



DEPARTMENT OF THE ARMY  
U. S. ARMY HUMAN RESOURCES COMMAND  
1600 SPEARHEAD DIVISION AVENUE DEPARTMENT 100  
FORT KNOX, KENTUCKY 40122-5100


FEB 07 2012

AHRC-ZA

MEMORANDUM FOR RECORD

SUBJECT: Justification for the Use of the Social Security Number (SSN) – Defense Casualty Information Processing System (DCIPS) DITPR NUMBER: 1292

1. The DCIPS provides the Department of Defense (DoD) with a single joint military casualty and mortuary affairs information processing system to provide support for the management of casualty and mortuary affairs information to enable the Services to: make notification to next of kin of deceased, injured, ill and missing personnel; provide casualty assistance to next of kin; obtain disposition of remains; adjudicate funeral claims; process and return remains; process requests for bedside and funeral related travel; respond to inquiries; provide statistical data comprising type, number, place and cause of incident to DoD; and support the families of service members. DCIPS provides information to other DoD stakeholders for analysis of other programs such as the Army Suicide Prevention Program, medical surveillance, safety and benefits and entitlements.
2. As stated in DTM-2007-015-USD (P&R), Attachment 1, subparagraph 2.c (8), DCIPS use of SSN is justified by computer matching. DCIPS uses SSN primarily for verifying casualty reports against personnel databases and to ensure benefits and entitlements provided to Service Members and their Families are properly identified and paid, e.g., Defense Finance and Accounting Office, death certificates, travel orders, etc. SSN is required by other agencies for almost every financial disbursement. Once an identifier, other than SSN, is available at the Federal level DCIPS can eliminate SSN. As an ongoing part of maintenance, SSN is being removed from reports and other output whenever possible; or, not collected at all unless needed.
3. The DCIPS has been evaluated and documented through the Department of Defense Information Assurance Certification and Accreditation Process. The System of Records Notice and Privacy Impact Assessment for DCIPS may be obtained by contacting the Army Human Resources Command Chief Information Officer Support Division at 502-613-4034.

  
MARGARETTE E. BARNES  
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Deputy Commanding General