

**Supporting Statement
For the Paperwork Reduction
Act of 1995: Approval for the
Baseline Data Collection,
Implementation Study Site
Visits, and Staff Surveys for the
Job Search Assistance (JSA)
Strategies Evaluation**

**Attachment E: Informed
Consent Form**

OMB No. 0970-0440

November 4, 2014

Submitted by:
Office of Planning,
Research & Evaluation
Administration for Children & Families
U.S. Department of Health
and Human Services

Federal Project Officer
Erica Zielewski

**AGREEMENT TO TAKE PART IN THE
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
JOB SEARCH ASSISTANCE (JSA) STRATEGIES EVALUATION**

You are invited to take part in an important voluntary study of job search assistance services. The study is funded by the U.S. Department of Health and Human Services. It will test how well our program and alternatives work to help individuals find and keep a job. Two research organizations – Abt Associates and Mathematica Policy Research – are running the study for the U.S. Department of Health and Human Services. Your participation will help us learn more about the benefits of these programs.

Under this study, everyone will be assigned to one of [add number of groups included] different types of job search assistance. We will use a lottery to make sure that people are assigned to the groups in a fair way. Assigning people to the groups using a lottery ensures fairness. The decision about who goes to which group has nothing to do with personal traits like your age or race.

Your participation in the study is voluntary. If you decide not to participate, this will not affect your eligibility for any other benefits and services here or elsewhere. You will still participate in job search assistance activities, as required by your TANF program. You may withdraw from the study at any time without penalty. If you withdraw from the study, you may continue to receive the job search assistance services to which you were assigned.

What does it mean to be in the study?

If you agree to be in the study, we will assign you to one of [add number of groups included] groups that receive different types of job search assistance services. We will use a lottery-like procedure to determine which group you will be in. If you agree to be in the study, we will collect information from you to help understand how well the job search assistance services you receive are working. Researchers would use this information for statistical purposes only. The information will be collected regardless of which group you are placed in.

(1) The researchers will use your name, date of birth, and/or Social Security Number to collect information about you, including data maintained by this program, other schools, your employer, and government agencies. This may include information about your employment and earnings and government services you have received.

(2) The researchers may ask you to participate in a telephone survey sometime in the next year. You would receive a token of appreciation for the time you spend completing the interview. You can refuse to participate in the interviews or answer any of the questions.

