



# SOCIAL SECURITY ADMINISTRATION

## Office of Quality Review

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Date:

Claim Number:

For:

Beneficiary:

Dear

Each month the Social Security Administration (SSA) asks a few people, who get benefit payments, to help us make sure we pay everyone the correct amount of money. This month, we picked \_\_\_\_\_, (for whom you are representative payee). We made this selection by chance, **not** for any other reason.

To make sure you receive the correct amount, **I would like to visit you and**  
on

I am with the Office of Quality Review, which is a special reviewing section in SSA, and is separate from the office that processed \_\_\_\_\_ claim. If you would like to verify that this is a legitimate letter, you can call SSA. The national toll-free number is (800) 772-1213.

### **What Will Happen When I Visit You**

- I will identify myself with my Social Security Administration **Photo ID**.
- I will ask you some questions about \_\_\_\_\_ benefits.
- The **Social Security Act** that allows this review is enclosed.

### **How You Can Get Ready For My Visit**

- I have enclosed a form and checked the papers for \_\_\_\_\_ that you should have available.
- Please review the enclosed copy of the Earnings Record for the account on which \_\_\_\_\_ is receiving benefits.
- You may have a friend or relative present to help you during my visit.

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**Please Return the Enclosed Form to Me**

Please complete and sign forms SSA-8552 and SSA-2935-U3, and mail them to me in the enclosed envelope. You do not need a stamp.

If you have any questions, you may call me between \_\_\_\_\_ and \_\_\_\_\_  
My telephone number is \_\_\_\_\_ Thank you.

Sincerely,

Quality Reviewer

Enclosures:

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## THE EARNINGS RECORD

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Benefits are computed by giving credit for any earnings, since 1937, that were covered under the Social Security Act. As part of our review, we check the record for accuracy.

The earnings record shows yearly amounts for 1951 through recent years. In the years not shown, no earnings were reported to Social Security. Earnings during 1937 — 1950 are shown as a separate total.

Please compare the earnings amounts to any records you have. Pay particular attention to:

- Years with no earnings
- Years with earnings much higher than the ones before and after them
- Years with earnings much lower than the ones before and after them

**If you disagree with any of these earnings, please have your records available at the time of the interview. W2 forms are the best evidence of wages. Tax returns and proof of payment of the taxes are the best evidence of self-employment earnings.**

**Paperwork Reduction Act Statement** - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paper Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 40-50 minutes to read the instructions, gather the facts, and answer the questions. You may send comments on our time estimate about to : SSA, 6401 Security Blvd., Baltimore, MD 21235-6401. **Send only comments relating to our time estimate to this address, not the complete form.**