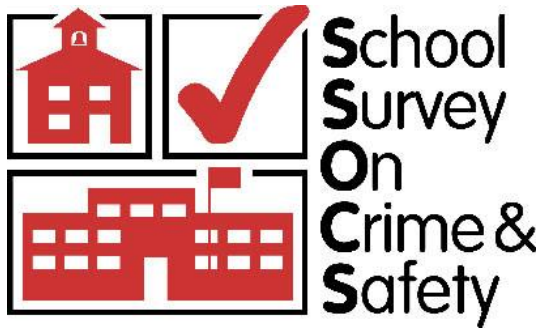




National Center for Education Statistics (NCES) School Survey on Crime and Safety (SSOCS) 2018 Usability Testing

Appendixes M – N

SSOCS:2018 Principal Invitation Letter with Log-in & SSOCS:2018 Questionnaire

OMB #1850-0803 v.208

September 2017

Appendix M – SSOCS:2018 Principal Invitation Letter with Log-in [**approved in August 2017 (OMB #1850-0761 v.14)**]

Appendix N – SSOCS:2018 Questionnaire [**the following edits have been made to the version approved on July 17, 2017 (OMB# 1850-0761 v.12):**

- The questionnaire has undergone forms design.
- Source codes have been added/edited for new/heavily revised items.
- “Arrests” is now a bolded term with an asterisk to indicate it is a defined term in items 17d and item 34.
- The second instruction bullet in item 33 was edited to be two sentences rather than one sentence (comma replaced with period).
- “At your school” is now a bolded term with an asterisk to indicate it is a defined term in item 26 (a formatting change only).
- The first response option in item 34 was changed from “0” to “None” for consistency with other items in the questionnaire which give the option of “None” for counts of zero.]



National Center for Education Statistics (NCES)

School Survey on Crime and Safety (SSOCS) 2018

Usability Testing

Appendix M

SSOCS:2018 Principal Invitation Letter with Log-in

[Version approved in August 2017 (OMB #1850-0761 v.14)]

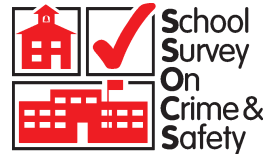
OMB #1850-0803 v.171

September 2017



**SSOCS-13L(W)
(8-2017)**

U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES
NATIONAL CENTER FOR EDUCATION STATISTICS



Study conducted by:
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION
STATISTICS

Data collected by:
U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

Dear

Last week, I wrote to request your participation in the School Survey on Crime and Safety (SSOCS), a national study that collects information about crime and safety in public schools. The survey is conducted by the National Center for Education Statistics (NCES) of the U.S. Department of Education and data collection is being administered by the U.S. Census Bureau on behalf of NCES.

As we mentioned in our previous letter, SSOCS provides a unique opportunity to collect national data on crime and safety from the school's perspective. Findings from the 2015–16 survey included:

- A higher percentage of middle schools reported that student bullying occurred at school daily or at least once a week than did high schools or primary schools.
- Higher percentages of schools reported that they had drilled students on lockdown procedures and evacuation procedures compared with shelter-in-place procedures.

We are confident that, with your participation, we can provide data to state and federal agencies about various types of crime and discipline that exist in schools today. Although SSOCS may ask some questions that appear similar to those on other surveys, this survey is not connected to any other state or federal data collection system. **SSOCS is unique in that it provides national estimates of school crime and safety using common definitions across all states.**

While your participation in this survey is voluntary and your decision will not affect any benefits or funding you receive from the U.S. Department of Education, we do hope you will participate in this important national survey. We realize that data on school crime are highly sensitive, so we want to assure you that by federal mandate we are required to protect the identity of all schools included in our survey from public disclosure and that information provided as part of this study may be used only for statistical purposes.

Your survey responses will be collected on a secure website. **Please complete the survey online within two weeks.**

Respond now at <https://respond.census.gov/ssocs>
Log in using this User ID:

If you have any general questions about the study, please contact the U.S. Census Bureau at 1–888–595–1332. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). The U.S. Census Bureau is also available to answer your questions via email at ssocs@census.gov. To learn more about SSOCS, please visit <https://nces.ed.gov/surveys/ssocs>.

Sincerely,

Peggy G. Carr, Ph. D.
Commissioner
National Center for Education Statistics (NCES)

Enclosures

Brochure



National Center for Education Statistics (NCES)

School Survey on Crime and Safety (SSOCS) 2018

Usability Testing

Appendix N

SSOCS:2018 Questionnaire

[Version approved on July 17, 2017 (OMB# 1850-0761 v.12)]

with edits as itemized on the cover page of this document]

OMB #1850-0803 v.171

September 2017

Conducted by:
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

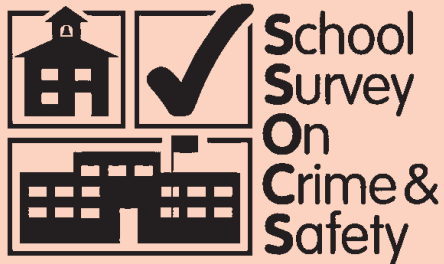
Collected by:
U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

SCHOOL SURVEY ON CRIME AND SAFETY

PRINCIPAL QUESTIONNAIRE

2017-18 SCHOOL YEAR

This survey is designed to be completed by the principal or the person most knowledgeable about school crime and policies to provide a safe environment at your school.



(Please correct any errors in name, address, and ZIP Code.)

THIS SURVEY HAS BEEN ENDORSED BY:

American Association of School Administrators
American Federation of Teachers
American School Counselors Association
Association for Middle Level Education
Association of American Educators
Council of Chief State School Officers
Education Northwest
National Association of State Boards of Education
National Association of Elementary School Principals

National Association of School Resource Officers
National Association of Secondary School Principals
National PTA
National School Safety Center
School Safety Advocacy Council
UCLA Center for Mental Health in Schools
National Association of School Psychologists
School Social Work Association of America

The National Center for Education Statistics (NCES), within the U.S. Department of Education, is authorized to conduct this survey by the Education Sciences Reform Act of 2002 (ESRA 2002, 20 U.S.C. §9543).

NOTICE

All of the information you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Reports of the findings from the survey will not identify participating districts, schools, or staff. Individual responses will be combined with those from other participants to produce summary statistics and reports.

PLEASE RESPOND BY:

FORM **SSOCS-1**
(8-15-2017)



DEFINITIONS

The following words are bolded and marked by an asterisk (*) wherever they appear in the questionnaire. Please use these definitions as you respond.

Active shooter – an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearm(s) and there is no pattern or method to their selection of victims.

Arrest – The act of detaining in legal custody. An "arrest" is the deprivation of a person's liberty by legal authority in response to a criminal charge.

At school/at your school – activities happening in school buildings, on school grounds, on school buses, and at places that hold school-sponsored events or activities. Unless otherwise specified, this refers to normal school hours or to times when school activities/events were in session.

Bullying – any unwanted aggressive behavior(s) by another youth or group of youths that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. Bullying occurs among youth who are not siblings or current dating partners.

Cyberbullying – bullying that occurs when willful and repeated harm is inflicted through the use of computers, cell phones, or other electronic devices.

Diagnostic mental health assessment – an evaluation conducted by a mental health professional that identifies whether an individual has one or more mental health diagnoses. This is in contrast to an educational assessment, which does not focus on clarifying a student's mental health diagnosis.

Evacuation – a procedure that requires all students and staff to leave the building. While evacuating to the school's field makes sense for a fire drill that only lasts a few minutes, it may not be an appropriate location for a longer period of time. The evacuation plan should encompass relocation procedures and include backup buildings to serve as emergency shelters, such as nearby community centers, religious institutions, businesses, or other schools. Evacuation also includes "reverse evacuation," a procedure for schools to return students to the building quickly if an incident occurs while students are outside.

Firearm/explosive device – any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

Gang – an ongoing loosely organized association of three or more persons, whether formal or informal, that has a common name, signs, symbols, or colors, whose members engage, either individually or collectively, in violent or other forms of illegal behavior.

Gender identity – means one's inner sense of one's own gender, which may or may not match the sex assigned at birth. Different people choose to express their gender identity differently. For some, gender may be expressed through, for example, dress, grooming, mannerisms, speech patterns, and social interactions. Gender expression usually ranges between masculine and feminine, and some transgender people express their gender consistent with how they identify internally, rather than in accordance with the sex they were assigned at birth.

Harassment – conduct that is unwelcome and denies or limits a student's ability to participate in or benefit from a school's education program. All students can be victims of harassment and the harasser can share the same characteristics of the victim. The conduct can be verbal, nonverbal, or physical and can take many forms, including verbal acts and name-calling, as well as non-verbal conduct, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

Hate crime – A committed criminal offense that is motivated, in whole or in part, by the offender's bias(es) against a race, religion, disability, sexual orientation, ethnicity, gender, or gender identity; also known as bias crime.

Lockdown – a procedure that involves occupants of a school building being directed to remain confined to a room or area within a building with specific procedures to follow. A lockdown may be used when a crisis occurs outside of the school and an evacuation would be dangerous. A lockdown may also be called for when there is a crisis inside and movement within the school will put students in jeopardy. All exterior doors are locked and students and staff stay in their classrooms.

Mental health disorders – collectively, all diagnosable mental disorders or health conditions that are characterized by alterations in thinking, mood, or behavior (or some combination thereof) associated with distress and/or impaired functioning.

Mental health professionals – mental health services are provided by several different professions, each of which has its own training and areas of expertise. The types of licensed professionals who may provide mental health services include psychiatrists, psychologists, psychiatric/mental health nurse practitioners, psychiatric/mental health nurses, clinical social workers, and professional counselors.

Physical attack or fight – an actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.



DEFINITIONS – Continued

The following words are bolded and marked by an asterisk (*) wherever they appear in the questionnaire. Please use these definitions as you respond.

Rape – forced sexual intercourse (vaginal, anal, or oral penetration). This includes sodomy and penetration with a foreign object. All students, regardless of sex or gender identity, can be victims of rape. [Counts of attempted rape should be added to counts of rapes in your reporting of item 30a.]

Restorative circle – a formal mediation process led by a facilitator that brings affected parties of a problem together to explore what happened, reflect on their roles, find a solution, and ultimately restore harmony to individual relationships and the larger community.

Robbery (taking things by force) – the taking or attempting to take anything of value that is owned by another person or organization, under confrontational circumstances, by force or threat of force or violence and/or by putting the victim in fear. A key difference between robbery and theft/larceny is that robbery involves a threat or assault.

School Resource Officer (SRO) – a career sworn law enforcement officer with arrest authority, who has specialized training and is assigned to work in collaboration with school organizations.

Sexual assault – an incident that includes threatened rape, fondling, indecent liberties, or child molestation. All students, regardless of sex or gender identity, can be victims of sexual assault. Classification of these incidents should take into consideration the age and developmentally appropriate behavior of the offender(s).

Sexual harassment – conduct that is unwelcome, sexual in nature, and denies or limits a student's ability to participate in or benefit from a school's education program. All students, regardless of sex or gender identity, can be victims of sexual harassment, and the harasser and the victim can be of the same sex. The conduct can be verbal, non-verbal, or physical and can take many forms, including verbal acts and name-calling, as well as non-verbal conduct, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

Sexual misconduct – Any act, including, but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a student regardless of the age of the student that is designed to establish a romantic or sexual relationship with the student. School staff have power over students by virtue of their position, thus student-staff relationships are not equal and students cannot be consenting parties to romantic or sexual relationships.

Sexual orientation – means one's emotional or physical attraction to the same and/or opposite sex.

Shelter-in-place – a procedure similar to a lockdown in that the occupants are to remain on the premises; however, shelter-in-place is designed to

use a facility and its indoor atmosphere to temporarily separate people from a hazardous outdoor environment. Everyone would be brought indoors and building personnel would close all windows and doors and shut down the heating, ventilation, and air conditioning system (HVAC). This would create a neutral pressure in the building, meaning the contaminated air would not be drawn into the building.

Special education student – a child with a disability, defined as mental retardation, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments, or specific learning disabilities, who needs special education and related services and receives these under the Individuals with Disabilities Education Act (IDEA).

Specialized school – a school that is specifically for students who were referred for disciplinary reasons, although the school may also have students who were referred for other reasons. The school may be at the same location as your school.

Theft/larceny (taking things worth over \$10 without personal confrontation) – the unlawful taking of another person's property without personal confrontation, threat, violence, or bodily harm. This includes pocket picking, stealing a purse or backpack (if left unattended or no force was used to take it from owner), theft from a building, theft from a motor vehicle or of motor vehicle parts or accessories, theft of a bicycle, theft from a vending machine, and all other types of thefts.

Threat assessment team – a formalized group of persons who meet on a regular basis with the common purpose of identifying, assessing, and managing students who may pose a threat of targeted violence in schools.

Treatment – a clinical intervention addressed at lessening or eliminating the symptoms of a mental health disorder. This may include psychotherapy, medication treatment, and/or counseling.

Vandalism – the willful damage or destruction of school property, including bombing, arson, graffiti, and other acts that cause property damage. This includes damage caused by computer hacking.

Violence – actual, attempted, or threatened fight or assault.

Weapon – any instrument or object used with the intent to threaten, injure, or kill. This includes look-alikes if they are used to threaten others.



SURVEY INSTRUCTIONS:

- 📍 For most questions, please mark the box that best reflects your school's circumstances. Please mark your response with an "X".
- 📍 Some questions ask for counts or percents of items. Please place an "X" in the None box, rather than leaving the item blank, if the number of such items at your school is zero.
- 📍 It is not necessary to consult any records for items 9 and 42. Please provide estimates for these questions.
- 📍 Definitions are available for many terms on pages 2 and 3. Defined terms are bolded and marked with an asterisk (*) throughout the survey.
- 📍 Some questions refer to the 2017–18 school year. Please report for the school year to date.
- 📍 Please have this questionnaire filled out by the person most knowledgeable about school crime and policies to provide a safe environment.
- 📍 Please keep a copy of the completed questionnaire for your records.

WHERE SHOULD I RETURN MY COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire in the enclosed postage-paid envelope or mail it to:

U.S. Census Bureau
ATTN: DCB/PCSPU, Building 60A
1201 E. 10th Street
Jeffersonville, IN 47132-0001

If you have any questions about this questionnaire, please contact the U.S. Census Bureau at: 1-888-595-1332 or at SSOCS@census.gov.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this voluntary information collection is 1850-0761. The time required to complete this information collection is estimated to average 53 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate, suggestions for improving this collection, or comments or concerns about the contents or the status of your individual submission of this questionnaire, please e-mail: SSOCS@census.gov, or write directly to: School Survey on Crime and Safety (SSOCS), National Center for Education Statistics, Potomac Center Plaza, 550 12th Street SW, Room #4012, Washington, DC 20202.



School Practices and Programs

1. During the 2017–18 school year, was it a practice of your school to do the following?

🔊 If your school changed its practices during the school year, please answer regarding your most recent practice.

🔊 Check "Yes" or "No" on each line.

		YES	NO
a.	Require visitors to sign or check in and wear badges	1 ☐	2 ☐
b.	Control access to school buildings during school hours (e.g., locked or monitored doors, loading docks)	1 ☐	2 ☐
c.	Control access to school grounds during school hours (e.g., locked or monitored gates)	1 ☐	2 ☐
d.	Require metal detector checks on students every day	1 ☐	2 ☐
e.	Perform one or more random metal detector checks on students	1 ☐	2 ☐
f.	Equip classrooms with locks so that doors can be locked from the inside	1 ☐	2 ☐
g.	Close the campus for most or all students during lunch	1 ☐	2 ☐
h.	Perform one or more random sweeps (e.g., locker checks, dog sniffs) for contraband (e.g., drugs or weapons *)	1 ☐	2 ☐
i.	Require drug testing for students participating in athletics or other extracurricular activities	1 ☐	2 ☐
j.	Require students to wear uniforms	1 ☐	2 ☐
k.	Enforce a strict dress code	1 ☐	2 ☐
l.	Provide school lockers to students	1 ☐	2 ☐
m.	Require clear book bags or ban book bags on school grounds	1 ☐	2 ☐
n.	Have "panic button(s)" or silent alarm(s) that directly connect to law enforcement in the event of an incident	1 ☐	2 ☐
o.	Provide an electronic notification system that automatically notifies parents in case of a school-wide emergency	1 ☐	2 ☐
p.	Provide a structured anonymous threat reporting system (e.g., online submission, telephone hotline, or written submission via drop box)	1 ☐	2 ☐
q.	Require students to wear badges or picture IDs	1 ☐	2 ☐
r.	Require faculty and staff to wear badges or picture IDs	1 ☐	2 ☐
s.	Use one or more security cameras to monitor the school	1 ☐	2 ☐
t.	Provide two-way radios to any staff	1 ☐	2 ☐
u.	Prohibit non-academic <u>use</u> of cell phones or smartphones during school hours	1 ☐	2 ☐

***Please use the definition on pages 2 and 3.**



2. Does your school have a written plan that describes procedures to be performed in the following scenarios?

		YES	NO
a. Active shooter*	155	1 ☐	2 ☐
b. Natural disasters (e.g., earthquakes or tornadoes)	158	1 ☐	2 ☐
c. Hostages	162	1 ☐	2 ☐
d. Bomb threats or incidents	166	1 ☐	2 ☐
e. Chemical, biological, or radiological threats or incidents (e.g., release of mustard gas, anthrax, smallpox, or radioactive materials)	170	1 ☐	2 ☐
f. Suicide threat or incident	169	1 ☐	2 ☐
g. Pandemic disease	161	1 ☐	2 ☐
h. Post-crisis reunification of students with their families	157	1 ☐	2 ☐

3. During the 2017–18 school year, has your school drilled students on the use of the following emergency procedures?

🍎 Please respond to each of these according to the definitions provided on pages 2 and 3.

		YES	NO
a. Evacuation*	163	1 ☐	2 ☐
b. Lockdown*	165	1 ☐	2 ☐
c. Shelter-in-place*	167	1 ☐	2 ☐

4. During the 2017–18 school year, did your school have any activities that included the following components for students?

🍎 Check "Yes" or "No" on each line.

		YES	NO
a. Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti- bullying* , dating violence* prevention)	174	1 ☐	2 ☐
b. Social emotional learning (SEL) for students (e.g., social skills, anger management, mindfulness)	183	1 ☐	2 ☐
c. Behavioral or behavior modification intervention for students (including the use of positive reinforcements)	176	1 ☐	2 ☐
d. Individual mentoring/tutoring/coaching of students by adults	181	1 ☐	2 ☐
e. Student involvement in peer mediation	175	1 ☐	2 ☐
f. Student court to address student conduct problems or minor offenses	177	1 ☐	2 ☐
g. Student involvement in restorative circles* (e.g., "peace circles," "talking circles," "conflict circles")	179	1 ☐	2 ☐
h. Programs to promote a sense of community/social integration among students	186	1 ☐	2 ☐

***Please use the definition on pages 2 and 3.**



5. During the 2017–18 school year, did your school have a **threat assessment team*** or any other formal group of persons to identify students who might be a potential risk for violent or harmful behavior (toward themselves or others)?

600 1 ☐ Yes
2 ☐ No → **GO TO item 7 below.**

6. During the 2017–18 school year, how often did your school's **threat assessment team*** formally meet?

🍎 Check one response.

- 602 1 ☐ At least once a week
2 ☐ At least once a month
3 ☐ On occasion
4 ☐ Never

7. During the 2017–18 school year, did your school have any recognized student groups with the following purposes?

🍎 Check "Yes" or "No" on each line.

		YES	NO
a.	Acceptance of sexual orientation* and gender identity* of students (e.g., Gay-Straight Alliance)	604 1 ☐	2 ☐
b.	Acceptance of students with disabilities (e.g., Best Buddies)	606 1 ☐	2 ☐
c.	Acceptance of cultural diversity (e.g., Cultural Awareness Club)	608 1 ☐	2 ☐

Parent and Community Involvement at School

8. Which of the following does your school do to involve or help parents?

🍎 Check "Yes" or "No" on each line.

		YES	NO
a.	Have a formal process to obtain parental input on policies related to school crime and discipline	190 1 ☐	2 ☐
b.	Provide training or technical assistance to parents in dealing with students' problem behavior	192 1 ☐	2 ☐

***Please use the definition on pages 2 and 3.**



9. What is your best estimate of the percentage of students who had at least one parent or guardian participating in the following events during the 2017–18 school year?

🍏 Check one response on each line.

		0–25%	26–50%	51–75%	76–100%	School does not offer	
a.	Open house or back-to-school night	196	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
b.	Regularly scheduled parent-teacher conferences	198	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐

10. During the 2017–18 school year, were any of the following community and outside groups involved in your school's efforts to promote safe, disciplined, and drug-free schools?

🍏 Check "Yes" or "No" on each line.

			YES	NO
a.	Parent groups	204	1 ☐	2 ☐
b.	Social service agencies	206	1 ☐	2 ☐
c.	Juvenile justice agencies	208	1 ☐	2 ☐
d.	Law enforcement agencies	210	1 ☐	2 ☐
e.	Mental health agencies	212	1 ☐	2 ☐
f.	Civic organizations/service clubs	214	1 ☐	2 ☐
g.	Private corporations/businesses	216	1 ☐	2 ☐
h.	Religious organizations	218	1 ☐	2 ☐

***Please use the definition on pages 2 and 3.**



110601

FORM SSOCs-1 (8-15-2017)

School Security Staff

11. During the 2017–18 school year, did you have any sworn law enforcement officers (including **School Resource Officers***) present **at your school*** at least once a week?

🍏 Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

610 1 ☐ Yes

2 ☐ No → **GO TO item 19 on page 11.**

12. Were sworn law enforcement officers (including **School Resource Officers***) used at least once a week in or around your school at the following times?

🍏 Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

🍏 Check "Yes" or "No" on each line.

		YES	NO
a. At any time during school hours	612	1 ☐	2 ☐
b. While students were arriving or leaving	614	1 ☐	2 ☐
c. At selected school activities (e.g., athletic and social events, open houses, science fairs)	616	1 ☐	2 ☐
d. When school/school activities were not occurring	618	1 ☐	2 ☐

13. Did any of the sworn law enforcement officers (including **School Resource Officers***) **at your school*** routinely:

🍏 Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

🍏 Check "Yes" or "No" on each line.

		YES	NO
a. Carry physical restraints (e.g., handcuffs, Tasers)	621	1 ☐	2 ☐
b. Carry chemical aerosol sprays (e.g., Mace, pepper spray)	622	1 ☐	2 ☐
c. Carry a firearm*	624	1 ☐	2 ☐
d. Wear a body camera	626	1 ☐	2 ☐

***Please use the definition on pages 2 and 3.**



14. Did these sworn law enforcement officers (including **School Resource Officers***) participate in the following activities **at your school***?

🍷 Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

🍷 Check "Yes" or "No" on each line.

		YES	NO
a. Motor vehicle traffic control	628	1 ☐	2 ☐
b. Security enforcement and patrol	630	1 ☐	2 ☐
c. Maintaining student discipline	632	1 ☐	2 ☐
d. Identifying problems in the school and proactively seeking solutions to those problems	636	1 ☐	2 ☐
e. Training teachers and staff in school safety or crime prevention	638	1 ☐	2 ☐
f. Mentoring students	640	1 ☐	2 ☐
g. Teaching a law-related education course or training students (e.g., drug-related education, criminal law, or crime prevention courses)	642	1 ☐	2 ☐
h. Recording or reporting discipline problems to school authorities	644	1 ☐	2 ☐
i. Providing information to school authorities about the legal definitions of behavior for recording or reporting purposes (e.g., defining assault for school authorities)	646	1 ☐	2 ☐

15. During the 2017–18 school year, did your school have a sworn law enforcement officer (including **School Resource Officers***) present for all instructional hours every day that school was in session?

🍷 Include officers who are used as temporary coverage while regularly assigned officers are performing duties external to the school (such as attending court) or during these officers' personal leave time.

🍷 Check "No" if your school does not have officer coverage while regularly assigned officers are performing duties external to the school (such as attending court) or during these officers' personal leave time.

🍷 Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

648 1 ☐ Yes

2 ☐ No

16. During the 2017–18 school year, did your school or school district have any formalized policies or written documents (e.g., Memorandum of Use, Memorandum of Agreement) that outlined the roles, responsibilities, and expectations of sworn law enforcement officers (including **School Resource Officers***) at school?

650 1 ☐ Yes → **CONTINUE to item 17 on page 11.**

2 ☐ No → **GO TO item 18 on page 11.**

***Please use the definition on pages 2 and 3.**



17. Did these formalized policies or written documents include language defining the role of sworn law enforcement officers (including **School Resource Officers***) at school in the following areas?

☛ Check "Yes," "No," or "Don't know" on each line.

		YES	NO	DON'T KNOW
a. Student discipline	652	1 ☐	2 ☐	3 ☐
b. Use of physical or chemical restraints (e.g., handcuffs, Tasers, Mace, pepper spray)	654	1 ☐	2 ☐	3 ☐
c. Use of firearms*	656	1 ☐	2 ☐	3 ☐
d. Making arrests* on school grounds	658	1 ☐	2 ☐	3 ☐
e. Reporting of criminal offenses to a law enforcement agency	660	1 ☐	2 ☐	3 ☐

18. How many of the following were present in your school at least once a week?

☛ If an officer works full-time across various schools in the district, please count this officer as "part-time" for your school.

☛ Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

☛ If none, please place an "X" in the None box.

		Number at your school*
a. School Resource Officers*		
i. Full-time	236	☐ ☐ 0 ☐ None
ii. Part-time	238	☐ ☐ 0 ☐ None
b. Sworn law enforcement officers who are not School Resource Officers*		
i. Full-time	240	☐ ☐ 0 ☐ None
ii. Part-time	242	☐ ☐ 0 ☐ None

19. Aside from sworn law enforcement officers (including **School Resource Officers***), how many additional security guards or security personnel were present in your school at least once a week?

☛ If a security guard or other security personnel works full-time across various schools in the district, please count this person as "part-time" for your school.

☛ If none, please place an "X" in the None box.

		Number at your school*
Security guards or security personnel		
i. Full-time	232	☐ ☐ 0 ☐ None
ii. Part-time	234	☐ ☐ 0 ☐ None

***Please use the definition on pages 2 and 3.**



School Mental Health Services

20. During the 2017–18 school year, did your school provide **diagnostic mental health assessments*** (e.g., psychological/psychiatric diagnostics assessments) to evaluate students for **mental health disorders***?

661 Include only assessments conducted by a licensed **mental health professional***.
 Include services that were provided **at school*** as well as services provided through a contract the school has with an outside provider.

1 ☐ Yes
 2 ☐ No → **GO TO item 22 below.**

21. Were **diagnostic mental health assessment*** services provided to students from your school in the following locations?

Check "Yes" or "No" on each line.

	YES	NO
a. At school* , by a school-employed or contracted mental health professional* 663	1 ☐	2 ☐
b. Outside of school, by a school-employed or contracted mental health professional* 665	1 ☐	2 ☐

22. During the 2017–18 school year, did your school provide **treatment*** (e.g., psychotherapy, medication) to students for **mental health disorders***?

667 Include only **treatment*** provided by a licensed **mental health professional***.
 Include services that were provided **at school*** as well as services provided through a contract the school has with an outside provider.

1 ☐ Yes
 2 ☐ No → **GO TO item 24 below.**

23. Were **treatment*** services provided to students from your school in the following locations?

Check "Yes" or "No" on each line.

	YES	NO
a. At school* , by a school-employed or contracted mental health professional* 669	1 ☐	2 ☐
b. Outside of school, by a school-employed or contracted mental health professional* 671	1 ☐	2 ☐

24. During the 2017–18 school year, to what extent did the following factors limit your school's efforts to provide mental health services to students?

Check one response on each line.

	Limits in major way	Limits in minor way	Does not limit
a. Inadequate access to licensed mental health professionals* 674	1 ☐	2 ☐	3 ☐
b. Inadequate funding 676	1 ☐	2 ☐	3 ☐
c. Potential legal issues for school or district (e.g., malpractice, insufficient supervision, confidentiality) 678	1 ☐	2 ☐	3 ☐
d. Concerns about reactions from parents 681	1 ☐	2 ☐	3 ☐
e. Lack of community support for providing mental health services to students in your school 682	1 ☐	2 ☐	3 ☐
f. Written or unwritten policies regarding the school's requirement to pay for the diagnostic mental health assessment* or treatment* of students 684	1 ☐	2 ☐	3 ☐
g. Reluctance to label students with mental health disorders* to avoid stigmatizing the child 686	1 ☐	2 ☐	3 ☐

***Please use the definition on pages 2 and 3.**



Staff Training and Practices

25. During the 2017–18 school year, did your school or school district provide any of the following for classroom teachers or aides?

☛ Check "Yes" or "No" on each line.

		YES	NO
a.	Training in classroom management for teachers 266	1 ☐	2 ☐
b.	Training in school-wide discipline policies and practices related to violence* 268	1 ☐	2 ☐
c.	Training in school-wide discipline policies and practices related to cyberbullying* 265	1 ☐	2 ☐
d.	Training in school-wide discipline policies and practices related to bullying* other than cyberbullying* 267	1 ☐	2 ☐
e.	Training in school-wide discipline policies and practices related to alcohol and/or drug use 269	1 ☐	2 ☐
f.	Training in safety procedures (e.g., how to handle emergencies) 270	1 ☐	2 ☐
g.	Training in recognizing early warning signs of students likely to exhibit violent behavior 272	1 ☐	2 ☐
h.	Training in recognizing signs of self-harm or suicidal tendencies 278	1 ☐	2 ☐
i.	Training in intervention and referral strategies for students displaying signs of mental health disorders* (e.g., depression, mood disorders, ADHD) 271	1 ☐	2 ☐
j.	Training in recognizing physical, social, and verbal bullying* behaviors 273	1 ☐	2 ☐
k.	Training in recognizing signs of students using/abusing alcohol and/or drugs 274	1 ☐	2 ☐
l.	Training in positive behavioral intervention strategies 276	1 ☐	2 ☐
m.	Training in crisis prevention and intervention 277	1 ☐	2 ☐

26. To the best of your knowledge, during the 2017–18 school year, were there any staff **at your school*** who legally carried a **firearm*** on school property?

☛ Exclude sworn law enforcement officers (including **School Resource Officers***) or other security guards or personnel who carry firearms.

279 1 ☐ Yes

2 ☐ No

***Please use the definition on pages 2 and 3.**



Limitations on Crime Prevention

27. To what extent do the following factors limit your school's efforts to reduce or prevent crime?

☛ Check one response on each line.

		Limits in major way	Limits in minor way	Does not limit
a.	Lack of or inadequate teacher training in classroom management 280	1 ☐	2 ☐	3 ☐
b.	Lack of or inadequate alternative placement/programs for disruptive students 282	1 ☐	2 ☐	3 ☐
c.	Likelihood of complaints from parents 284	1 ☐	2 ☐	3 ☐
d.	Lack of teacher support for school policies 286	1 ☐	2 ☐	3 ☐
e.	Lack of parental support for school policies 288	1 ☐	2 ☐	3 ☐
f.	Teachers' fear of student retaliation 290	1 ☐	2 ☐	3 ☐
g.	Fear of litigation 292	1 ☐	2 ☐	3 ☐
h.	Inadequate funds 294	1 ☐	2 ☐	3 ☐
i.	Inconsistent application of school policies by faculty or staff 296	1 ☐	2 ☐	3 ☐
j.	Fear of district or state reprisal 298	1 ☐	2 ☐	3 ☐
k.	Federal, state, or district policies on disciplining special education students* 300	1 ☐	2 ☐	3 ☐
l.	Federal policies on discipline and safety other than those for special education students* 302	1 ☐	2 ☐	3 ☐
m.	State or district policies on discipline and safety other than those for special education students* 304	1 ☐	2 ☐	3 ☐

Frequency of Crime and Violence at School

28. During the 2017–18 school year, have any of your school's students, faculty, or staff died as a result of a homicide committed **at your school***?

306 1 ☐ Yes

2 ☐ No

29. During the 2017–18 school year, has there been at least one incident **at your school*** that involved a shooting (regardless of whether anyone was hurt)? Please include those incidents that occurred **at school***, regardless of whether a student or non-student used the **firearm***.

308 1 ☐ Yes

2 ☐ No

***Please use the definition on pages 2 and 3.**



111205

FORM SSOCS-1 (8-15-2017)

Incidents

30. Please record the number of incidents that occurred **at school*** during the 2017–18 school year for the offenses listed below. (NOTE: The number in column 1 should be greater than or equal to the number in column 2.)

☛ If none, please place an "X" in the None box.

Please provide information on:

- ☛ The number of incidents, not the number of victims or offenders.
- ☛ Recorded incidents, regardless of whether any disciplinary action was taken.
- ☛ Recorded incidents, regardless of whether students or non-students were involved.
- ☛ Incidents occurring before, during, or after normal school hours.

	Column 1 Total number of recorded incidents	Column 2 Number reported to police or other law enforcement
a. Rape* or attempted rape*	310 0 None	312 0 None
b. Sexual assault* other than rape* (include threatened rape*)	314 0 None	316 0 None
c. Robbery* (taking things by force)		
i. With a weapon*	318 0 None	320 0 None
ii. Without a weapon*	322 0 None	324 0 None
d. Physical attack or fight*		
i. With a weapon*	326 0 None	328 0 None
ii. Without a weapon*	330 0 None	332 0 None
e. Threats of physical attack*		
i. With a weapon*	334 0 None	336 0 None
ii. Without a weapon*	338 0 None	340 0 None
f. Theft/larceny* (taking things worth over \$10 without personal confrontation)	342 0 None	344 0 None
g. Possession of a firearm/ explosive device*	346 0 None	348 0 None
h. Possession of a knife or sharp object	350 0 None	352 0 None
i. Distribution, possession, or use of illegal drugs	354 0 None	356 0 None
j. Inappropriate distribution, possession, or use of prescription drugs	355 0 None	357 0 None
k. Distribution, possession, or use of alcohol	358 0 None	360 0 None
l. Vandalism*	362 0 None	364 0 None

***Please use the definition on pages 2 and 3.**



31. During the 2017–18 school year, how many **hate crimes*** occurred **at your school***?

🍎 If none, please place an "X" in the None box.

690 Number of **hate crimes***
0 None → **GO TO item 33 below.**

32. To the best of your knowledge, were any of these **hate crimes*** motivated by the offender's bias against the following characteristics or perceived characteristics?

🍎 Check "Yes" or "No" on each line.

🍎 If a **hate crime*** was motivated by multiple characteristics, answer "Yes" for each that applies.

		YES	NO
a. Race or color	692	1	2
b. National origin or ethnicity	694	1	2
c. Sex	696	1	2
d. Religion	698	1	2
e. Disability (e.g., physical, mental, and learning disabilities)	700	1	2
f. Sexual orientation*	702	1	2
g. Gender identity*	704	1	2

33. To the best of your knowledge, during the 2017–18 school year, have there been any incidents of **sexual misconduct*** between a staff member and a student at your school?

🍎 Report on misconduct between staff and students whether or not the incidents occurred at school or away from school.

🍎 **Sexual assault*** and **rape*** are both forms of sexual misconduct. Therefore, some incidents of staff-student behavior may be reported in response to items 30a and 30b as well as item 33.

705 1 Yes
2 No

34. Please record the number of **arrests*** that occurred at your school during the 2017–18 school year. Please include all **arrests*** that occurred **at school***, regardless of whether a student or non-student was arrested.

688 1 None
2 1–5
3 6–10
4 11 or more

***Please use the definition on pages 2 and 3.**



Disciplinary Problems and Actions

35. To the best of your knowledge, how often do the following types of problems occur **at your school***?

☛ Check one response on each line.

		Happens daily	Happens at least once a week	Happens at least once a month	Happens on occasion	Never happens
a.	Student racial/ethnic tensions 374	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
b.	Student bullying* 376	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
c.	Student sexual harassment* of other students 378	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
d.	Student harassment* of other students based on sexual orientation* 381	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
e.	Student harassment* of other students based on gender identity* 383	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
f.	Student harassment* of other students based on religion 800	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
g.	Student harassment* of other students based on disability (e.g., physical, mental, and learning disabilities) 801	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
h.	Widespread disorder in classrooms 382	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
i.	Student verbal abuse of teachers 380	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
j.	Student acts of disrespect for teachers other than verbal abuse 384	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
k.	Gang* activities 386	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐

36. To the best of your knowledge, thinking about problems that can occur anywhere (both **at your school*** and away from school), how often do the following occur?

☛ Check one response on each line.

		Happens daily	Happens at least once a week	Happens at least once a month	Happens on occasion	Never happens
a.	Cyberbullying* among students who attend your school 389	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
b.	School environment is affected by cyberbullying* 391	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
c.	Staff resources are used to deal with cyberbullying* 393	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐

***Please use the definition on pages 2 and 3.**



37. During the 2017–18 school year, did your school allow for the use of the following disciplinary actions? If "yes," were the actions used this school year?

	Does your school allow for use of the following?		If "Yes," was the action used this school year?	
	YES	NO	YES	NO
a. Removal with no continuing school services for at least the remainder of the school year	390 1 ☐	2 ☐	392 1 ☐	2 ☐
b. Removal with school-provided tutoring/home instruction for at least the remainder of the school year	394 1 ☐	2 ☐	396 1 ☐	2 ☐
c. Transfer to a specialized school* for disciplinary reasons	398 1 ☐	2 ☐	400 1 ☐	2 ☐
d. Transfer to another regular school for disciplinary reasons	402 1 ☐	2 ☐	404 1 ☐	2 ☐
e. Out-of-school suspension or removal for less than the remainder of the school year				
i. With no curriculum/services provided	406 1 ☐	2 ☐	408 1 ☐	2 ☐
ii. With curriculum/services provided	410 1 ☐	2 ☐	412 1 ☐	2 ☐
f. In-school suspension for less than the remainder of the school year				
i. With no curriculum/services provided	414 1 ☐	2 ☐	416 1 ☐	2 ☐
ii. With curriculum/services provided	418 1 ☐	2 ☐	420 1 ☐	2 ☐
g. Referral to a school counselor	422 1 ☐	2 ☐	424 1 ☐	2 ☐
h. Assignment to a program (during school hours) designed to reduce disciplinary problems	426 1 ☐	2 ☐	428 1 ☐	2 ☐
i. Assignment to a program (outside of school hours) designed to reduce disciplinary problems	430 1 ☐	2 ☐	432 1 ☐	2 ☐
j. Loss of school bus privileges due to misbehavior	434 1 ☐	2 ☐	436 1 ☐	2 ☐
k. Corporal punishment	438 1 ☐	2 ☐	440 1 ☐	2 ☐
l. Placement on school probation with consequences if another incident occurs	442 1 ☐	2 ☐	444 1 ☐	2 ☐
m. Detention and/or Saturday school	446 1 ☐	2 ☐	448 1 ☐	2 ☐
n. Loss of student privileges	450 1 ☐	2 ☐	452 1 ☐	2 ☐
o. Requirement of participation in community service	454 1 ☐	2 ☐	456 1 ☐	2 ☐

***Please use the definition on pages 2 and 3.**



38. During the 2017–18 school year, how many students were involved in committing the following offenses, and how many of the following disciplinary actions were taken in response?
- 🍷 If none, please place an "X" in the None box.

Please follow these guidelines when determining the number of offenses and disciplinary actions:

- 🍷 If more than one student was involved in an incident, please count each student separately when providing the number of disciplinary actions.
- 🍷 If a student was disciplined more than once, please count each offense separately (e.g., a student who was suspended five times would be counted as five suspensions).
- 🍷 If a student was disciplined in two different ways for a single infraction (e.g., the student was both suspended and referred to counseling), **count only the most severe disciplinary action that was taken.**
- 🍷 If a student was disciplined in one way for multiple infractions, record the disciplinary action for only the most serious offense.

		Column number				
		1	2	3	4	5
		Total students involved in recorded offenses (regardless of disciplinary action)	Removals with no continuing school services for at least the remainder of the school year	Transfers to specialized schools*	Out-of-school suspensions lasting 5 or more days, but less than the remainder of the school year	Other disciplinary action (e.g., suspension for less than 5 days, detention, etc.)
a.	Use/possession of a firearm/explosive device*	458 0 None	460 0 None	462 0 None	464 0 None	466 0 None
b.	Use/possession of a weapon* other than a firearm/explosive device*	468 0 None	470 0 None	472 0 None	474 0 None	476 0 None
c.	Distribution, possession, or use of illegal drugs	478 0 None	480 0 None	482 0 None	484 0 None	486 0 None
d.	Distribution, possession, or use of alcohol	488 0 None	490 0 None	492 0 None	494 0 None	496 0 None
e.	Physical attacks or fights*	498 0 None	500 0 None	502 0 None	504 0 None	506 0 None

39. During the 2017–18 school year, how many of the following occurred?
- 🍷 If none, please place an "X" in the None box.

		Total number
a.	Students were removed from your school without continuing services for at least the remainder of the school year <u>for disciplinary reasons</u> . (NOTE: This number should be greater than or equal to the sum of entries in item 38, column 2.)	518 0 None
b.	Students were transferred to specialized schools* <u>for disciplinary reasons</u> . (NOTE: This number should be greater than or equal to the sum of entries in item 38, column 3.)	520 0 None

***Please use the definition on pages 2 and 3.**



School Characteristics: 2017-18 School Year

40. As of October 1, 2017, what was your school's total enrollment?

522 Students

41. What percentage of your current students fit the following criteria?

🍏 If none, please place an "X" in the None box.

a. Eligible for free or reduced-price lunch

Percent of students

524 %
0 None

b. English language learner (ELL)

526 %
0 None

c. **Special education students***

528 %
0 None

d. Male

530 %
0 None

42. What is your best estimate of the percentage of your current students who meet the following criteria?

🍏 If none, please place an "X" in the None box.

a. Below the 15th percentile on standardized tests

Percent of students

532 %
0 None

b. Likely to go to college after high school

534 %
0 None

c. Consider academic achievement to be very important

536 %
0 None

43. How many classroom changes do most students make in a typical day?

🍏 Count going to lunch and then returning to the same or a different classroom as two classroom changes. Do not count morning arrival or afternoon departure.

🍏 If none, please place an "X" in the None box.

538 Typical number of classroom changes
0 None

***Please use the definition on pages 2 and 3.**



44. How would you describe the crime level in the area(s) in which your students live?

🍏 Check one response.

- 560 1 ☐ High level of crime
2 ☐ Moderate level of crime
3 ☐ Low level of crime
4 ☐ Students come from areas with very different levels of crime

45. How would you describe the crime level in the area where your school is located?

🍏 Check one response.

- 562 1 ☐ High level of crime
2 ☐ Moderate level of crime
3 ☐ Low level of crime

46. Which of the following best describes your school?

🍏 Check one response.

- 564 1 ☐ Regular public school
2 ☐ Charter school
3 ☐ Has a magnet program for part of the school
4 ☐ Exclusively a magnet school
5 ☐ Other – *Please specify* ↴

565

47. What is your school's average daily attendance?

Percent of students
present

568 %
0 ☐ None

48. During the 2017–18 school year, how many students transferred to or from your school after the start of the school year? Please report on the total mobility, not just transfers due to disciplinary actions. (NOTE: This number should be greater than or equal to the number of students who were transferred for disciplinary reasons, as reported in item 39b.)

🍏 If a student transferred more than once in the school year, count each transfer separately.

🍏 If none, please place an "X" in the None box.

a. Transferred to the school

570
0 ☐ None

b. Transferred from the school

572
0 ☐ None



Please provide the following information:

Please provide the following dates:

		Month	Day	
a.	Start date for your 2017–18 school year	574	/	/2017
b.	End date for your 2017–18 school year	576	/	/2018
c.	Date you completed the questionnaire	578	/	/2018

Is the correct grade range for this school?

022 1 ☐ Yes

2 ☐ No → Which of the following grades are offered in this school?

☛ Check all that apply.

- 024 1 ☐ Prekindergarten
- 026 1 ☐ Kindergarten
- 028 1 ☐ 1st
- 030 1 ☐ 2nd
- 032 1 ☐ 3rd
- 034 1 ☐ 4th
- 036 1 ☐ 5th
- 038 1 ☐ 6th
- 040 1 ☐ 7th
- 042 1 ☐ 8th
- 044 1 ☐ 9th
- 046 1 ☐ 10th
- 048 1 ☐ 11th
- 050 1 ☐ 12th
- 052 1 ☐ Ungraded

Name of person completing form

010

Telephone number

Area code Number

012

— —

Title/position

☛ Check one response.

014

- 1 ☐ Principal
- 2 ☐ Vice-principal or disciplinarian
- 3 ☐ Other – Please specify ↴

015



111700

FORM SSOCs-1 (8-15-2017)

Number of years at this school

016

Best days and times to reach you (in case we have further questions)

018

E-mail address

020

How long did it take you to complete this form, not counting interruptions?

🍏 Please record the time in minutes (e.g., 55 minutes, 65 minutes).

580

Minutes



Please return your completed questionnaire in the enclosed postage-paid envelope or mail it to:

U.S. Census Bureau
Attn: DCB/PCSPU, Building 60A
1201 E 10th Street
Jeffersonville, IN 47132-0001

Thank you very much for your participation in this survey. If you have any questions, please contact us, toll-free, at: 1-888-595-1332 or by e-mail at: SSOCS@census.gov

To learn more about this survey and to access reports from earlier collections, see the School Survey on Crime and Safety (SSOCS) website at:

<https://nces.ed.gov/surveys/ssocs>

Additional data collected by the National Center for Education Statistics (NCES) on a variety of topics in elementary, secondary, postsecondary, and international education are available from the NCES website at:

<https://nces.ed.gov>

For additional data collected by various Federal agencies, including the Department of Education, visit the Federal Statistics clearinghouse at:

<https://fedstats.sites.usa.gov>

