

## **Youth Engagement Key Informant Interview**

Thanks for talking with me today. Just to remind you from my introductory email, the U.S. Department of Health and Human Services, Office of the Assistant Secretary for Planning and Evaluation and the Interagency Working Group on Youth Programs are conducting key informant interviews to better understand the youth-engagement and youth-adult partnerships used by youth-serving organizations. We identified your efforts via (website, report, etc.) and wanted to talk with you to obtain more information about your organization's work. Specifically, we are hoping to gather more information about potential best practices, indicators of success, and lessons learned. This information will help inform future federal work. We anticipate that our discussion will last no longer than 45 minutes.

***Required (Consent Procedures): Before we get started I want to assure you that your responses to these questions will be held in strict confidence, except as required by law. Summary information from these interviews, together with material taken from public documents, may be presented in journal publications or other reports; however, no specific individual will be identified by name in any reports or publications. Findings from the study can be shared with all participants. Your participation in this discussion is completely voluntary; if you are uncomfortable with any question we can skip it. This research is being conducted by the U.S. Department of Health and Human Services, Office of the Assistant Secretary for Planning and Evaluation. Do you have any questions about our confidentiality procedures before we begin? (If yes, respond to all questions. If no, proceed with discussion).***

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0990-0421. The time required to complete this information collection is estimated to average forty-five minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and

review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave., S.W., Suite 336-E, Washington D.C. 20201, Attention: PRA Reports Clearance Officer

**Date:**

**Interviewer:**

**Organization:**

### **Youth Engagement**

1. Why does your [organization/program] engage youth?
2. What are the desired outcomes of engaging youth? What do you hope to achieve by engaging youth, both for the youth directly and for the organization?
3. Please identify the topics being addressed by the effort in which youth are engaged (e.g., driver safety, bullying & school climate, dating violence prevention).

**Approaches to Youth Engagement.** These questions are intended to elicit specific descriptions of youth engagement approaches.

4. How does your organization/program define the term “youth engagement”?
5. On what level are youth engaged by your organization / program For example, are they involved in:
  - a. Shared organizational leadership (e.g., voting members on boards)
  - b. Input and consultation (e.g., advisory groups, youth forums)
  - c. Project leadership (e.g., community service, performers, presentations)
6. What specific steps does your organization take to engage youth?

**Results and Lessons Learned.** These questions are intended to identify perceptions of how youth engagement makes a difference, whether positive or negative, as well as any lessons respondents would like to share with other organizations which engage youth.

7. In your experience, what is gained by using this / each youth engagement approach, thinking about impacts on:
  - a. Youth, both those engaged and those served
  - b. Adults
  - c. Organizations
8. In your experience, what is lost by using this (each) youth engagement approach, thinking about impacts on:
  - a. Youth, both those engaged and those served
  - b. Adults
  - c. Organizations
9. Do you know of or have you done any research pointing to specific outcomes for youth and/or programs when youth are engaged?

10. Are there specific lessons you have learned about youth engagement that you would like to share with other organizations that engage youth?
11. Can you name any youth engagement experts (individuals or organizations) that you (and your organization) learn from?
12. Is there anything else you would like to add?