

Invitation Letter

Dear [insert name],

The DoD-VA Extremity Trauma and Amputation Center of Excellence has contracted with the RAND Corporation's Arroyo Center to document the key knowledge, skills, and abilities that healthcare providers must have in order to provide optimal rehabilitation services to amputees.

We are requesting your participation in this research study by way of an interview [or focus group] that will allow you [and your colleagues – for focus groups] tell us what you think the most important knowledge, skills, and abilities are for healthcare providers [teams – for focus groups] who offer rehabilitation services to individuals who have experienced deployment-related amputation(s). By participating, you will help us document these knowledge, skills, and activities for future generations so that DoD and VA may continue to provide quality rehabilitation care to amputees.

Our research team will be visiting [DoD installation] on [date(s)]. We would like to conduct the interview [focus group] in person on either of those dates. If you are unavailable at that time but are interested in participating, we are happy to discuss other arrangements (such as a telephone interview). The interview [or focus group] will be confidential and should be about 60 minutes in length. Your participation is voluntary and you may choose to not answer any questions.

If you are interested in participating in this interview [or focus group], please reply to this email so that we can schedule the interview with you. We look forward to hearing from you.

Sincerely,

Jason Etchegaray, Ph.D., co-Principal Investigator
Heather Krull, Ph.D., co-Principal Investigator
Arroyo Center
RAND Corporation