FOREIGN PRODUCERS'/EXPORTERS' QUESTIONNAIRE

HARDWOOD PLYWOOD FROM CHINA

This questionnaire must be received by the Commission by <u>August 10, 2017</u>

See last page for filing instructions.

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its antidumping and countervailing duty investigations concerning hardwood plywood from China (Inv. Nos. 701-TA-565 and 731-TA-1341 (Final). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII.

Address		
Website		
Has your firm p January 1, 201	produced or exported hardwood plywood from China (as d 4?	efined on next page) at any time since
□ NO	(Sign the certification below and promptly return only this page	of the questionnaire to the Commission)
☐ YES	(Complete all parts of the questionnaire, and return the entire \boldsymbol{q}	uestionnaire to the Commission)
	ionnaire via the Commission <i>Drop Box</i> by clicking on box.usitc.gov/oinv/. (PIN: HWPW)	the following link:
	CERTIFICATION	
= =	on I also grant consent for the Commission, and its e his questionnaire and throughout this proceeding in any	
ommission on the sa undersigned, ackn eding or other proc nnel (a) for develop ws, and evaluation ndix 3; or (ii) by U.S	me or similar merchandise. owledge that information submitted in response to this eedings may be disclosed to and used: (i) by the Comming or maintaining the records of this or a related process relating to the programs, personnel, and operations government employees and contract personnel, solely for appropriate nondisclosure agreements	s request for information and throughout thi ission, its employees and Offices, and contrac reding, or (b) in internal investigations, audits of the Commission including under 5 U.S.C
ommission on the sa undersigned, ackn eding or other proc nnel (a) for develop ws, and evaluation ndix 3; or (ii) by U.S	me or similar merchandise. owledge that information submitted in response to this eedings may be disclosed to and used: (i) by the Comm ing or maintaining the records of this or a related proces is relating to the programs, personnel, and operations is government employees and contract personnel, solely find appropriate nondisclosure agreements	s request for information and throughout thi ission, its employees and Offices, and contrac reding, or (b) in internal investigations, audits of the Commission including under 5 U.S.C
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undersigned, acknown eding or other proc nnel (a) for develop ws, and evaluation ndix 3; or (ii) by U.S act personnel will sig	me or similar merchandise. Title of Authorized Official	s request for information and throughout thi ission, its employees and Offices, and contrac eeding, or (b) in internal investigations, audits of the Commission including under 5 U.S.C or cybersecurity purposes. I understand that a

PART I.—GENERAL INFORMATION

Background. -- This proceeding was instituted in response to petitions filed on November 18, 2016, on behalf of the Coalition for Fair Trade in Hardwood Plywood, which is comprised of Columbia Forest Products (Greensboro, North Carolina); Commonwealth Plywood Inc. (Whitehall, New York); Roseburg Forest Products Co. (Roseburg, Oregon); States Industries Inc. (Eugene, Oregon); and Timber Products Com. (Springfield, Oregon). Antidumping and/or countervailing duties may be assessed on the subject imports as a result of these proceedings if the Commission makes an affirmative determination of injury, threat, or material retardation, and if the U.S. Department of Commerce ("Commerce") makes affirmative determinations of subsidization and/or dumping. Questionnaires and other information pertinent to this proceeding are available at

https://www.usitc.gov/investigations/701731/2017/hardwood_plywood_china/final.htm

Hardwood plywood covered by these investigations is as follows:

The merchandise subject to these investigations is hardwood and decorative plywood, and certain veneered panels as described below. For purposes of this proceeding, hardwood and decorative plywood is defined as a generally flat, multilayered plywood or other veneered panel, consisting of two or more layers or plies of wood veneers and a core, with the face and/or back veneer made of non-coniferous wood (hardwood) or bamboo. The veneers, along with the core may be glued or otherwise bonded together. Hardwood and decorative plywood may include products that meet the American National Standard for Hardwood and Decorative Plywood, ANSI/HPVA HP-1-2016 (including any revisions to that standard).

For purposes of these investigations, a "veneer" is a slice of wood regardless of thickness which is cut, sliced or sawed from a log, bolt, or flitch. The face and back veneers are the outermost veneer of wood on either side of the core irrespective of additional surface coatings or covers as described below.

The core of hardwood and decorative plywood consists of the layer or layers of one or more material(s) that are situated between the face and back veneers. The core may be composed of a range of materials, including but not limited to hardwood, softwood, particleboard, or medium-density fiberboard (MDF).

All hardwood plywood is included within the scope of these investigations regardless of whether or not the face and/or back veneers are surface coated or covered and whether or not such surface coating(s) or covers obscures the grain, textures, or markings of the wood. Examples of surface coatings and covers include, but are not limited to: ultra-violet light cured polyurethanes; oil or oil-modified or water based polyurethanes; wax; epoxy-ester finishes; moisture-cured urethanes; paints; stains; paper; aluminum; high pressure laminate; MDF; medium density overlay (MDO); and phenolic film. Additionally, the face veneer of hardwood plywood may be sanded; smoothed or given a "distressed" appearance through such methods as hand-scraping or wire brushing. All hardwood plywood is included within the scope even if it is trimmed; cut-to-size; notched; punched; drilled; or has underwent other forms of minor processing.

All hardwood and decorative plywood is included within the scope of these investigations, without regard to dimension (overall thickness, thickness of face veneer, thickness of back veneer, thickness of core, thickness of inner veneers, width, or length). However, the most common panel sizes of hardwood and decorative plywood are 1219 x 1829 mm (48 x 72 inches), 1219 x 2438 mm (48 x 96 inches), and 1219 x 3048 mm (48 x 120 inches).

Subject merchandise also includes hardwood and decorative plywood that has been further processed in a third country, including but not limited to trimming, cutting, notching, punching, drilling, or any other processing that would not otherwise remove the merchandise from the scope of the investigations if performed in the country of manufacture of the in-scope product.

The scope of the investigations excludes the following items: (1) structural plywood (also known as "industrial plywood" or "industrial panels") that is manufactured to meet U.S. Products Standard PS 1-09, PS 2-09, or PS 2-10 for Structural Plywood (including any revisions to that standard or any substantially equivalent international standard intended for structural plywood), and which has both a face and a back veneer of coniferous wood; (2) products which have a face and back veneer of cork; (3) multilayered wood flooring, as described in the antidumping duty and countervailing duty orders on Multilayered Wood Flooring from the People's Republic of China, Import Administration, International Trade Administration. See Multilayered Wood Flooring from the People's Republic of China, 76 FR 76,690 (Dec. 8, 2011) (amended final determination of sales at less than fair value and antidumping duty order), and Multilayered Wood Flooring from the People's Republic of China, 76 FR 76.693 (Dec. 8, 2011) (countervailing duty order), as amended by Multilayered Wood Flooring from the People's Republic of China: Amended Antidumping and Countervailing Duty Orders, 77 FR 5,484 (Feb.3, 2012); (4) multilayered wood flooring with a face veneer of bamboo or composed entirely of bamboo; (5) plywood which has a shape or design other than a flat panel, with the exception of any minor processing described above; (6) products made entirely from bamboo and adhesives (also known as "solid bamboo"); and (7) Phenolic Film Faced Plyform (PFF), also known as Phenolic Surface Film Plywood (PSF), defined as a panel with an "Exterior" or "Exposure 1" bond classification as is defined by The Engineered Wood Association, having an opaque phenolic film layer with a weight equal to or greater than 90g/m3 permanently bonded on both the face and back veneers and an opaque, moisture resistant coating applied to the edges.

Excluded from the scope of these investigations are wooden furniture goods that, at the time of importation, are fully assembled and are ready for their intended uses. Also excluded from the scope of these investigations is "ready to assemble" ("RTA") furniture. RTA furniture is defined as (A) furniture packaged for sale for ultimate purchase by an end-user that, at the time of importation, includes 1) all wooden components (in finished form) required to assemble a finished unit of furniture, 2) all accessory parts (e.g., screws, washers, dowels, nails, handles, knobs, adhesive glues) required to assemble a finished unit of furniture, and 3) instructions providing guidance on the assembly of a finished unit of furniture; (B) unassembled bathroom vanity cabinets, having a space for one or more sinks, that are imported with all unassembled hardwood and hardwood plywood components that have been cut-to-final dimensional component shape/size, painted or stained prior to importation, and stacked within a singled shipping package, except for furniture feet which may be packed and shipped separately; or (C) unassembled bathroom vanity linen closets that are imported with all unassembled hardwood and hardwood plywood components that have been cut-to-final dimensional shape/size, painted or stained prior to importation, and stacked within a single shipping package, except for furniture feet which may be packed and shipped separately.

Excluded from the scope are kitchen cabinets that, at the time of importation, are fully assembled and are ready for their intended uses. Also excluded from the scope of the investigations are RTA kitchen cabinets. RTA kitchen cabinets are defined as kitchen cabinets packaged for sale for ultimate purchase by an end-user that, at the time of importation, includes 1) all wooden components (in finished form) required to assemble a finished unit of cabinetry, 2) all accessory parts (e.g., screws, washers, dowels, nails, handles, knobs, hooks, adhesive glues) required to assemble a finished unit of cabinetry, and 3) instructions providing guidance on the assembly of a finished unit of cabinetry.

Excluded from the scope of these investigations are finished table tops, which are table tops imported in finished form with pre-cut or drilled openings to attach the underframe or legs. The table tops are ready for use at the time of import and require no further finishing or processing.

Excluded from the scope of these investigations are finished countertops that are imported in finished form and require no further finishing or manufacturing.

Excluded from the scope of these investigations are laminated veneer lumber door and window components with (1) a maximum width of 44 millimeters, a thickness from 30 millimeters to 72 millimeters, and a length of less than 2413 millimeters (2) water boiling point exterior adhesive, (3) a modulus of elasticity of 1,500,000 pounds per square inch or higher, (4) finger-jointed or lap-jointed core veneer with all layers oriented so that the grain is running parallel or with no more than 3 dispersed layers of veneer oriented with the grain running perpendicular to the other layers; and (5) top layer machined with a curved edge and one or more profile channels throughout.

Imports of hardwood plywood are primarily entered under the following Harmonized Tariff Schedule of the United States (HTSUS) subheadings: 4412.10.0500; 4412.31.0520; 4412.31.0540; 4412.31.0560; 4412.31.0620; 4412.31.0640; 4412.31.0660; 4412.31.2510; 4412.31.2520; 4412.31.2610; 4412.31.2620; 4412.31.4040; 4412.31.4050; 4412.31.4060; 4412.31.4075; 4412.31.4080; 4412.31.4140; 4412.31.4150; 4412.31.4160; 4412.31.4180; 4412.31.5125; 4412.31.5135; 4412.31.5155; 4412.31.5165; 4412.31.5175; 4412.31.5235; 4412.31.5255; 4412.31.5265; 4412.31.5275; 4412.31.6000; 4412.31.6100; 4412.31.9100; 4412.31.9200; 4412.32.0520; 4412.32.0540; 4412.32.0565; 4412.32.0570; 4412.32.0620; 4412.32.0640; 4412.32.0670; 4412.32.2510; 4412.32.2525; 4412.32.2530; 4412.32.2610; 4412.32.2630; 4412.32.3125; 4412.32.3135; 4412.32.3155; 4412.32.3155; 4412.32.3155; 4412.32.3255; 441

Imports of hardwood plywood may also enter under HTSUS subheadings 4412.39.4011; 4412.39.4012; 4412.39.4019; 4412.39.4031; 4412.39.4032; 4412.39.4039; 4412.39.4051; 4412.39.4052; 4412.39.4059; 4412.39.4061; 4412.39.4062; 4412.39.4069; 4412.39.5010; 4412.39.5030; 4412.39.5050; 4412.99.6000; 4412.99.7000; 4412.99.8000; 4412.99.9000; 4412.10.9000; 4412.94.5100; 4412.94.9500; and 4412.99.9500. While the HTSUS subheadings are provided for convenience and customs purposes, the written description of the scope of these investigations is dispositive.

Reporting of information.-- If information is not readily available from your records, provide carefully prepared estimates. If your firm is completing more than one questionnaire (i.e., a producer, importer, purchaser and/or foreign producer questionnaire), you need not respond to duplicated questions.

<u>Confidentiality</u>.--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. §1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

<u>Verification</u>.--The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

Release of information.--The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals.

<u>Valid number error messages.</u>—If you are completing this form in a country that uses periods (".") to delineate multiples of 1000 (e.g., one million would appear as \$1.000.000 rather than \$1,000,000), you may be unable to enter in numbers greater than 999 in numeric form fields. The solution to this data entry issue is to temporarily change your operating system's number formatting to be consistent with the U.S. number formatting system while you complete this form. Detailed instructions on how to resolve this issue is provided at the end of this questionnaire and is available upon request from Drew Dushkes (202-205-3229, drew.dushkes@usitc.gov).

Hours	Dollars	
issues of concerr and as limited as 20 hours per re	n are adequately addresso possible. Public reporting	een reviewed with market participants to ensure ed and that data requests are sufficient, meani burden for this questionnaire is estimated to av- me for reviewing instructions, gathering data re.
reducing the bur	den, and any suggestions tur response or send to the	uracy of this burden estimate, suggestions for for improving this questionnaire. Please attach suggestions of Investigations, USITC, 500 E St. SW,
		ne and address of establishment(s) covered by thind, please specify the stock exchange and trading
hardwood plywo	od, including auxiliary faci	China involved in the production or export of ilities operated in conjunction with (whether or norms operating more than one establishment in Ch
	the data for all establishm	ents into a single report.

-4.		<u>a. importers</u> Does your firm or any related firm import or have any plans to import olywood into the United States?
	No	YesPlease name the firm(s) below and ensure that they complete the Commission's importer questionnaire.

I-5. <u>U.S. importers</u>.--Please provide the names, street addresses (not P.O. boxes), contacts, telephone numbers, and e-mail addresses of the <u>FIVE</u> largest U.S. importers of your firm's hardwood plywood in 2016.

lm	porter's name	Contact person	Email	Telephone	Street address (not P.O. box), city, state, and zip code	Share of your firm's 2016 U.S. exports (%)
1					Street Address , City State Zip Code	
2					Street Address , City State Zip Code	
3					Street Address , City State Zip Code	
4					Street Address , City State Zip Code	
5					Street Address , City State Zip Code	

PART II.--TRADE AND RELATED INFORMATION

Further information on this part of the questionnaire can be obtained from Drew Dushkes (202-205-3229, drew.dushkes@usitc.gov). Supply all data requested on a calendar-year basis.

II-1.	<u>Contact information.</u> Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in part II.						
	Name						
	Title						
	Email						
	Telephone						
	Fax						

II-2. <u>Changes in operations.</u>—Please indicate whether your firm has experienced any of the following changes in relation to the production of hardwood plywood since January 1, 2014.

(che	ck as many as appropriate)	(If checked, please describe; leave blank if not applicable)
	plant openings	
	plant closings	
	relocations	
	expansions	
	acquisitions	
	consolidations	
	prolonged shutdowns or production curtailments	
	revised labor agreements	
	other (e.g., technology)	

3.	<u>Anticipated changes in operations.</u> —Does your firm anticipate any changes in the character of its operations or organization (as noted above) relating to the production of hardwood plywood in the future?							
	and po busine issue. capac	details as to the rovide underlyin ess plans or othe Include in the reity to produce hand 2018.	g assumptior er supporting esponse a sp	ns, along with documentat ecific project	n relevant por ion that addr iion of your f	rtions of ess this irm's		
4a.	<u>Production using same machinery</u> Please report your firm's production of products made on the same equipment and machinery used to produce hardwood plywood, and the combined production capacity on this shared equipment and machinery.							
	"Overall production capacity" of establishment(s) could reasonable products manufactured in that expression operates are normal operating conditions operate; normal operating levels maintenance, repair, and cleanure.	oly have expecte establishment us tions (i.e., using s (hours per weelp).	d to attain duing the same equipment a k/weeks per	uring the spec manufacturi nd machinery year) and tin	cified periods ng equipmer y in place and ne for downt	nt. I ready to ime,		
	"Production" All production in internally within your firm.	your establishm	ient(s) in Chir	na, including	production co	onsumed		
		Quantity (in 1	,000 square f	eet)				
		Ca	llendar years		January	/-June		
	Item	2014	2015	2016	2016	2017		
	Overall production capacity							
	Production of:							
	Hardwood plywood (in-scope) ¹	0	0	0	0	0		
	, , ,		0	0	U	0		
	Softwood plywood Other products ²							
	·	0	0	0	0	^		
	Total			0	0	0		
	¹ Data entered for production of See definition of in-scope hardword Please identify these products	od plywood on pa		ate nere once	reported in qu	iestion II-10.		

II-4b. Operating parameters.--The production capacity reported in II-4a is based on operating _____ hours per week, _____ weeks per year.

	capacity reported in II-4a, and explain	any changes in report	ed capacity.
4d.	Production processPlease report the using a one-step and two-step product		
	Calendar yea	r 2016	
	Item	Quantity (in 1 square fee	
	Production Using one-step process		
	Using <u>two-step</u> process		
			Calendar year
	Reconciliation		2016
epor	tity data from above (one-step + two-st ted in question II-12 (line C) for 2016 = if not revise.		0
'()'').			
'0"),	The reviser		
le.	<u>Production constraints</u> Please descriproduction capacity.	be the constraint(s) th	nat set the limit(s) on your firm's
	<u>Production constraints</u> Please descri	be the constraint(s) th	nat set the limit(s) on your firm's
e.	<u>Production constraints</u> Please descri	be the constraint(s) th	nat set the limit(s) on your firm's
	Production constraintsPlease descriproduction capacity. Product shifting.—	duction (capacity) bety	nat set the limit(s) on your firm's

	(ii).	Please describe the factors that affect your firm's ability to shift production capacity between products (e.g., time, cost, relative price change, etc.), and the degree to which these factors enhance or constrain such shifts.
II-5.		of salesWhat percentage of your firm's total sales in its most recent fiscal year was ented by sales of hardwood plywood? percent.
II-6.	of hard	estimated share of production in ChinaPlease estimate the percentage of total production dwood plywood in the country specified on the certification page accounted for by your firm's ction in 2016 percent.
II-7.	the Un	estimated share of country's exportsPlease estimate the percentage of total exports to ited States of hardwood plywood from the country specified on the certification page ited for by your firm's exports in 2016 percent.
II-8.		f production.—In what year did your firm first begin producing hardwood plywood in
II-9.		f exporting In what year did your firm first begin exporting hardwood plywood to the States?

//• • • · // =· · ·			
"Inventories"Finished goo	ds inventory, not raw ma	aterials or work in pro	ogress.
No YesRep	port the quantity of such	end-of-period invent	ories below.
	Quantity (in 1,000	square feet)	
	Calendar year		
Item	2014	2015	2016
Inventory			
Third country trade actions antidumping/countervailing	duty/safeguard findings		edings?

II-12. <u>Trade data</u>.--Report your firm's production capacity, production, shipments, and inventories related to the production of hardwood plywood in your establishment(s) in China during the specified periods. Do not include resales of hardwood plywood that your firm did not produce in this question; those data to the degree they are exported to the United States should only be reported in question II-13.

<u>Do not submit data by manufacturing facility if they are in the same country.</u> If your firm has multiple manufacturing establishments within one country, you are required to combine data for those establishments within one foreign producer questionnaire response.

<u>Do not submit data on multiple countries combined</u>. The establishments reported here should all be located in the country of the firm's address reported on the certification page. Multinational companies with production in multiple subject countries should submit separate foreign producer questionnaire responses for each subject country.

"Average production capacity" or "capacity" –The level of production that your establishment(s) could reasonably have expected to attain during the specified periods for all products manufactured in that establishment using the same manufacturing equipment. Assume normal operating conditions (i.e., using equipment and machinery in place and ready to operate; normal operating levels (hours per week/weeks per year) and time for downtime, maintenance, repair, and cleanup; and a typical or representative product mix).

"Production" -- All production in your establishment(s) in China, including production consumed internally within your firm.

"Shipments"--Shipments of products produced in your establishment(s) in China. Quantities reported should be net of returns.

"Home market commercial shipments"--Shipments, other than internal consumption and transfers to related firms, within China.

"Home market internal consumption/transfers to related firms"--Shipments made to related firms in China, including product consumed internally by your firm.

"Export shipments"--Shipments to destinations outstide of the country indicacted on page 1 (China), including shipments to related firms.

"Inventories"--Finished goods inventory, not raw materials or work-in-progress.

Note: As requested in part I of this questionnaire, please keep all supporting documents/records used in the preparation of the trade data, as Commission staff may contact your firm regarding questions on the trade data. The Commission may also request that your company submit copies of the supporting documents/records (such as production and sales schedules, inventory records, etc.) used to compile these data.

II-12. <u>Trade data</u>.--*Continued*.

	Quantity (in 1,000 square feet)								
	Actual experience					Projections ¹			
	Calendar year			Januar	y-June	Calendar year			
Item	2014	2015	2016	2016	2017	2017	2018		
Average production capacity ² (A)									
Beginning-of-period inventories (B)									
Production (C)									
Home market shipments: Internal consumption/ transfers (D)									
Commercial shipments (E)									
Exports to the United States (F)									
Exports to all other markets ³ (G)									
Total exports (H) (should equal F+G)	0	0	0	0	0	0	0		
Total shipments (I) (should equal D+E+F+G)	0	0	0	0	0	0	C		
End-of-period inventories (J)									
¹ Please explain the basis for you capacity report describe the methodology used to to describe the methodology used to describe t	rted is base calculate p	d on operat	ing h						

³ Identify principal other export markets. _____

II-12. <u>Trade data</u>.—*Continued*.

RECONCILIATION OF SHIPMENTS, PRODUCTION, AND INVENTORY.--Generally, the data reported for the end-of-period inventories (i.e., line J) should be equal to the beginning-of-period inventories (i.e., line B), plus production (i.e., line C), less total shipments (i.e., lines D, E, F, and G). Please ensure that any differences are not due to data entry errors in completing this form, but rather actually reflect your firm's records; and also provide any likely explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

		Act	Projections				
	Calendar year			Januai	ry-June	Calend	ar year
Item	2014	2015	2016	2016	2017	2017	2018
B + C - D - E - F - G - J = should equal zero ("0") or provide an							
explanation. ¹	0	0	0	0	0	0	0

¹ Explanation if the calculated fields above are returning values other than zero (i.e., "0") but are nonetheless accurate.

II-13. Exports to the United States not produced by your firm.—Report your firm's exports to the United States of hardwood plywood that was produced in China but not by your firm during the specified periods. Note these data should <u>not</u> be included in question II-12.

Quantity (in 1,000 square feet)										
		Ac	Projections							
	Calendar year			January-June		Calendar year				
ltem	2014	2015	2016	2016	2017	2017	2018			
Exports of hardwood plywood to the United States not produced by your firm ¹										
¹ List the producer(s).							•			

Other explanationsIf your firm would like to further explain a response to a question in part II
that did not provide a narrative box, please note the question number and the explanation in
the space provided below. Please also use this space to highlight any issues your firm had in
providing the data in this section, including but not limited to technical issues with the MS Word
questionnaire.

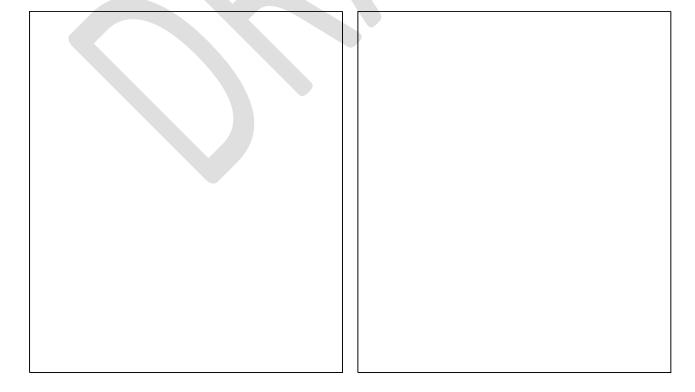
Correcting Valid number error messages.--If you are completing a Commission questionnaire in a country that uses periods (".") to delineate multiples of 1000 (e.g., one million would appear as \$1.000.000 instead of as \$1,000,000), you may be unable to enter in numbers greater than 999 in numeric form fields. This issues stem from your computer number formatting setting (e.g., not the MS Word document itself, but the computer from which you are opening up the document). In the United States commas (,) delineate multiples of 1000 and periods (.) delineate fractions less than one. Many EU countries use the reverse where multiples of 1000 are delineated with periods (.) and fractions less than one are delineated with commas (,). The US International Trade Commission's questionnaires are set-up in the United States with the U.S. number formatting. When this formatting interacts with a computer set to EU number formatting, we believe this may cause this issue.

The solution to this data entry issue is to temporarily change your operating system's number formatting to be consistent with the U.S. number formatting system while you complete the questionnaire.

To temporarily change your computer's number settings to U.S. settings, please do the following (for Microsoft Windows Operating system):

- START
- Control Panel
- Region and Language (under Clock, Language, and Region category)
- Format tab
- Change the Format from your existing one (e.g. "Italian (Italy)") to "English (United States)" (see screen shots below)

When you do this the number "twelve million dollars and thirty five cents" would change from \$12.000.000,35 (Italy format) to \$12,000,000.35 (U.S. format), and then there will be no conflict with the USITC foreign producer questionnaire form. When you finish reporting the data then you can close the questionnaire and switch back to Italy settings.



HOW TO FILE YOUR QUESTIONNAIRE RESPONSE

This questionnaire is available as a "fillable" form in MS Word format on the Commission's website at:

https://www.usitc.gov/investigations/701731/2017/hardwood_plywood_china/final.htm

Please do not attempt to modify the format or permissions of the questionnaire document. Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

• <u>Upload via Secure Drop Box</u>.—Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission's secure upload facility:

Web address: https://dropbox.usitc.gov/oinv/ Pin: HWPW

• E-mail.—E-mail your questionnaire to drew.dushkes@usitc.gov; include a scanned copy of the signed certification page (page 1). Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm's nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.

If your firm did not produce or export this product, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

<u>Parties to this proceeding</u>.—If your firm is a party to this proceeding, you are required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission's Secretary (202-205-1803). A certificate of service must accompany the completed questionnaire you submit (see 19 CFR § 207.7). Service of the questionnaire must be made in paper form.