

APPLETREE Performance Measures

NEW Information Collection Request

Supporting Statement Part B –

Collections of Information Employing Statistical Methods

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Part B. Collections of Information Employing Statistical Methods

B.1. Respondent Universe and Sampling Methods

This information collection does not involve statistical methods.

The respondents will be approximately 25 Awardees of the ATSDR's Partnership to Promote Local Efforts to Reduce Environmental Exposure (APPLETREE) Funding Opportunity Announcement (FOA No. CDC-RFA-TS17-1701) (**Attachment 3**). Eligible applicants include federally recognized American Indian/Alaska Native tribal governments; American Indian/Alaska native tribally designated organizations; political subdivisions of states (in consultation with states); and state and local governments or their bona fide agents.

Staff personnel in the Awardee agencies are generally classified in the Department of Labor Bureau of Labor Statistics "May 2015 National Occupational Employment and Wage Estimates, United States" as environmental scientists and specialists (including health) (see http://www.bls.gov/oes/current/oes_nat.htm#19-0000):

Occupation Code	Occupation Title
19-2041	Environmental Scientists and Specialists, Including Health *
* Conduct research or perform investigation for the purpose of identifying, abating, or eliminating sources of pollutants or hazards that affect either the environment or the health of the population. Using knowledge of various scientific disciplines, may collect, synthesize, study, report, and recommend action based on data derived from measurements or observations of air, food, soil, water, and other sources.	

B.2. Procedures for the Collection of Information

Under cooperative agreement, ATSDR collects information related to Awardee activities and the process and outcome performance measures. Information will be used to monitor progress toward program goals and objectives, and for quality improvement. Awardees will be required to report performance measures and annual progress reports to inform continuous program quality improvement.

B.3. Methods to Maximize Response Rates and Deal with Non-response

All APPLETREE Awardees will be required to report prescribed performance measures and progress reports. Awardees will also be required to submit an Annual Performance Report (APR) of program accomplishments with an updated Annual Plan of Work (APOW) at the end of each budget year. ATSDR expects 100% reporting by its Awardees.

B.4. Test of Procedures or Methods to be Undertaken

No tests of procedures or methods for the “APPLETREE Performance Measures” were conducted, as this information collection request (ICR) is intended for program management and not for research or for investigations.

B.5. Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data

No individuals were consulted on statistical aspects, because the “APPLETREE Performance Measures” are administrative, and not scientific or research, information collections.

The APPLETREE Awardees will report their performance measures and submit their APRs on a specified schedule (**Attachment 3**).

List of Attachments

Attachment 1. Authorizing Legislation

Attachment 2. 60-day Federal Register Notice

Attachment 3. APPLETREE Funding Opportunity Announcement

Attachment 4. APPLETREE Research Determination

Attachment 5. APPLETREE Forms

Attachment 5a. ATSDR Health Education Activity Tracking
(HEAT) Form

Attachment 5b. ATSDR Technical Assistance (TA) Activity
Form

Attachment 5c. ATSDR Site Impact Assessment (SIA) Form

Attachment 5d. APPLETREE Annual Performance Report (APR)

Attachment 5d1. APPLETREE APR Instructions

Attachment 5e. ATSDR Success Story Form