

Sections of Annual Performance Report

Sections	Type	Reporting File	Submitted As	Submitted To
Cover Sheet	Text/Signature	MS Word	PDF	Please send FINAL versions of ALL these sections (4 files in total) as attachments to OME in ONE email
Block A	Numerical	MS Excel	MS Excel	
Block B	Numerical	MS Excel	MS Excel	
Block C	Numerical	MS Excel	MS Excel	
Block D	Text	MS Word	MS Word	
Block E	Text	E1 in MS Word	MS Word	
	Numerical	E2 in MS Excel	MS Excel	
Block F	Text	MS Word	MS Word	
CAMP GPRA 1 Doc. Form	Numerical/Text/Signature	MS Excel	PDF	

The Annual Performance Report (APR) is organized into four (4) reporting mediums (files):

Cover Sheet.



Performance Report MS Excel Form: Blocks A-C and E2.

Performance Report MS Word Form: Blocks D, E1 and F.

CAMP GPRA 1 Documentation Form in MS Excel.



The Office of Migrant Education (OME) has divided the APR into these sections due to the two types of content: text and numerical. The table summarizes the sections (blocks), the type of mediums (files) being used, and how they are being submitted. Ultimately, the entire APR (four separate files) will be submitted in a single (one) email to OME.

The table also clarifies that the **Cover Sheet** and the **CAMP GPRA 1 Documentation Form** are to be submitted as **PDF** since they both will contain authorized signatures on them. The **Performance Report MS Excel Form** and **Performance Report MS Word Form** are to be submitted as they are.

Color Coding

Highlighted Color	Interpretation
Blue	Enter Numerical
Yellow	Check Box
Green	Enter Text

For your convenience, the **Performance Report MS Excel Form**: Block A, Block B, Block C and Block E2 has a color coding system to clearly show the type of information you must provide.

OMB No. 1810-0727
Exp. 5/31/2018

Project Name: Write Here

PR Number: Write Here



College Assistance Migrant Program
U.S. Department of Education
Annual Performance Report and Final Performance Data Form

A. CAMP Project Statistics and Reporting for GPRA

Table with 2 columns: Item ID, Description. Rows include A1 (Number of students served), a (Number funded), b (Number served in college courses), 1 (Number served who were new participants), 2 (Number served who were returning participants).

Table with 2 columns: Item ID, Description. Rows include A2 (Status at the end of the reporting period), a (Number of CAMP first academic year completers), b (Number of withdrawals), c (Number of persisters). Includes a row for 'Your data input accuracy result'.

Table with 2 columns: Item ID, Description. Rows include A3 (Status of CAMP first academic year completers from question A2a), a (Unduplicated number of CAMP first academic year completers who continued in postsecondary education programs).

Table with 2 columns: Item ID, Description. Row includes A4 (Number of CAMP first academic year completers during this reporting period whom you were able to track for follow-up data).

Table with 2 columns: Item ID, Description. Rows include A5 (Number of your former CAMP students who graduated from college with Bachelor's Degree), a (For 2-Year IHEs), b (For 4-Year IHEs).

Table with 2 columns: Item ID, Description. Row includes A6 (Number of your former CAMP students who graduated from college with Associate's Degree this reporting period).

A7	Number of your former CAMP students who transferred to other IHEs during this reporting period.
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A8	Time to completion for CAMP first academic year completers from question A2a above. <i>(Note: A8a-c should sum to equal the number reported in A2a).</i>
a.	Number of CAMP first academic year completers during this reporting period who completed their first academic year of college within one reporting period of your project.
b.	Number of CAMP first academic year completers during this reporting period who completed one year of college after more than one reporting period, but within two reporting periods of your project.
c.	Number of CAMP first academic year completers during this reporting period who completed one year of college after more than two reporting periods of your project.
Your data input accuracy result	

A9		Performance Calculation Table Current Year				
Annual Award	Amount					
GPR Measure	1	0.00%	0.00%	0.00%	0.00%	0.00%
GPR Measure	2	0.00%	0.00%	0.00%	0.00%	0.00%
Success efficiency	ratio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Grant Year: Y1 Y2 Y3 Y4 Y5
Reporting Period: 07/01/2016 - 06/30/2017

Report

Y1	Y2	Y3	Y4	Y5
0	0	0	0	0

Y1	Y2	Y3	Y4	Y5
Good Job	Good Job	Good Job	Good Job	Good Job

Y1	Y2	Y3	Y4	Y5

Y1	Y2	Y3	Y4	Y5

Y1	Y2	Y3	Y4	Y5

Y1	Y2	Y3	Y4	Y5

Y1	Y2	Y3	Y4	Y5

Y1	Y2	Y3	Y4	Y5
Good Job	Good Job	Good Job	Good Job	Good Job

Project Name: Write Here

PR Number: Write Here

Grant Year:

Reporting Period:

B. CAMP Project Student Participant Information

B1	Supportive & Instructional Services and <u>Financial</u> Services provided only by CAMP funds and received by CAMP-enrolled students during the reporting period. This count does not include other services provided to CAMP students by the university or another entity.	Y1
a.	Count the total number of CAMP <u>students</u> served with the following types of supportive & instructional services. Students may appear in more than one row if they received more than one service. (Calculation of total hours received, etc. are not necessary).	
1	Counseling or guidance services to CAMP students (personal, academic, and career services provided in support of school-life balance and other psycho-social aspects of college completion).	
2	Tutoring (additional instructional services provided in support of a specific curriculum, course, or course of study).	
3	Health services.	
4	Assistance with special admissions.	
5	Other _____	
b.	Count the total number of CAMP <u>students</u> served with the following types of <u>financial</u> services. Please indicate the number of students receiving financial support services. Students may appear in more than one row if they received more than one service.	
1	Stipends.	
2	Scholarships	
3	Transportation.	
4	Career-oriented work-study.	
5	Books and supplies	
6	Tuition and fees.	
7	Room and Board.	
8	Other "Financial Services" _____	

B2	Characteristics of the CAMP enrolled students during this reporting period. (Note: [B2a and B2b] and [B2c and B2d] should sum to equal the number reported in A1b (no. served)).	Y1
a.	Number of students who report themselves as male.	
b.	Number of students who report themselves as female.	0
c.	Number of students who are 21 years old or younger.	
d.	Number of students who are over 21 years old.	0
e.	Number of students who enrolled during the reporting period and required placement in developmental or remedial courses (i.e. courses that do not count toward graduation).	
f.	Number of students who were admitted under special admissions.	
g.	Number of first generation college students (i.e., students whose parents have attained an education at or below the high school level).	
h.	Number of students who were referred from MEP and accepted into CAMP.	
i.	Number of students who were referred from HEP and accepted into CAMP.	

j.	Number of students who were referred from NFJP and accepted into CAMP.	
k.	Number of students who were referred from any other program and accepted into CAMP.	
l.	Number of students who received other financial services paid for by an agency or program other than CAMP.	
m.	Does your project screen students for English proficiency as determined by a language assessment test ? If “No,” skip to question C1.	<input type="checkbox"/> yes <input type="checkbox"/> No
n.	Number of ELL students who enrolled during the reporting period and had English as a second language needs.	

Y1 Y2 Y3 Y4 Y5

07/01/2016 - 06/30/2017

Y2	Y3	Y4	Y5

Y2	Y3	Y4	Y5
0	0	0	0
0	0	0	0

<input type="checkbox"/> yes	<input type="checkbox"/> yes	<input type="checkbox"/> yes	<input type="checkbox"/> yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No

Project Name: Write Here

PR Number: Write Here

Grant Year:

Y1

Y2

Y3

Y4

Reporting Period:

07/01/2016 - 06/30/2017

C. CAMP Project Services Information

C1. Project Model Characteristics during the Reporting Period	
a.	Report the number of commuter students. (A commuter student is a student who does not live in IHE-funded housing.)
b.	Report the number of residential students. (A residential student is a student who lives in IHE-funded housing.)
c.	Is this project in a four-year or two-year institution? <input type="checkbox"/> Four Year <input type="checkbox"/> Two Year
d.	Is the project in an institution that uses a semester, quarter, or trimester academic calendar? <input type="checkbox"/> Semester <input type="checkbox"/> Quarter <input type="checkbox"/> Trimester

C2. Project Personnel Characteristics during the Reporting Period	
a.	Number of FTE administrative staff funded by the CAMP grant.
b.	Number of FTE supportive and instructional staff (tutors, coaches, mentors, counselors, etc.) funded by the CAMP grant.
c.	Number of FTE administrative staff and supportive staff contributing to the project's CAMP services, not funded by the CAMP grant

C3. Test Information Collected during the Reporting Period	
a.	Does your project's IHE use SAT scores during the intake process? <input type="checkbox"/> yes
1	What is the average score for all first-year IHE students? English Math
2	What is the average score for CAMP students? English Math
b.	Does your project's IHE use ACT scores during the intake process? <input type="checkbox"/> yes
1	What is the average score for all first-year IHE students? English Math
2	What is the average score for CAMP students? English Math

Y
5

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<input type="checkbox"/> No	
<input type="checkbox"/> No	

Project Name: Write Here
 PR Number: Write Here

Grant Year:
 Reporting Period:

E. CAMP Project Budget Information (see instructions)

E1 Report section E1 (narratives) in MS Word

E2 Report section E2 in the following Table and in the space below

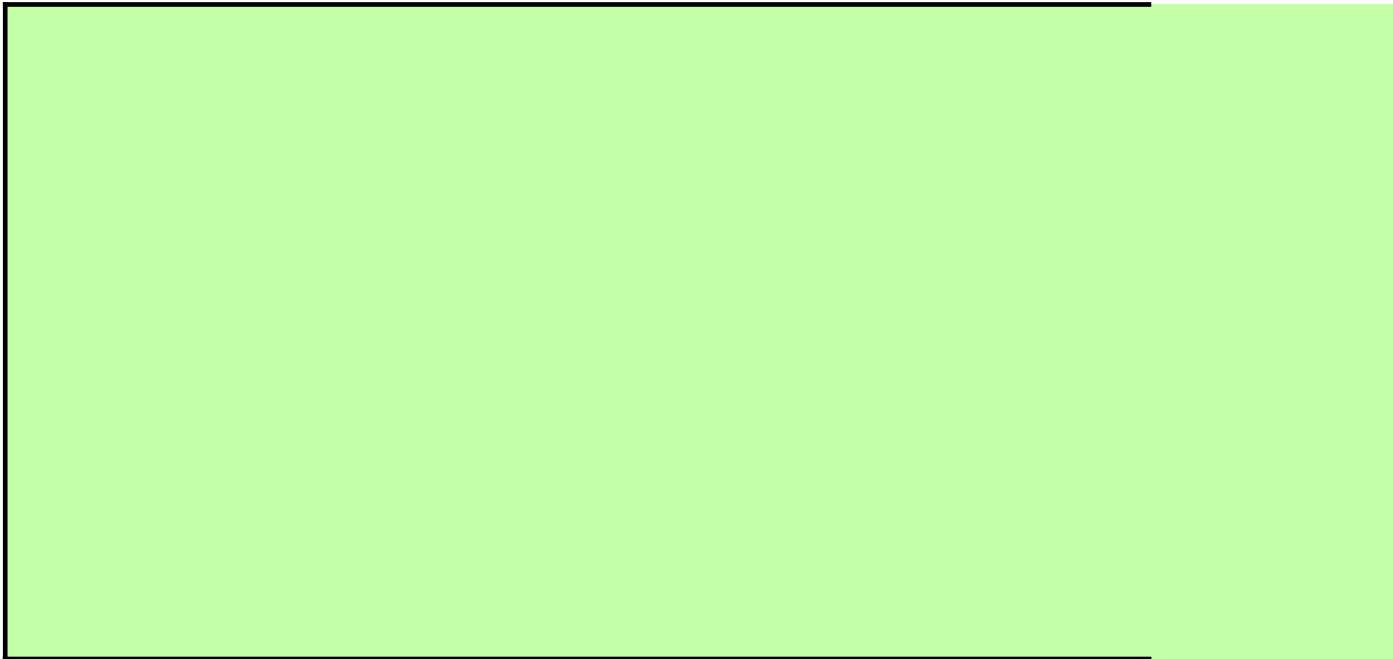
Report in column (a) carryover funds in their correct category amounts from the previous budget period, in column (b) the recommended funds, by budget category, for the current budget period, in column (c), the total revised budget amounts (using your approved, revised budget as in your ED52 and by adding the previous year's carryover in column (a) with the recommended amount in column (b) and in column (d), your project's actual expenditures for this reporting period.

Budget Categories		Proposed Expenditures		
		(a) Carryover from Previous Budget Period	(b) Recommended Amount	(c) Total Approved, Revised Budget Amounts
1	Personnel			\$0.00
2	Fringe Benefit			\$0.00
3	Travel			\$0.00
4	Equipment			\$0.00
5	Supplies			\$0.00
6	Contractual			\$0.00
7	Construction			\$0.00
8	Other			\$0.00
9	Total Direct Costs (lines 1-8)	\$0.00	\$0.00	\$0.00
Your data input accuracy result				
10	Indirect Costs			\$0.00
Your data input accuracy result				
11	Training Stipends			\$0.00
12	Total Amounts (lines 9-11)	\$0.00	\$0.00	\$0.00
Your data input accuracy result			Good Job	

Note: Remember to keep budget line items consistent. For example, if you categorized student textbooks in the Stipend line item in your revised budget, payments for student textbooks must be categorized in the Stipend line item in the Actual Expenditures column.

- 1) If the Revised Budget Amounts (Recommended + Carryover) and the Actual Expenditure Amount explain this difference.

Write Here..

A large, solid green rectangular area that occupies the lower half of the page. It is bounded by a thin black line on its top, left, and bottom edges, while the right edge is open. This area is intended for the user to provide their explanation for the difference between the Revised Budget Amounts and the Actual Expenditure Amount.

Y1

Y5

07/01/2016 - 06/30/2017

d,

4 Form),

), in each budget category,

Actual Expenditures
(d) Actual Expenditure Amounts
\$0.00
Good Job
Good Job
\$0.00
Good Job

its are different,

