

Attachment I

SCS:19/NCVS Cognitive Interview Recruitment Advertisements

Recruitment advertisement text for students.

Students Needed for Testing a National Survey

- The Census Bureau is looking for students ages 12-18 to help test question wording on a national survey about school-related topics. Interviews will be one hour and will take place at a convenient location, including at the Census Bureau in Suitland, Maryland. Students under age 18 must have a parent's permission to participate. **We will provide \$25 to each student who participates in the study, plus \$25 to the parent or guardian who brings their child to and from the location for the 60-minute interview (federal employees are not eligible to receive the \$25).** We need students ages 12-18 who attend a public or private middle school or high school and meet any of the following criteria:
 - Participate in a school club
 - Participate in a school sport
 - Had an experience in school they consider to be bullying this school year
 - Ride a public school bus to/from school
 - Walk to/from school

If your child is interested in participating, please call (301) 763-9005 or email csm.census.recruit@census.gov for further information. Please mention the code SCHOOL when you call or email.

Attachment II

SCS:19/NCVS Cognitive Interview Recruitment Protocol and Eligibility Screener

SCREENING QUESTIONNAIRE FOR SCHOOL CRIME SUPPLEMENT

Introduction: Hello, I'm _____ from the Census Bureau.

IF OUTBOUND CALL: I'm calling about [an email you sent/a voicemail you left] about testing a survey for students ages 12-18. Any student who participates will receive \$25 to thank them for their time. The parent or guardian who brings their child to and from the location for the 60-minute interview will also receive \$25.

IF INBOUND CALL: Thanks for calling us about the test of a survey for students.

I just need to get a little bit of background information to find out if your child is eligible to participate.

1) What is your name? _____

2) (ASK IF YOU DON'T HAVE THIS INFORMATION) What is your daytime phone number?

(_____)_____-_____

3) How many children between the ages of 12 and 18 live in your household? _____

IF NO CHILDREN 12-18 *I'm sorry. Right now we are only testing the survey with students ages 12-18. Thank you for your time.*

IF MORE THAN ONE CHILD: *Let's start with the oldest child first.*

	Child 1	Child 2	Child 3	Child 4
4. How old is that child? (Verify child is 12 -18)				
5. What is that child's name?				
6. Is _____ male or female?				
7. What grade is _____ in?				
8. Is _____ Hispanic?				
9. Please choose one or more races that _____ considers him/herself to be. White Black or African American Asian American Indian or Alaska Native Native Hawaiian or other Pacific Islander				
10. Does _____ speak English fluently?				
11. What city or town does _____ live in?				
12. Does _____ attend public school, attend private school, or is [he/she] homeschooled?				
13. Does _____ participate in a school club?				
14. Does _____ participate in a school sport?				
15a. Has _____ ever had an experience they consider to be bullying by students from school?				
15b. [IF YES TO 13a] When did the most recent bullying incident occur? Your best guess is fine.				
16. IF NOT HOMESCHOOLED: How does _____ typically get to/from school each day: by school bus, by walking, or some other way?				
17. If necessary, would you be able to bring _____ to our office in Suitland, MD to be interviewed?				

IF MORE THAN ONE CHILD: *Now let's talk about the [second/third/fourth] oldest child.*

16. In order to make sure that we recruit students from a variety of backgrounds, my last question is about your household's annual income. Is your household's annual income....

a. above \$25,000?

1 Yes 2 No - skip to conclusion

b. Is it above \$50,000?

1 Yes 2 No - skip to conclusion

c. Is it above \$100,000?

1 Yes 2 No

Conclusion:

Thank you for answering these questions about your family. Over the next few weeks, we will be selecting the students to test the survey. If your child is selected, we will be calling you to set up a time to test the survey. Do you have any questions for me? IF NO QUESTIONS: Thank you for your time!

SCHOOL CRIME SUPPLEMENT FREQUENTLY ASKED QUESTIONS

What is this study about?

For this particular study, we will ask participants to answer a series of questions related to their experiences at school. We will discuss how they arrived at their answers and how they interpreted the questions.

What will you do with the data?

The data will be used to improve the questionnaire. Your child's participation is voluntary and all of the information he/she provides may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Direct quotes may be used in reports or in research presentations, but their name will never be used in any reports or presentations. Your child's participation and interest is very important to this study.

What is the School Crime Supplement?

The School Crime Supplement to the National Crime Victimization Survey (SCS/NCVS) collects information about school-related victimizations on a national level. This information will assist policymakers as well as academic researchers and practitioners at the federal, state, and local levels in making informed decisions concerning crime in schools.

Who is the National Center for Education Statistics?

The National Center for Education Statistics (NCES), <http://nces.ed.gov/>, is the primary federal statistical entity for collecting and analyzing data on topics related to education in the United States and as compared to other nations. NCES is part of the Institute of Education Sciences, within the U.S. Department of Education. The education statistics that NCES produces are used by Congress, federal and state agencies, educational organizations, researchers, the general public, and others.

Does my child have to participate?

Participation is voluntary. You may choose whether or not you want your child to be in this study. If you decide to allow him/her to participate in the study, your child may refuse to answer any question he/she does not want to answer or stop participating at any time.

Will my child receive anything for participation?

Each student participant will receive \$25 cash after completing the interview. The parent or guardian who brings his/her participating student to and from the interview site will also receive \$25 cash.

How long will the study take?

The interview will take about one hour.

Why should my child participate?

We are testing new questions that will be added to the next administration of the survey. Your child's input on how the new questions are working will help improve the study and the data we collect. By participating in this study, your child can help make sure that the SCS collects the most complete and accurate data possible.

How is my child's privacy protected?

Your child's participation is voluntary and all of the information he/she provides may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Your child's name will not be attached to the answers they provide.

What information will be shared with NCES?

Your child's name will not be associated with any of the responses they give to the survey questions, and the Census Bureau will not provide the names of any participants to NCES. NCES will receive information about this study in a form that will not lead to the identification of any participants.

Attachment III

School Crime Supplement to the National Crime Victimization Survey Student Consent to Participate in Research [for students 18-year-old or older]

Purpose. The School Crime Supplement to the National Crime Victimization Survey (SCS/NCVS) is conducted by the National Center for Education Statistics (NCES) of the U.S. Department of Education. NCES is authorized to conduct this study by the Education Sciences Reform Act of 2002 (ESRA 2002, U.S.C. 20 §9543). The U.S. Census Bureau is under contract with NCES to develop the questionnaires. The purpose of this study is to evaluate the SCS/NCVS questionnaire items.

Procedures. If you agree to participate, the U.S. Census Bureau will ask you to complete select questionnaire items from the SCS/NCVS. The U.S. Census Bureau also will ask a series of debriefing questions that will help us revise the current questionnaire. The interview should take about 60 minutes.

Confidentiality. Your participation is voluntary and all of the information you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Your name will not be attached to the answers you provide.

Possible Risks and Discomforts. We do not anticipate any risks or discomforts for respondents. However, should you feel uncomfortable with any question asked you may skip the question or stop the interview at any time.

Voluntary Participation. Your participation is completely voluntary. A decision to not participate will not be held against you. If you agree to participate, you will receive \$25 cash as a thank you for your time and input in the study.

Further Questions.

If you have questions, please contact Mary C Davis, U.S. Census Bureau, Center for Survey Measurement, 301-763-3096. If you would like to contact NCES directly, please contact Rachel Hansen at 202-245-7082.

With your permission, we would like to record this interview. The interview will be audio recorded to make sure we don't miss anything that you say and to help us write a report summarizing the results of the interviews. Direct quotes may be used in reports or in research presentations, but your name will never be used in any reports or presentations. If you do not wish to be recorded, you may still participate in the interview and will still receive \$25 for your participation.

I have read and understand the statements above. I consent to participate in this study.

Participant's signature

Date

Participant's printed name

Researcher's signature

OMB Control Number: 1850-0803

School Crime Supplement to the National Crime Victimization Survey Parental Consent to Participate in Research [for students younger than 18-year-old]

Purpose. The School Crime Supplement to the National Crime Victimization Survey (SCS/NCVS) is conducted by the National Center for Education Statistics (NCES) of the U.S. Department of Education. NCES is authorized to conduct this study by the Education Sciences Reform Act of 2002 (ESRA 2002, U.S.C. 20 §9543). The U.S. Census Bureau is under contract with NCES to develop the questionnaires. The purpose of this study is to evaluate the SCS/NCVS questionnaire items.

Procedures. If you agree to allow your child to participate, the U.S. Census Bureau will ask your child to complete select questionnaire items from the SCS/NCVS. The U.S. Census Bureau also will ask a series of debriefing questions that will help us revise the current questionnaire. The interview should take about 60 minutes.

Confidentiality. Your child's participation is voluntary and all of the information he/she provides may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Your child's name will not be attached to the answers they provide.

Possible Risks and Discomforts. We do not anticipate any risks or discomforts for respondents. However, should your child feel uncomfortable with any question asked, your child may skip the question or stop the interview at any time.

Voluntary Participation. Your child's participation is completely voluntary. A decision to not participate will not be held against your child. If you agree to allow your child to participate, your child will receive \$25 cash as a thank you for their time and input in the study.

Further Questions.

If you have questions, please contact Mary C Davis, U.S. Census Bureau, Center for Survey Measurement, 301-763-3096. If you would like to contact NCES directly, please contact Rachel Hansen at 202-245-7082.

With your permission, we would like to record this interview. The interview will be audio recorded to make sure we don't miss anything that your child says and to help us write a report summarizing the results of the interviews. Direct quotes may be used in reports or in research presentations, but your child's name will never be used in any reports or presentations. If you do not wish to allow your child to be recorded, your child may still participate in the interview and will still receive \$25 for their participation.

By signing below, you agree that your child, _____, may participate in this study.

Your signature below will indicate that your questions have been answered satisfactorily, and that you have read and understood the information provided above.

Parent's signature

Date

Parent's printed name

Researcher's signature

OMB Control Number: 1850-0803

School Crime Supplement to the National Crime Victimization Survey
Consent to Participate in Research
[for interview about the parent brochure]

Purpose. The School Crime Supplement to the National Crime Victimization Survey (SCS/NCVS) is conducted by the National Center for Education Statistics (NCES) of the U.S. Department of Education. NCES is authorized to conduct this study by the Education Sciences Reform Act of 2002 (ESRA 2002, U.S.C. 20 §9543). The U.S. Census Bureau is under contract with NCES to develop the questionnaires. The purpose of this study is to evaluate the brochure that provides information about the SCS/NCVS for parents of students asked to participate in the survey.

Procedures. If you agree to participate, the U.S. Census Bureau will ask you a short set of questions about the SCS/NCVS parent brochure. The interview should take about 15 minutes.

Confidentiality. Your participation is voluntary and all of the information you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Your name will not be attached to the answers you provide.

Possible Risks and Discomforts. We do not anticipate any risks or discomforts for respondents. However, should you feel uncomfortable with any question asked you may skip the question or stop the interview at any time.

Voluntary Participation. Your participation is completely voluntary. A decision to not participate will not be held against you. If you agree to participate, you will receive \$25 cash as a thank you for your time and input in the study.

Further Questions.

If you have questions, please contact Mary C Davis, U.S. Census Bureau, Center for Survey Measurement, 301-763-3096. If you would like to contact NCES directly, please contact Rachel Hansen at 202-245-7082.

With your permission, we would like to record this interview. The interview will be audio recorded to make sure we don't miss anything that you say and to help us write a report summarizing the results of the interviews. Direct quotes may be used in reports or in research presentations, but your name will never be used in any reports or presentations. If you do not wish to be recorded you may still participate in the interview and will still receive \$25 for your participation.

I have read and understand the statements above. I consent to participate in this study.

Participant's signature

Date

Participant's printed name

Researcher's signature

OMB Control Number: 1850-0803