Attachment 4a — Program Report Tool Word Version

HOME PAGE

Form Approved OMB No. <u>0920-xxxx</u> Exp. Date <u>xx/xx/xxxx</u>

Public reporting burden of this collection of information is estimated to average 8 hours for the initial population of the tool and 3 hours for annual reporting per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-xxxxx).

RAPE PREVENTION AND EDUCATION (RPE) PROGRAM REPORT TOOL

BEFORE YOU BEGIN

The goals of the RPE cooperative agreement (14-1401) are to improve the ability of RPE-funded organizations to use the public health approach and effective prevention principles to implement and evaluate sexual violence prevention strategies. The Program Report Tool will capture key information to monitor progress toward the FOA goals. Sections of this tool relate to the steps in the public health approach, and questions are aligned with primary prevention principles. Information collected through this tool is intended to measure the extent to which FOA goals are met, and to provide RPE awardees with information you can use to plan, implement, and evaluate prevention strategies to prevent sexual violence.

Instructions: Please use this Tool to plan and report on your implementation of prevention strategies. For instructions on completing this tool, definitions and additional information about the questions, please refer to the reporting guidance.

Submission: In addition to uploading it onto grants.gov for your continuation application, please submit the completed Tool with your Annual Performance Report to your Project Officer and <a href="mailto:lema

Technical Tips: You may navigate this Tool by clicking on the navigation menu (shown below) located at the top of each spreadsheet or the tabs at the bottom of the window.

HOME PAGE BACKGROUND STRATEGY 1 STRATEGY 2 STRATEGY 3 STRATEGY 4

Please enter information into the yellow fields. If you enter an invalid character in any field that is not open text, an error message box will pop up.

If you need to add an additional tab to describe a prevention strategy, you may do so at any time by clicking here: [Button: Add Prevention Strategy] [Dynamic spreadsheet that allows adding a new spreadsheet for additional prevention strategy]

Questions and Support: If you have any content-related questions or need assistance, please contact your Project Officer. If you need technical support at any time, please send an email with a detailed description of your need to the following address: {email address}.

*denotes required field

BACKGROUND

Please complete information about the organization implementing each prevention strategy and the alignment of the prevention strategies to your work plan goals and objectives.

[Navigational Menu of the Sections in this tab]

RPE AWARDEE INFORMATION

RPE awardees, please describe to which goals on your state-level work plan the prevention strategy(s) in this Prevention Strategy Tool aligns.

1. Which RPE awardee are you reporting about? Select from the drop down menu.* [Drop Down Menu]

Alabama	Hawaii	Massachusetts	New Mexico	South Dakota	District of Columbia
Alaska	Idaho	Michigan	New York	Tennessee	Guam
Arizona	Illinois	Minnesota	North Carolina	Texas	Marianna Island
Arkansas	Indiana	Mississippi	North Dakota	Utah	Puerto Rico
California	Iowa	Missouri	Ohio	Vermont	Virgin Islands
Colorado	Kansas	Montana	Oklahoma	Virginia	
Connecticut	Kentucky	Nebraska	Oregon	Washington	
Delaware	Louisiana	Nevada	Pennsylvania	West Virginia	
Florida	Maine	New Hampshire	Rhode Island	Wisconsin	
Georgia	Maryland	New Jersey	South Carolina	Wyoming	

2. For each of the prevention strategy reported in this tool, please indicate which state-level RPE work plan goal(s) the prevention strategy relates to or addresses.*

Prevention Strategy	
<u>Name</u>	RPE State-level Work Plan Goals
{Prevention Strategy 1}	[Open Text Field]
{Prevention Strategy 2}	[Open Text Field]
{Prevention Strategy#}	[Open Text Field]

RPE SUB-AWARDEE OR IMPLEMENTER INFORMATION

- 3. What is the name of the implementing organization?* [Open Text Field]
- 4. Please select all that best describe the sector of the implementing organization. (Check all that apply)*
 [Check all that apply field with an open text field for "Other"]

Public		Child Welfare		Housing		Minority
Private		Civic/Volunteer		Justice/Law		Public Health
				enforcement		
Governmental		Disability		Low Socioeconomic		Social Services
Agency				Status		
Non-government		Faith/Religious		Media		Transportation
Agency						
Non-profit		Education		Mental Health		Tribal
Business		Healthcare		Military		Veteran Status
☐ Other, please specify: [Open Text Field]						
☐ Other, please specify: [Open Text Field]						
☐ Other, please specify: [Open Text Field]						

OVERALL BUDGET

5. What is the total annual RPE budget for the implementing organization?* [Open Numeric Field with two decimals]

\$____<u>.</u>__

6. How much funding is allocated for the implementation of each prevention strategy? Provide information in dollar amounts.

Prevention Strategy Name	Amount allocated in \$	
{Prevention Strategy 1}	[Open Numeric Field with two decimals]	
{Prevention Strategy 2}	[Open Numeric Field with two decimals]	
{Prevention Strategy#}	[Open Numeric Field with two decimals]	

BUDGET RELATED TO EVALUATION

- 7. Are funds allocated to evaluate the prevention strategy(s)?* [Closed Options]
 - O Yes, funds are allocated for evaluation for each prevention strategy. [Answer Q7a]
 - O Yes, funds are allocated for evaluation, but only at the implementing organization level. [Skip to Q7b]
 - O No, funds are not allocated at all for evaluation. [Skip to Q8]
 - O Not applicable, evaluation is only being implemented at the state. [Skip to Q8]
 - 7a. How much funding is allocated for the evaluation for each prevention strategy? Provide information in dollar amounts.

Prevention Strategy Name	Amount allocated in \$		
{Prevention Strategy 1}	[Open Numeric Field with two decimals]		
{Prevention Strategy 2}	[Open Numeric Field with two decimals]		
{Prevention Strategy#}	[Open Numeric Field with two decimals]		

7b.	How much funding is allocated for evaluation? Provide information in dollar amounts. [Open
	Numeric Field with two decimals]
	\$ <u>.</u>

8. Provide any additional information or elaborate on any of the above questions as needed. [Open Text Field]

PREVENTION STRATEGY

[Navigational Menu of the Sections in this tab]

PREVENTION STRATEGY DESCRIPTION

One of the effective prevention principle is that prevention strategy should be based on the best available evidence (See CDC's Understanding Evidence for more information about levels of evidence). At a minimum, prevention strategies should have an articulated theory base to address modifiable risk and protective factors related to sexual violence.

	1.	What is the	prevention strategy yo	u are implementi	ng?*	Drop	Down	Men	น
--	----	-------------	------------------------	------------------	------	------	------	-----	---

- O Bringing in the Bystander
- O Coaching Boys into Men
- O Fourth R
- O Green Dot
- O Safer Choices
- O Safe Dates
- O Second Step
- O Shifting-Boundaries
- O Other, please specify the name of the prevention strategy: _____ [Open Text Field]
- 2. Describe your prevention strategy. Use the following questions to help you describe the strategy. What are the goals of the prevention strategy? What does it aim to change? What methods are used to affect that change (e.g., potential impact)? What are the components and activities of the prevention (e.g., theory of change, roadmap, or logic)? What are the key messages or topics of the strategy?* [Open Text Field]

PREVENTION STRATEGY CHARACTERISTICS

This section asks about the prevention strategy selected to implement to address sexual violence problems in the selected target population, and the "how" or approach used to address the defined sexual violence problems.

- 3. Which of the following strategies from the RPE Cooperative Agreement (14-1401) does this prevention strategy relate to? According to the Violence against Women Act of 1994 (VAWA), allotments of RPE funds may only be used for seven permitted uses (first seven listed).* [Drop Down Menu]
 - O Educational seminars
 - O Operation of hotlines
 - O Training programs for professionals
 - O Preparation of informational materials

0		rsonnel designed to reduce the incidence of sexual				
0	assault at colleges and universities	and alondon wood to facilitate ways are sownal account, and				
	Other efforts to increase awareness about drugs and alcohol used to facilitate rape or sexual assault; and					
U	O Other efforts to increase awareness of the facts about or to help prevent sexual assault, including e					
		es and awareness among people with disabilities as				
_	defined in Section 3 of the Americans with Disa					
U	O Community Change Strategy [If selected, choose	se one of the sub-group below]				
	O Community mobilization					
	O Coalition building					
	o Policy education					
_	O Social norms change	[0,] [1, 1, 1]				
_	O Capacity Building, please specify:					
0	O Not Applicable, please specify:	[Open Text Field]				
	other, Capacity Building, or Not Applicable please spe	ecify the name of the prevention strategy				
[Oper	pen Text Field]					
4. W	What sources of information or data did you use t	o inform your selection of the prevention strategy and				
		ual violence-related outcomes and/or address identified				
		* [Check all that apply field with an open text field for				
"("Other"]					
	□ Needs assessment					
	☐ Capacity or assets assessment					
	□ Environmental scan					
[☐ Strategy theory or Logic model					
[☐ Evaluation report					
	☐ Literature review					
	☐ Other, please specify:[Open Text Field]				
	☐ Other, please specify:[Open Text Field]				
[☐ Other, please specify:[Open Text Field]				
5. Pı	Provide any additional information or elaborate of	n any of the above as needed. [Open Text Field]				
Does						
	EVENTION STRATEGY SELECTION	July and the state of the same				
	s section asks about the extent to which a public hea	aith approach was used in selecting the prevention				
strate	itegy.					
6. D	Describe the rationale for selecting this prevention	n strategy to implement. Use the following questions to				
	help you describe the rationale: To what extent doe					
	defined sexual violence problem in the selected tar	, , ,				
	•	ion? A later section will ask about the selected target				
	population.* [Open Text Field]					
	population [open total total					
		u expect change to occur? (Check all that apply)* [Check				
al	all that apply field with an open text field for "Othe	r"]				
	□ Individual					
	Relationship					
	Community					
	□ Societal					

Other: Capacity Building	
Other, please specify:	[Open Text Field]

RISK AND PROTECTIVE FACTORS

This section asks about the "what" or the defined sexual violence problems needing to be addressed.

8. Which of the following <u>risk</u> factors does this strategy seek to address? (Check all that apply)* [Check all that apply field with an open text field for "Other"]

<u>Indi</u>	vidual_	Rela	ationship	
	Low education/educational achievement		Social isolation/lack of social support	
	☐ Lack of non-violent problem solving skills		Family environment characterized by physical	
	Poor behavior/impulse control		violence and conflict	
	Prior violent victimization or perpetration		Childhood history of physical, sexual or	
	Witnessing violence		emotional abuse	
	Psychological/mental health problems		Emotionally unsupportive familial environment	
	Substance use		Poor parent-child relationships, particularly with	
	Delinquency		fathers	
	Empathetic deficits		Association with sexually aggressive, hyper-	
	General aggressiveness and acceptance of		masculine, or delinquent peers	
	violence		Gang involvement	
	Early sexual initiation		Involvement in a violent or abusive intimate	
	Coercive sexual fantasies		relationship	
	Preference for impersonal sex and sexual risk-		Economic stress	
	taking		Other, please specify: [Open Text Field]	
	Exposure to sexually explicit media		Other, please specify: [Open Text Field]	
	Hostility towards women		Other, please specify: [Open Text Field]	
	Adherence to traditional gender role norms			
	Hypermasculinity			
	Suicidal behavior			
	Other, please specify: [Open Text Field]			
	Other, please specify: [Open Text Field]			
	Other, please specify: [Open Text Field]			
	nmunity	Soc	<u>ietal</u>	
	Poverty		Societal norms that support sexual violence	
	High unemployment rates/diminished		Cultural norms that support aggression	
	economic opportunities		Societal norms that support male superiority and	
	Lack of institutional support from police and		sexual entitlement	
	judicial system		Societal norms that maintain women's inferiority	
	Community violence/general tolerance of		and sexual submissiveness	
	violence within community		Weak health, educational, economic and social	
	Weak community sanctions against sexual		laws and policies relating to sexual violence and	
	violence perpetrators		gender equity	
	High alcohol outlet density		Higher levels of crime and other violence	
	Poor neighborhood support or cohesion		Harmful gender norms	
	Other, please specify: [Open Text Field]		Media violence	
	Other, please specify: [Open Text Field]		Other, please specify: [Open Text Field]	
	Other, please specify: [Open Text Field]		Other, please specify: [Open Text Field]	
			Other, please specify: [Open Text Field]	

9. Which of the following <u>protective</u> factors does this strategy seek to address? (Check all that apply)* [Check all that apply field with an open text field for "Other"]

Indi	ividual	Pol:	ationshin		
		Relationship			
	Emotional health and connectedness		Family support and connected	dness	
	High education/academic achievement		Connection to a caring adult		
	Empathy and concern for how one's actions		Connection/commitment to	school	
	affect others		Parental use of reasoning to	resolve family	
	Skills solving problems in non-violent manner		conflict		
	Other, please specify: [Open Text Field]		Association with prosocial pe	ers	
	Other, please specify: [Open Text Field]		Other, please specify:	[Open Text Field]	
	Other, please specify: [Open Text Field]		Other, please specify:	[Open Text Field]	
			Other, please specify:	[Open Text Field]	
Con	nmunity	Soc	<u>ietal</u>		
	Coordination of services among community		Other, please specify:	[Open Text Field]	
	agencies		Other, please specify:	[Open Text Field]	
	Access to mental health and substance abuse		Other, please specify:	[Open Text Field]	
	services				
	Community support and connectedness				
	Other, please specify: [Open Text Field]				
	Other, please specify: [Open Text Field]				
	Other, please specify: [Open Text Field]				

TARGET POPULATION

This section asks about the "who" or the entities (e.g., individual, organization, community, or other setting) expected to be affected or to change as a result of the prevention strategy to address the defined sexual violence problems.

10. Who or what entities will change or be affected as a result of the prevention strategy? (Check all that apply) Specify characteristics of the target population in the question that follows.* [Check all that apply field with an open text field for "Other"]

Individuals	Organizations	Communities		
☐ Students	☐ School	☐ School District		
☐ Pre-School	☐ Pre-School	☐ Elementary School		
□ Elementary School	☐ Elementary School	☐ Middle School		
☐ Middle School	☐ Middle School	☐ High School		
☐ High School	☐ High School	☐ Higher Education		
☐ Higher Education	☐ Higher Education	(University/College)		
(University/College)	(University/College)			
☐ Teachers/Professors	☐ School Administrators	☐ County		
☐ School Staff	☐ Governmental Agency	□ City		
☐ Policy makers	☐ Non-government Agency	☐ Census Tract/Zip Code		
☐ Parents	☐ Non-profit	☐ Commercial District		
☐ Healthcare professionals	☐ Business	☐ Neighborhood		
☐ Mental health providers	☐ Bar	☐ Territory Area		
☐ General public	☐ Home	☐ Park and Recreational Area		
☐ Individual with specific characteristics	Organizations serving individuals with specific characteristics	☐ Communities with specific characteristics		
☐ Other, please specify:	☐ Other, please specify:	☐ Other, please specify:		
[Open Text Field]	[Open Text Field]	[Open Text Field]		
☐ Other, please specify:	☐ Other, please specify:	☐ Other, please specify:		
[Open Text Field]	[Open Text Field]	[Open Text Field]		
☐ Other, please specify:	☐ Other, please specify:	☐ Other, please specify:		
[Open Text Field]	[Open Text Field]	[Open Text Field]		

11. What are the characteristics related to the selected target population described above? (Check all that apply)* [Check all that apply field with an open text field for "Other"]

<u>Gender</u>	Race	Age
☐ Male	☐ African American or Black	☐ Infants/Toddlers (0-1 yrs)
☐ Female	☐ American Indian or Alaska	☐ Infants/Toddlers (2–3 yrs)
☐ Transgender	Native	☐ Children (4-11 yrs)
	☐ Asian Indian	☐ Adolescents (12–17 yrs)
	☐ Chinese	☐ Young Adults (18–24 yrs)
	☐ Filipino	☐ Adults (25–39 yrs)
	☐ Japanese	☐ Adults (40–49 yrs)
	☐ Korean	☐ Older Adults (50–64 yrs)
	☐ Vietnamese	☐ Older Adults (65+ yrs)
Sexual Identity	☐ Native Hawaiian or other	Other Characteristics
☐ Bisexual	Pacific Islander	☐ Disability
☐ Gay	☐ Guamanian or Chamorro	☐ Faith/Religious
☐ Heterosexual	☐ Samoan	☐ Low Socioeconomic Status
☐ Lesbian	☐ White	☐ Minority
☐ Questioning	☐ Other, please specify:	☐ Tribal
Ethnicity	[Open Text Field]	☐ Veteran Status
☐ Hispanic or Latino	☐ Other, please specify:	☐ Other, please specify:
☐ Not Hispanic or Latino	[Open Text Field]	[Open Text Field]
	☐ Other, please specify:	☐ Other, please specify:
	[Open Text Field]	[Open Text Field]

12. Briefly provide any additional information about the selected target population for this prevention strategy or elaborate on the above as needed. [Open Text Field]

13.		·	s, did you use to identify and select the target population).* [Check all that apply field with open text fields]
		□ Needs assessment	, , , , , , , , , , , , , , , , , , , ,
		☐ Evaluation/Evaluation report	
		☐ In-depth interviews	
		Surveys	
		☐ Focus groups	
		☐ Police reports	
		☐ Medical examiner files	
		□ Vital records	
		☐ Hospital charts	
		□ Registries	
		☐ Population-based surveys	
		Other, please specify: [Open -	ext Field]
		☐ Other, please specify:[Open =	ext Field]
	П	7 Other, please specify: [Open 7	ext Field]

REACH

This section asks about how much of the target population defined above were actually reached and affected.

14. To what extent does the prevention strategy reach or affect change in the selected target population?* (Reach Impact = Potential or Intended / Actual number of individuals, organizations, or communities affected by or who received the prevention strategy). Complete this for each of your target populations for this prevention strategy. You may use the button below to add as many rows as needed to this table.

Unit of Analysis	Target Population Description	Potential Reach	Actual Reach	Reach Impact
[Drop Down Menu] O Individual O Organizational O Community	[Open Text Field]	[Open Numeric Field]	[Open Numeric Field]	{auto calculation}

[Button: Add Reach Table] [Dynamic Button that allows respondent to add as many rows as they want]

15. Briefly provide any additional information or elaborate on the above as needed. [Open Text Field]

INFORMATION COLLECTION AND EVALUATION

IN ORMATION COLLECTION AND EVALUATION	
This section asks about information collection or ev	aluation activities and use of collected information.
16. Do you collect information or data on the impl Menu]	ementation of the prevention strategy?* [Drop Down
O Yes	
O No [Skip to Q17]	
16a. What types of information or data do you strategy? [Open Text Field]	collect about the implementation of the prevention
16b. What are the sources of information or da	ata that you use? (Check all that apply). [Check all that apply
field with an open text field for "Other"]	
☐ Needs assessment	
☐ Capacity or assets assessment	
☐ Environmental scan	
☐ Strategy theory or Logic model	
□ Evaluation report	
☐ Literature review	
☐ Administrative records	
☐ Tracking logs	
☐ Other, please specify:	[Open Text Field]
☐ Other, please specify:	[Open Text Field]
☐ Other, please specify:	
17. Do you collect information or data on the outc	comes of the prevention strategy?* [Drop Down Menu]
O Yes	
O No [Skip to Q18]	

17a. What types of data or information do you collect about the outcomes of the prevention strategy (e.g., risk/protective factors, knowledge, skills, behaviors, attitudes, victimization, perpetration, practices)? [Open Text Field]

	17ŀ	o. What sources of information or data do you use to measure those outcomes? (Check all that apply).
	[Ch	eck all that apply field with open text fields]
		Needs assessment
		Evaluation/Evaluation report
		In-depth interviews
		Surveys
		Focus groups
		Police reports
		Medical examiner files
		Vital records
		Hospital charts
		Registries
		Population-based surveys
		Other, please specify: [Open Text Field]
		Other, please specify: [Open Text Field]
		Other, please specify: [Open Text Field]
	_	
18.		you use information or data that you collect for program improvement?* [Drop Down Menu]
	O	Yes
	0	No [Skip to Q19]
	18 a	a. How do you use information or data you collect? [Open Text Field]
19.		you disseminate information (e.g., impact) or lessons learned about the prevention strategy?* [Drop
		wn Menu]
	_	Yes
	0	No [Completed]
	19 a	a. What information or lessons learned do you share? [Open Text Field]
	46'	
	19t	o. To whom and how do you disseminate or share the information or lessons learned? [Open Text Field