OMB Control # 0693-0033

Expiration date: 06/30/2019

Baldrige Technical Editing Survey

Dear Tech Editor,

Now that you have completed the final review of the [     ] Consensus Review feedback report you were assigned as a technical editor, we would appreciate capturing your estimation of the extent of revisions you found it necessary to make, the areas in which the draft report may have needed rework when you received it, and your suggestions for process improvements to reduce technical editing needed after examiner teams complete consensus scorebooks in the future.

Would you please respond to the questions below and return this survey by e-mail to us?

We plan to use input from you and other respondents of this survey for learning and improvement of our training and award processes next year and beyond.

We greatly appreciate your role in helping us improve the quality of Baldrige feedback reports!

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1. I estimate I spent the following amount of time on the Part 2 Tech Edit:

1-5 hours [ ]  6-10 hours [ ]  10-15 hours [ ]  15-20 hours [ ]  More than 20 hours [ ]  {Specify #:[ ] )

1. The report needed extensive rework in these areas (note: checking “Yes” below indicates you found numerous problems in draft report in the specified area[s]):

Clarity/adherence to Comment Guidelines Yes [ ]  No [ ]

Adherence/alignment to Criteria Yes [ ]  No [ ]

Accuracy of data (application fact-checking Yes [ ]  No [ ]

Scoring alignment Yes [ ]  No [ ]

Key themes Yes [ ]  No [ ]

|  |  |
| --- | --- |
|  Other issue(s) - please specify: |       |
| 1. I contacted the team leader about tech edits during Part 2:

Yes [ ]  No [ ]  Attempted [ ]  |
| 1. Any training or award process improvements you would suggest based on your experience this year? Please comment below:

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