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|  | **Respondent and Organization Profile** | |
|  | Question | Answers |
| 1. | In what capacity do you primarily interact with NSF? | **Select one of the following:**   1. Principal Investigator (PI) / Co-Principal Investigator (Co-PI) 2. Other Authorized User (OAU) 3. Sponsored Projects Office (SPO) staff 4. Authorized Organizational Representative (AOR) 5. Other (Please specify): ­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. | Which of the following best describes your current organizational affiliation? | **Select one of the following:**   1. Large research university 2. Primarily undergraduate institution 3. Community college 4. Minority serving institution 5. Other non-profit organization 6. For-profit organization 7. Other (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **NSF Account Management Questions** | | |
|  | Question | Answers |
| 3. | Do you or any Principal Investigators (PIs)/co-PIs at your organization have more than one NSF ID? | Select one of the following:   1. Yes (Please describe the purpose. Do not indicate PIs/co-PIs by name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. No 3. I don’t know |
| 4. | If NSF were to ask you for a **“Primary Email”** on an Account Registration form, which of the following most closely matches what the term means to you? | Select all that apply:   1. Email used every day and kept over time 2. Email used for multiple purposes, including non-work 3. Email used for NSF ID login and password recovery when I forget my log in credentials, and user account notifications 4. Backup email used for NSF ID login and password recovery when I forget my login credentials for user account notifications 5. Email used to receive communication about proposals and awards 6. Other (Please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 5. | If NSF were to ask you for a “**Secondary Email**” on an Account Registration form, which of the following most closely matches what the term means to you? | Select all that apply:   1. Email used every day and kept over time 2. Email used for multiple purposes, including non-work 3. Email used for NSF ID login and password recovery when I forget my log in credentials, and user account notifications 4. Backup email used for NSF ID login and password recovery when I forget my login credentials for user account notifications 5. Email used to receive communication about proposals and awards 6. Other (Please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 6. | If NSF were to ask you for a **“Work Email”** on an Account Registration form, which of the following most closely matches what the term means to you? | Select all that apply:   1. Email used every day and kept over time 2. Email used for multiple purposes, including non-work 3. Email used for NSF ID login and password recovery when I forget my log in credentials, and user account notifications 4. Backup email used for NSF ID login and password recovery when I forget my log in credentials for user account notifications 5. Email used to receive communication about proposals and awards 6. Other (Please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 7. | If you forgot your NSF ID, what would you most likely do?  **Mockup-**  <http://ps0od9.axshare.com/#g=1&p=q__8-9__account_recovery_>  **Password:** thanks | Select one of the following:  a. Create a new NSF account  b. Go to “Forgot NSF ID” on Research.gov  c. Go to “Forgot NSF Password” on Research.gov  d. Contact the NSF Help Desk  e. Other (Please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 8. | If you forgot your NSF account password, what would you most likely do?  **Mockup-**  <http://ps0od9.axshare.com/#g=1&p=q__8-9__account_recovery_>  **Password:** thanks | Select one of the following:  a. Create a new NSF account  b. Go to “Forgot NSF ID” on Research.gov  c. Go to “Forgot NSF password” on Research.gov  d. Contact the NSF Help Desk  e. Other (Please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 9. | Do you know the **Data Universal Numbering System (DUNS) ID** for your organization? | Select one of the following:  a. Yes  b. No (Please describe how you would look up or obtain your organization’s DUNS ID): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 10. | NSF Accounts are currently comprised of the following roles:   * Institution Administrators * AOR * SPO * PI * View Only * ACM$ Certifier * ACM$ Preparer * ACM$ Approver * GRFP Coordinating Official * GRFP Financial Official   Do you know what roles/permissions you currently hold for an organization(s)? | Select one of the following:  a. Yes: (Please describe what roles/permissions you have): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  b. No |
| 11. | Do you know what roles/permissions you need at your organization to do business with NSF? | Select one of the following:  a. Yes  b. No |

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| 12. | Does your Sponsored Projects Office (SPO) interact with your organization’s System for Award Management (SAM) Point of Contact (POC)? | Select one of the following:  a. Yes  b. No  c. I don’t know |
| 13. | Do the PIs/co-PIs at your organization know what role/permission(s) they have? | Select one of the following:  a. Yes  b. No  c. I don’t know |
| 14. | Do the PIs at your organization know how to contact your Institution Administrator(s)? | Select one of the following:  a. Yes  b. No  c. I don’t know |
| 15. | If the institution administrator’s first and last name was provided, would you be able to find contact information on your own to ask your institution administrator(s) questions? | Select one of the following:  a. Yes  b. No  c. I don’t know |
| 16. | How often would you contact an Institution Administrator to get NSF system, login and roles/permission information? | Select one of the following:  a. Often  b. Sometimes  c. Never  d. Not Applicable |
| 17. | If you are an Institution Administrator, how often are you typically contacted by your organization’s PIs, and what type of information is requested? | Select one of the following:  a. Sometimes (Please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  b. Often (Please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  c. Never  d. Not applicable (I am not Institution Administrator) |
| 18. | Would it be useful for your organization to see the approval or denial history of role and permission requests? | Select one of the following:  a. Yes  b. No  c. No preference |
| 19. | Self-management of NSF roles is done on the My Roles page. What is your interpretation of the sort order on the mockup below?  **Mockup-**  <http://ps0od9.axshare.com/#g=1&p=q__20___user_role_management_>  **Password:** thanks | Select one of the following:  a. Alphabetically by role  b. By requested date  c. Backup email used for account and password recovery  d. Email used to receive notifications regarding your NSF account  e. Email used for communication with your organization  f. Not clear |

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|  | **General Feedback / Satisfaction** | |
|  | Question | Answers |
| 20. | Were you satisfied with the NSF Electronic Research Administration Forum held today? | **Select one of the following:**   1. Satisfied 2. Neutral 3. Not Satisfied - **Conditional question:** You indicated “Not Satisfied” with the NSF ERA Forum held today. Could you please share any suggestions for improvement? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 21. | Please share any topics of interest you would like to focus on at future NSF ERA Forums. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |