

**S403 . CAST SE 26 Policies and Procedures: Standard
Operating Procedures (SOP)**

HQ Control: 04/14/2014
HQ Revision: 000

Air carrier completion of this questionnaire is voluntary.

Additional information on this CAST Safety Enhancement (SE) can be found under the Guidance associated with this SE document. Please indicate below if the air carrier has standard operating procedures for the following items.

SE Recommended SOP Topics	Implemented Yes/No	Comments	Manual Reference (for Carrier use only)
Captain's Authority			
Use of Automation			
Checklist philosophy			
Checklists			
Communications			
Briefings			
Flight deck access			
Flight deck discipline			
Transfer of control			
Altitude awareness			
Report times			
Maintenance procedures			
Flight plans/dispatch procedures/takeoff and landing calculations			
Boarding passengers/cargo			
Pushback/powerback			
Taxiing			
Crew resource management (CRM)			
Weight & balance/cargo loading			
Flight deck/cabin crew interchange			
Takeoff			
Climb			
Cruise altitude selection			
Position reports/pilot weather reports (PIREPs)			
Emergency descents			
Holding procedures			
Normal descents			

SE Recommended SOP Topics	Implemented Yes/No	Comments	Manual Reference (for Carrier use only)
Ground proximity warning system (GPWS or TAWs)			
TCAS			
Windshear			
Approach philosophy			
Individual approach type			
For each type of approach			
Go-around/missed approach			
Landing			

*****:

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-XXXX. Public reporting for this collection of information is estimated to be approximately 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information.

All responses to this collection of information are voluntary; all information provided to the FAA regarding voluntary compliance with CAST Safety Enhancements is designated as protected from public disclosure in accordance with 14 CFR part 193 (70 FR 5500, February 2, 2005). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the FAA at: 800 Independence Ave. SW, Washington, DC 20591, ATTN: Information Collection Clearance Officer, ASP-110.

1. The FAA has entered the Safety Enhancement information contained in this document on behalf of the Operator.

2. I hereby certify that the Safety Enhancement status statements in this document are accurate and complete.

Date
