



December 23, 2015

TO: Stephanie Tatham, OMB Desk Officer
Office of Information and Regulatory Affairs
Office of Management and Budget

THROUGH: Ruth Brown, Department IC Clearance Officer
United States Department of Agriculture
Office of Chief Information Office

FROM: Lynnette Thomas 
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Food and Nutrition Service

SUBJECT: Merge forms FNS-742 "School Food Authority (SFA) Verification Collection Report" and FNS-742a "Local Educational Agency Second Review of Applications Report" to the Food Program Reporting System (FPRS) OMB Control Number 0584-0594, expiration Date 6/30/17

The information collection (ICR) burden associated with the FNS form titled "School Food Authority (SFA) Verification Collection Report" and the FNS form titled "Local Educational Agency Second Review of Applications Report" is approved under OMB #0584-0026 with an expiration date of 04/30/2016. Since its last approval, FNS has consolidated certain programmatic and financial data reporting requirements approved by the Office of Management and Budget under the Food Programs Reporting System (FPRS), an electronic reporting system. These forms are being included in this consolidation.

FNS is requesting a no material/non-substantive change to merge the reporting burden from OMB Control Number 0584-0026 for the FNS-742 and the FNS-742a (which has been renamed FNS-874 to comply with FPRS form numbering structure) forms to OMB Control Number 0584-0594. The burden estimates for these forms remain the same and there are no new data elements introduced. The recordkeeping burden will remain in OMB Control Number 0584-0026. The merge will increase the current burden inventory for OMB Control Number 0584-0594 as follows:

	Currently Approved Reporting Burden for FNS-742 in 0584-0026	Currently Approved Reporting Burden for FNS-742a (now FNS-874) in 0584-0026	Currently Approved Burden for #0584-0594	#0584-0594 Burden After Merge
Responses	20,914	1,456	23,846	46,216
Hours	15,868	378	87,381	103,627

If you have any questions or require any additional information, please contact me at Lynnette.Thomas@fns.usda.gov.