Attachment A

Screen Shots of Part I of the

SAMHSA SOAR Web-Based Data Form (No Revisions)

Registration Page for New Users to the System

New users, who are caseworkers, agency directors, local or state leads need to complete and submit this registration form. Users create a username and password, select their role, location, funding source and SOAR training completed.

Register for OAT

New State, Agency & Local Lead OAT users will be approved by SAMHSA SOAR TA Center staff. New Case Workers with agencies in the current system will have immediate access to login. New State, Agency & Local Lead OAT users will receive an email confirming registration when you have been approved. If you have any questions about the registration process or this program, please contact us at soaroat@prainc.com or 518-439-7415 ext. 5242.

FIRST NAME

LAST NAME

PASSWORD ℹ

VERIFY PASSWORD

EMAIL

PHONE

EXT

STATE
Select State

ROLE
Select Role

COUNTY
Select County

CITY
Select City

AGENCY
Select Agency

FUNDING SOURCE
My position is funded by

SOAR training I have attended:

Please fill out any of the below that you have participated in.

2-Day Stepping Stones to Recovery training

📅 **DATE**

LOCATION
City, State

4-Day Train-the-Trainer program (2006-2013)

PROGRAM
Select Program

3-Day SOAR Leadership Academy

PROGRAM
Select Program

The SOAR Online Course

📅 **DATE**

Register

Demographic Information

The demographic information on each applicant is collected on this screen. Basic information including gender, age, military service, benefits received, employment status and housing status are included.

Application Type

The second section asks about the application type. There are four types:
initial, reconsideration, ALJ hearing and non-SOAR claim.

① DEMOGRAPHICS	② APPLICATION TYPE	③ APPLICATION DETAIL	④ DECISION	⑤ POST DECISION

✚

Initial SOAR Application

Filing an initial SSI/SSDI application with SSA

[Start Application]

↻

Reconsideration using SOAR

Initial application was denied and you are filing a Request for Reconsideration.

[Start Application]

🔨

ALJ Hearing using SOAR

Reconsideration denied (or prototype state) and you are filing a Request for ALJ Hearing.

[Start Application]

✎

Non-SOAR Claim

Not a SOAR applicant and no SOAR critical components are used.

[Start Application]

Application Detail

The third section asks a few questions about what SOAR critical components were used while assisting with the application. Questions include the protective filing date, forms and records that are submitted, whether quality review was done, if the applications is complete, if consultative exams were ordered and if so, the total number and the application date.

Decision

The questions ask if there has been notification of a decision, the date of the decision, and if denied, whether an appeal was filed.

1 DEMOGRAPHICS	2 APPLICATION TYPE	3 APPLICATION DETAIL	4 DECISION	5 POST DECISION

Has there been notification of a decision? *

☑ Yes ○ No - Case is still pending ○ Unknown

Date of Initial Decision *

10/14/2016 📅

Outcome of Decision*

☑ Approved ○ Denied

[Save & Continue] [Save & Exit] [Change Type]

1 DEMOGRAPHICS	2 APPLICATION TYPE	3 APPLICATION DETAIL	4 DECISION	5 POST DECISION

Reason for Denial (from SSA denial letter) *

Select Below ⬍

Was a Request for Reconsideration filed? *

○ Yes

○ My state doesn't have reconsideration, filed appeal

○ No

[Complete Application] Cancel

Post Decision

Most of the questions that are asked post-decision are optional for the user. They are asked to answer what programs the applicant was approved for and then can optionally track other reimbursement amounts and other more qualitative outcomes including housing status, employment status and hours to complete the claim.