes of your time to provide feedback on **EM Scheduling Services**. As a key stakeholder who is invested in the outcomes that Events Management delivers, your feedback is a valuable piece of information that can be used to improve our services.

The survey is secure to the extent permitted by law. Your responses will be analyzed by the ORS Office of Quality Management (OQM) and used to provide important feedback to contractors and EM staff providing our scheduling services. Please complete the survey by <Date>. Click on the link below to take the survey. Please complete this survey in one sitting; you will not be able to return to the survey if you exit before completion.

<Link>

Due to firewall constraints, the survey can be accessed only on NIH computers or other VPN-enabled NIH devices. If you encounter any issues with survey access, appearance, or 508 compliance, please contact Dr. Janice Rouiller, with the NIH Office of Research Services (ORS) Office of Quality Management (OQM) at [ORSSurveySystem@mail.nih.gov](mailto:ORSSurveySystem@mail.nih.gov) .

Thank you for your participation.

Kathleen Eastberg  
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