Meeting Intercept Interview Protocol

We will collect intercept interview data from up to 36 participants, focusing on Network members who identify as receipients of NSF INCLUDES Alliance or Design & Development Launch Pilot grants (the grantees most closely benefitting from the Network). Intercept interviews will ask 1-2 selected questions from the attached protocol for each encounter aligned to the respondent's role and the content of a given meeting session activity. Selection of interviewees will be opportunistic. Interviewers will be observing sessions at the convening. Interviews will take place before and after sessions and during scheduled breaks.

Introduction Text

Hello! My name is (*name of interviewer*). I'm a member of the Hub's evalation team and I would like to ask you a couple of questions about your (*experience at the meeting/your NSF INCLUDES work*). Your participation is voluntary and we will not individually identify you in summarizing our data. We plan to talk to approximately 35 people throughout the meeting. The information we are collecting will help the Hub better identify and provide support to the Network and deepen our understanding of people's broadening participation work. The information may be shared with NSF in summary form.

Would you be willing to talk to me for a few minutes? Do you mind if I take notes?

1. **NSF vision:**
   a. What is your understanding of NSF's vision for INCLUDES?
   b. How does this vision align with your own project/alliance goals or aspirations?
   c. Do you see your own project/alliance contributing to that vision?

2. **NSF INCLUDES Hub role:**
   a. What aspect(s) of the NSF INCLUDES Coordination Hub role do you think will be most helpful for your project/alliance? For the network as a whole?
   b. What if any NSF INCLUDES Coordination Hub functions do you think are missing or not clear?
   c. What additional roles do you think it would be helpful for the NSF INCLUDES Coordination Hub to play?

3. **Alignment:**
   a. Do you see synergy between your work and that of other Network members? If yes, where do you notice this synergy?
   b. Are there any areas where you are concerned that you might be working at cross purposes with other projects/alliances? With the network as a whole (including NSF and the NSF INCLUDES Coordination Hub)?

4. **Early work:**
   a. Where are you focusing your efforts in the upcoming year?
   b. What efforts are you currently working on that you think are making a difference? What impact are you seeing?
   c. Are any efforts not going as well as you'd hoped? What barriers are you facing?

5. **Convening:**
   a. What have you found most helpful so far at the convening?
   b. Most inspiring?
   c. Most confusing?
   d. Most concerning?

6. **Network mapping:**
   a. Have you connected with anyone outside your own alliance or project from this convening that is helping you do your work?
   b. How familiar are you with the other folks in this network? What percentage of attendees would you estimate you know?
   c. How would you like to connect with other network members? How could collaboration and sharing be helpful?

7. **Five pillars of CI:**
   a. How are you thinking about backbone functions in your work? Who plays that role? What functions does the backbone play?
   b. How are you thinking about expanding partnerships within your own project?
   c. Where are you in the process of thinking about shared measurement? What challenges are you experiencing?
   d. What leadership and communication needs do you think your project faces?
   e. Are you beginning to think about sustainability and scale for your project? If yes, in what ways?