# Virtual Panelist Survey

*Thank you for participating in an NSF panel. We rely on the participation of the community to carry out the merit review process. We would like to improve the panel experience for future participants, including those participating virtually. This survey will give us the feedback we need to help us make improvements.*

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| **Survey Questions and Answers** | | |
|  | **Questions** | **Answers** |
| 1. | Please enter your Panel ID | *Write your panel ID here* |
| 2. | What is your level of experience with video conferencing technology like WebEx and BlueJeans? | *Choose one option*   * Use it daily * Use it a few times a week * Use it a few times a month * Rarely use it * Had never used it before this meeting |
| 3 | Was your participation in this meeting as: | *Choose one option*   * An onsite participant in a panel with some remote participants * As a remote participant |
| *Please answer questions 3.1 through 3.9 only if you answered "As a Remote Participant" to question 3 above; otherwise, skip to question 4.* | | |
| 3.1 | **From where did you participate/join the meeting?** | *Choose one option*   * University or commercial office location * My home * Other location |
| 3.2 | **How did you participate/join the meeting?** | *Choose one option*   * Via video conference * Via audio conference |
| 3.3 | **Did you participate remotely because you were unable to travel to NSF?** | *Choose one option*   * Yes * No |
| 3.4 | **What kind of desktop or laptop computer did you use to join the meeting?** | *Choose all that apply*   * Mac * Windows * Linux * Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3.5 | **Did you need to acquire any computer hardware or software to participate in the virtual panel?** | * Yes * No |
| *Please answer question 3.6 only if you answered "Yes" to question 3.5 above; otherwise, skip to question 3.7.* | | |
| 3.6 | **What computer hardware or software did you acquire?** | *Choose all that apply*   * Computer with integrated camera and microphone * Computer with USB Webcam * Headset with Microphone * Reliable wireless internet connection * Reliable wired internet connection * Land-line * Mobile device * Software Updates |
| 3.7 | **Did you use the information at the NSF Remote Participant Support site to help you prepare to participate as a remote participant?** | *Choose one answer*   * Yes * Did not use this resource |
| *Please answer question 3.8 and 3.9 only if you answered "Yes" to question 3.7 above; otherwise, skip to question 4* | | |
| 3.8 | **Did you find the information at NSF Remote Participant Portal helpful in preparing for your meeting?** | *Choose one answer*   * Yes * No |
| 3.9 | **What suggestions do you have for making this resource more useful for remote panelists?** | *Provide comments here (optional)* |

***Section Title: Panel Experience***

*Based on your experience with this panel, please answer the following questions.*

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| **Survey Questions and Answers** | | |
|  | **Questions** | **Answers** |
| 4 | **Please evaluate your virtual panel experience:**   1. Panel duration was adequate. 2. I had the opportunity to make my points during the discussion. 3. I was able to be an effective panelist. 4. This is an effective way to conduct the merit review process. | *Select one rating for each question*  Agree | Tend to agree |Tend to disagree |Disagree |  Neither Agree nor Disagree  Agree | Tend to agree |Tend to disagree |Disagree |  Neither Agree nor Disagree  Agree | Tend to agree |Tend to disagree |Disagree |  Neither Agree nor Disagree  Agree | Tend to agree |Tend to disagree |Disagree |  Neither Agree nor Disagree |
| 5 | **Please evaluate your panel experience with respect to the technology provided:**   1. The virtual conferencing tools and room AV worked well so I could hear and see the other panelists participating in the meeting adequately. 2. Video image was acceptable (if applicable) 3. Audio was acceptable. 4. The instructions for using the AV and software technology were clear and helped me. 5. I would rate my overall experience with the technology positively. | *Select one rating for each question*  Agree | Tend to agree |Tend to disagree |Disagree |  Not Applicable  Agree | Tend to agree |Tend to disagree |Disagree |  Not Applicable  Agree | Tend to agree |Tend to disagree |Disagree |  Not Applicable  Agree | Tend to agree |Tend to disagree |Disagree |  Not Applicable  Agree | Tend to agree |Tend to disagree |Disagree |  Not Applicable |

***Section Title: Technical Assistance***

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| **Survey Questions and Answers** | | |
|  | **Questions** | **Answers** |
| 6 | **Did you need technical assistance with the AV or virtual conferencing tools before or during the panel?** | *Choose one answer*   * Yes * No |
| *Please answer questions 6.1 through 6.3 only if you answered "Yes" to question 6 above; otherwise, skip to question 7.* | | |
| 6.1 | **If you needed assistance with the AV and/or virtual meeting technology, who provided the support?** | *Choose all that apply*   * Staff at my institution * NSF program staff * NSF IT Staff * Conferencing Software Support Call Center (e.g. Webex, BlueJeans) * Other (fill in) |
| 6.2 | **Was the technical assistance provided adequate?** | *Choose one answer*   * Yes * No |
| 6.3 | **Please provide any comments you may want to add about the technical assistance you needed or received.** | *Provide your comments here (optional)* |

***Section Title: Reasonable or Accessibility Accommodations***

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| **Survey Questions and Answers** | | |
|  | **Questions** | **Answers** |
| 7 | **Did you need reasonable or accessibility accommodations, as required by the Americans with Disabilities Act, to participate in this panel/meeting?** | *Choose one answer*   * Yes * No |
| *Please answer question 7.1 only if you answered "Yes" to question 7 above; otherwise skip to question 8.* | | |
| 7.1 | **Did you receive the needed reasonable or accessibility accommodations?** | *Choose one answer*   * Yes * No |

***Section Title: Survey Wrap-up***

*Based on your overall experience, please answer the following questions.*

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| **Survey Questions and Answers** | | |
|  | **Questions** | **Answers** |
| 8 | I am inclined to participate in future virtual merit review panels. | *Select one rating*  Agree | Tend to agree |Tend to disagree |Disagree |  Not Applicable |
| 9 | Please provide any comments about your panel/meeting experience or recommendations for making the experience better. | *Provide comments here (optional)* |

*Thank you for participating in this survey!*