

USDA - RUS			Title of Information Document					OMB No.		
SUMMARY OF INFORMATION COLLECTION			7 CFR 1775 Technical Assistance Programs					0572-0112		
								Date Prepared May-17		
INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and keeping requirements.										
			>	(f) TOTAL	(h) TOTAL					
			>	-	= (e) Averag	= (g) Averag	= (i) Averag			
			>	(d) TOTAL	(f) TOTAL	(i) TOTAL				
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			ANNUAL BURDEN							
SECTION OF REGULATIONS	DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS					RECORDS		
			NO. OF RESPON- DENTS	NO. OF RESPONSES PER RESPON- DENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD- KEEPERS	ANNUAL HOURS PER RECORD- KEEPER	TOTAL RECORD- KEEPING HOURS (Col. i & j)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
	Items Cleared With This Package*									
	Initial Application/Application Process									
1775.10(c)(6)	Documentation of assistance provided to Rural Development employees	Written	82	1	82	0.25	21			
1775.10(c)(9)	Indirect Cost Agreement	Written	82	1	82	1.00	82			
1775.10(c)(10)	Statement of Compliance , Title VI of Civil Rights Act of 1964	Written	82	1	82	0.50	41			
1775.10	Statement concerning assistance under the National Forest Service-Dependent Rural Communities Economic Diversification Act	Written	82	1	82	1.00	82			
1775.10(d)(1)	Legal Authority and Responsibility	Written	82	1	82	0.25	21			
1775.10(d)(2)	Evidence of Tax Exempt Status	Written	82	1	82	0.25	21			
1775.10(d)(3)	Narrative	Written								
	Initial Submission		82	1	82	2.00	164			
	Revised Submission		53	1	53	2.00	106			
1775.10(d)(8)	Scope of Work	Written								
	Initial Submission		82	1	82	12.00	984			
	Revised Submission		53	1	53	12.00	636			
1775.10(d)(6)	Budget justification	Written								
	Initial Submission		82	1	82	10.00	820			
	Revised Submission		53	1	53	10.00	530			
1775.10(d)(4)	Latest Financial Information	Written	82	1	82	1.00	82			
1775.10(d)(7)	Evidence of Financial Management System	Written	82	1	82	0.25	21			
	Post-Application									
1775.13	Grant Agreement	RUS Guide 1775-1	53	1	53	2.00	106			
1775.2	Project Performance Report	Written	53	4	212	12.00	2,544			
1775.21	Audit	Written	12	1	12	3.00	36			
1775.21	Financial Statements	Written	41	1	41	1.00	41			
	Items Cleared Under Other Packages									
1775.10(c)(3)	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	AD-1047 (0505-0027)	45	1	45	0.25	11			
1775.10(c)(5)	Certification Regarding Debarment	AD-1048 (0505-0027)	45	1	45	0.25	11			
1775.10(c)(4)	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - for Grantees Other Than Individuals	AD-1049 (0505-0027)	45	1	45	0.25	11			
Total Hours This Package			82		1,514		6,369	PAGE 1		

SECTION OF REGULATIONS	DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS					RECORDS		
			NO. OF RESPON- DENTS	NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD- KEEPERS	ANNUAL HOURS PER RECORD- KEEPER	TOTAL RECORD- KEEPING HOURS (Col. i & j)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
	Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants	AD-3030 (0505-0025)	82	1	82	0.25	21			
	Assurances Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants	AD-3031 (0505-0025)	41	1	41	0.05	2			
1775.10(c)(1)	Application for Federal Assistance (Non-construction Programs)	SF-424 (4040-0004)	82	1	142	0.75	107			
	Initial Submission		26	1	26	0.75	20			
1775.10(c)(2)	Budget Information--Non-Construction Programs	SF-424A (4040-0006)	82	1	142	3.00	426			
	Initial Submission		26	1	26	3.00	78			
1775.10(c)(2)	Assurances--Non-construction Programs	SF-424B (4040-0007)	82	1	142	0.25	36			
	Initial Submission		26	1	26	0.25	7			
1775.10(c)(8)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	45	1	45	0.17	8			
1775.10(c)(7)	Assurance Agreement	RD 400-4 (0575-0018)	45	1	45	0.25	11			
1775.18(a)	Request for Advance or Reimbursement	SF-270 (4040-0012)	35	12	420	1.00	420			
			10	4	40	1.00	40			
1775.10(c)(11)	Disclosure of Lobbying Activities	SF LLL (4040-0013)	45	1	45	0.25	11			
	Federal Financial Report	SF-425 (4040-0014)	45	4	180	1.50	270			