

5 CFR 1320.13 Emergency processing.

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An [agency](#) head or the Senior Official, or their designee, may request [OMB](#) to authorize emergency processing of submissions of collections of [information](#).

(a) Any such request shall be accompanied by a written determination that:

(1) The collection of information:

(i) Is needed prior to the expiration of time periods established under this Part; and

(ii) Is essential to the mission of the [agency](#); and

(2) The [agency](#) cannot reasonably comply with the normal clearance procedures under this part because:

(i) Public harm is reasonably likely to result if normal clearance procedures are followed;

(ii) An unanticipated event has occurred; or

(iii) The use of normal clearance procedures is reasonably likely to prevent or disrupt the [collection of information](#) or is reasonably likely to cause a statutory or court ordered deadline to be missed.

(b) The [agency](#) shall [state](#) the time period within which [OMB](#) should approve or disapprove the [collection of information](#).

(c) The [agency](#) shall submit [information](#) indicating that it has taken all practicable steps to consult with interested agencies and members of the public in order to minimize the burden of the [collection of information](#).

(d) The [agency](#) shall set forth in the Federal Register notice prescribed by [§ 1320.5\(a\)\(1\)\(iv\)](#), unless waived or modified under this section, a statement that it is [requesting](#) emergency processing, and the time period [stated](#) under [paragraph \(b\)](#) of this section.

(e) [OMB](#) shall approve or disapprove each such submission within the time period [stated](#) under [paragraph \(b\)](#) of this section, provided that such time period is consistent with the purposes of this Act.

(f) If [OMB](#) approves the [collection of information](#), it shall assign a control number valid for a maximum of 90 days after receipt of the [agency](#) submission.