

OMB Non-substantive Change Request

Department: Commerce

Agency: U.S. Census Bureau

Title: Call Scripts to Update the MAF / TIGER Database for Group Quarters/Transitory Locations

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Telephone Communications: Calls to Update the Master Address File (MAF) / Topologically Integrated Geographic Encoding Referencing (TIGER) System Database for Group Quarters/Transitory Locations

Background on Previous MAF/TIGER Generic Clearance

The Census Bureau maintains a Master Address File (MAF) database and a linked Topologically Integrated Geographic Encoding Referencing (TIGER) System database. This MAF/TIGER database (MTdb) serves as the national repository for all of the spatial, geographic, and residential address data needed for census and survey data collection, data tabulation, data dissemination, geocoding services, and map production. The MAF contains all known living quarters and serves as the base of the census frame, to deliver questionnaires and postcards and to facilitate in-person data collection. The goal is to have each address in the MAF linked to a geographic location in TIGER, the Census Bureau's mapped spatial database. This linkage also ensures that the census data are processed and tabulated in the correct geographic location. The Census Bureau currently has a generic MAF/TIGER clearance in place that covers a range of activities that directly support the Census Bureau's efforts to regularly update the MTdb for use in conducting and evaluating statistical programs undertaken on a monthly, annual, or periodic basis.

Summary and Motivation

In order to update the MTdb information as specified in the generic clearance, the Census Bureau seeks to contact entities or organizations to validate group quarters (GQ) and transitory location (TL) addresses within the MTdb. Group quarters are organizations that provide housing and/or services for the residents and include places like college dormitories, group homes, correctional facilities, etc., while transitory locations include recreational vehicle (RV) parks, campgrounds, hotels, motels (including those at military sites), marinas, racetracks, circuses, and carnivals. The Census Bureau will make contact by telephone in cases where information is incomplete after reviewing other available data (such as United States Postal Service address delivery data, high-quality aerial imagery, partner-provided data, etc.) through a process known as In-Office Address Canvassing. In-Office Address Canvassing, an innovation for the 2020 Census, will reduce the number of addresses subject to In-Field Address Canvassing for the 2020 Census. This innovation will reduce the overall cost of address canvassing operations. In-Field Address Canvassing, a more time and labor-intensive operation than In-Office Address Canvassing, is the process of having listers visit specific geographic areas to identify every place where people could live or stay, and then to compare what they see on the ground to the existing

census address list to update or verify the information. Contacts are expected to be made with administrative staff, rather than on the residents at the GQ/TL, and will result in updates to the MTdb.

Background on Address Canvassing and the 2020 Census

In line with the goal of continuously updating the MTdb, the Census Bureau seeks to call administrative contacts to validate specific types of living quarters (LQs) information. The calls will target administrative contacts who can provide information relating to group quarters and transitory locations in order to update the MTdb.

During the years preceding the 2020 Census, the Census Bureau will pursue its commitment to a complete and accurate decennial census. With an increasingly diverse and growing population in mind, the Census Bureau is focusing on key innovation areas, including re-engineering the 2020 Census Address Canvassing operation. The goal of re-engineering Address Canvassing is to ensure an accurate address frame is developed using innovative methodologies and data to update the MTdb throughout the decade.

The purpose of the Address Canvassing operation is to: (1) deliver a complete and accurate address list and spatial database for enumeration and tabulation, and (2) determine the type and address characteristics for each living quarter. Two major components of the re-engineered Address Canvassing operation to be used in the 2020 Census are a new In-Office Address Canvassing operation and a re-engineered In-Field Address Canvassing operation. The Census Bureau believes that there are other means for accomplishing the address list updates and determining which areas have housing changes without canvassing every single block in the nation just before the 2020 Census. The In-Office Address Canvassing operation is underway and provides continuous updates to the MTdb in order to ensure a complete and accurate address frame for use during the 2020 Census.

For the 2010 Census, Address Canvassing field staff, referred to as listers, traversed almost every block in the nation to compare what they observed on the ground to the contents of the Census Bureau's address list. Listers verified or corrected addresses that were on the list, added new addresses to the list, and deleted addresses that no longer existed. Listers also collected map spot locations (i.e., Global Positioning System coordinates) for each structure and added new streets.

In addition to Address Canvassing, the Census Bureau conducted the Group Quarters Validation (GQV) operation after the Address Canvassing operation and before enumeration for the 2010 Census. The purpose of the GQV operation was to improve the GQ frame. A GQ is a place where people live or stay, in a group living arrangement, that is owned or managed by an entity or organization providing housing and/or services for the residents. This is not a typical household-type living arrangement, and residency is commonly restricted to those receiving specific services. People living in GQs are usually not related to each other.

For the 2010 Census QV operation, field staff visited a specific address to determine if it was a GQ, housing unit, transitory location, a nonresidential unit, or if it was nonexistent. If the address was a GQ or TL, the lister collected additional information needed for subsequent enumeration operations, such as contact name.

In support of a more efficient census design strategy, the 2020 Census will not include a separate operation to validate GQ/TL information. Instead, during the 2020 Census, the GQ/TL information will be validated during the Address Canvassing operation. The proposed telephone calls are part of the work to update the MTdb using the procedures of the 2020 Census design.

2020 Census Address Canvassing: In-Office Address Canvassing

In-Office Address Canvassing is the process of using empirical geographic evidence (e.g., imagery, comparison of the Census Bureau's address list to partner-provided lists) to assess the current address list and make changes where necessary. This component detects and captures change from high-quality administrative records and third-party data, reducing the In-Field Address Canvassing workload.

Calls to Group Quarters/Transitory Locations to Update the MAF/TIGER System

The purpose of the telephone calls to GQ/TL housing entities, which will occur as part of the In-Office Group Quarters/Transitory Location review, is to obtain address frame information from an administrative contact by telephone to update the MTdb. This means fewer of these types of LQs will require field canvassing. Burden will not be placed on the residents at the GQ/TL but on the administrative staff who will be contacted in order to obtain this information.

As part of the In-Office Address Canvassing workflow for GQs/TLs, all known MTdb addresses that are classified as GQs/TLs will be reviewed. Information provided by GQ/TL administrators will be obtained as part of a separate mailout and Internet Self-Response operation; data will then be standardized and compared with the existing MTdb for validation and updates. Any unmatched GQ/TL addresses (address information provided by outside contacts that does not exactly match MTdb data) and GQs/TLs that enter the review process—typically unknown structures identified during the In-Office Address Canvassing process—may be validated and updated using telephone contacts by the Census Bureau's National Processing Center (NPC). NPC staff will call an administrative contact employed by the GQ/TL to validate and update any required information (such as structure type, address data, and maximum number of people who can live or stay at the GQ/TL). The GQ/TL call script will be used (see Appendix 1). Any information that cannot be obtained by telephone will be marked for additional processing, such as In-Field Address Canvassing.

2020 Census Address Canvassing: In-Field Address Canvassing

In-Field Address Canvassing is the process of having listers visit specific geographic areas to identify every place where people could live or stay, and then to compare what they see on the ground to the

existing census address list and either verify or correct the address and location information. Listers also classify each LQ as a housing unit or GQ. Listers knock on doors at every structure in an attempt to locate LQs. If someone answers, the lister provides a confidentiality notice and asks about the address in order to verify or update the information, as appropriate. The lister then asks if there are any additional LQs in the structure or on the property. If there are additional LQs, the lister collects/updates that information, as appropriate. If the lister does not find anyone at home, the lister updates the address list as best they can by observation.

**Appendix 1: Script for Calling Group Quarters/Transitory Location
Housing Managers**

**IN-OFFICE GROUP QUARTERS REVIEW
CALLING SCRIPT**

2020 CENSUS

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Final version 1.0
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Supersedes all previous versions



This document has two parts:

- **In-Office Group Quarters Review Calling Script** has the detailed step-by-step interviewing questions
- **Living Quarters Flash Card** has the detailed descriptions of group quarters grouped in categories

Purpose:	To assist Address Canvassing in conducting In-Office Group Quarters (GQ) Review
Outcome:	<p>Upon completing In-Office GQ Review, the following key information should be obtained and/or verified:.</p> <ol style="list-style-type: none"> 1) GQ Name 2) GQ Physical Street Address (Not physical affiliated Facility street address) 3) GQ Contact Person Name 4) GQ Contact Person Title 5) GQ Phone Number 6) GQ Email Address 7) GQ Maximum Population (Max Pop) 8) GQ Type Code <p>These above data will be recorded in the Master Address File (MAF), and other information collected will be passed on to GQ operation.</p>
Remark:	<ul style="list-style-type: none"> • Source file will be the 2010 GQ universe and newly added GQs. • GQs that are not initially included in or not resolved in In-Office GQ Review will be routed to In-Field Address Canvassing. • The same GQ address can have multiple records with different GQ Type Codes. In other words, the same GQ could have one portion that is designated as one GQ Type Code, and another portion that is designated as different GQ Type Code (e.g., A hospital may contain both a psychiatric unit [401] and a skilled-nursing unit [301]).
Assumption:	<ul style="list-style-type: none"> • This script is meant to provide knowledge on how to obtain the above outcome. • This script is not meant to be used as system application specs or user stories. • All business flows listed here should flow as expected from a functional standpoint. • GQ Types 106, 404, 601, 602, 703, 706, and 900 are out of scope and being handled outside of In-Office GQ Review.

GQ Type Codes and Descriptions	
Code	Description
Correctional Facilities for Adults	
101	Federal Detention Centers
102	Federal Prisons
103	State Prisons
104	Local Jails and Other Municipal Confinement Facilities
105	Correctional Residential Facilities
106	Military Disciplinary Barracks and Jails
Juvenile Facilities	
201	Group Homes for Juveniles (noncorrectional)
202	Residential Treatment Centers for Juveniles (noncorrectional)
203	Correctional Facilities Intended for Juveniles
Nursing Facilities/Skilled-Nursing Facilities	
301	Nursing Facilities/Skilled-Nursing Facilities
Other Institutional Group Quarters	
401	Mental (Psychiatric) Hospitals and Psychiatric Units in Other Hospitals
402	Hospitals with Patients Who Have No Usual Home Elsewhere
403	In-Patient Hospice Facilities
404	Military Treatment Facilities with Assigned Patients
405	Residential Schools for People with Disabilities
College/University Student Housing	
501	College/University Student Housing (College/University owned/leased/managed)
502*	College/University Student Housing (Privately owned/leased/managed)
Military Quarters	
601	Military Quarters
602	Military Ships
Service-Based Enumeration (SBE)	
701	Emergency and Transitional Shelters (with Sleeping Facilities) for People Experiencing Homelessness
702	Soup Kitchens
703	Domestic Violence Shelters
704	Regularly Scheduled Mobile Food Vans
706	Targeted Non-Sheltered Outdoor Locations
Other Non-Institutional Group Quarters	
801	Group Homes Intended for Adults (noncorrectional)
802	Residential Treatment Centers for Adults (noncorrectional)
900	Maritime/Merchant Vessels
901	Workers' Group Living Quarters and Job Corps Centers
902	Religious Group Quarters
903	Living Quarters for Victims of Natural Disaster

* Note: 502 is a newly proposed and not yet approved GQ Type. The final decision is expected August 2017.

INTRODUCTION		
#	Question	Remark
1	<p>Hello. My name is <i>(Your name)</i>.</p> <p>I am calling from the U.S. Census Bureau and would like to speak with someone who knows where people live, could live, or stay at this address, or about the people that use the services provided here. Would that be you, or should I speak with someone else? <i>(Continue or re-read introduction if referred to another respondent.)</i></p> <p><i>If Yes, go to 2</i> <i>If No, ask for the right person</i></p>	This is general Census language and not necessarily GQ specific
2	<p>We are updating our list of addresses as an important part of the 2020 Census. This will help ensure that the 2020 Census is as accurate as possible. I need to conduct a brief interview and ask you a few questions. The U.S. Census Bureau estimates that completing the interview will take 10 minutes on average.</p> <p>The U.S. Census Bureau is required by law to protect your information. The Census Bureau is not permitted to publicly release your responses in a way that could identify you or your household. We are conducting this survey under the authority of Title 13, United States Code, Sections 141, 193, 221 and 223. Federal law protects your privacy and keeps your answers confidential (Title 13, United States Code, Section 9). Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.</p> <p>The collection of this information has been approved by the Office of Management and Budget (OMB) under Control Number 0607- 0809, which expires June 30, 2019. Without this approval, we could not conduct this survey.</p>	This is general Census language and not necessarily GQ specific

INTERVIEW		
#	Question	Remark
1	What is your name, title, and business email address?	
2	Is this the best telephone number to reach you? <i>If Yes, go to 3</i> <i>If No, ask for new and correct information then update such</i>	
3	Is this <GQ Name> at <Facility Name> located at <GQ Address>? <i>If Yes, go to 4a</i> <i>If No, ask for new and correct information then update such</i>	
4a	Is this facility or location a (an) <GQ Type Description>? <i>If Yes, go to Category Section. If No, go to 4b</i>	GQ Types 106, 404, 601, 602, 703, 706, and 900 are out of scope
4b	Which of these categories best describes the structure at this address? <i>(Read the GQ Type headers on the Living Quarters Flashcard)</i> <i>When the appropriate GQ Category is identified, go to the identified GQ Category Section (1-19)</i> <i>If respondent chooses any of the following, go to 5</i> <ul style="list-style-type: none"> • <i>Category 13, Domestic Violence Shelter (GQ Type 703)</i> • <i>Category 18, Military Quarters (GQ Types 106, 404, 601, and 602)</i> • <i>Category 19, Private Residence</i> <i>If respondent does not choose any GQ Categories from the Living Quarters Flash Card, go to 4c</i>	
4c	How would you describe or categorize the structure at this address? <i>Allow respondent to self-respond a description/category and capture such</i>	
4d	Does anyone live or stay here? <i>If Yes, go to 4f. If No, go to 4e</i>	
4e	Could anyone live or stay here? <i>If Yes, go to 4f. If No, go to 5</i>	
4f	What is the maximum number of people who can live or stay here at this address?	
5	This ends our interview. Thank you very much for answering these questions.	

GQ Category 1		GROUP HOME (non-correctional) FOR ADULTS OR JUVENILES
#	Question	Remark
1-1	Does anyone live or stay here? <i>If Yes, go to 1-3</i> <i>If No, go to 1-2</i>	
1-2	Could anyone live or stay here? <i>If Yes, go to 1-3</i> <i>If No, go to 1-9</i>	
1-3	Is this group home intended for adults or juveniles? <i>If Adults, go to 1-4</i> <i>If Juveniles, go to 1-5</i>	<ul style="list-style-type: none"> • If Adults, GQ Type 801 • If Juveniles, GQ Type 201
1-4	What is the maximum number of people who can live or stay here at this address? <i>Skip to 1-9</i>	Max Pop 801
1-5	What is the maximum number of residents who can live or stay here at this address?	Max Pop 201
1-6	At this address, in addition to housing for residents, is there also housing for staff? <i>If Yes, go to 1-7</i> <i>If No, go to 1-9</i>	
1-7	Is the housing for staff used as their usual residence? <i>If Yes, go to 1-8</i> <i>If No, go to 1-9</i>	If Yes, GQ Type 901
1-8	What is the maximum number of staff who can live at this address?	Max Pop 901
1-9	This ends our interview. Thank you very much for answering these questions.	

GQ Category 2		RESIDENTIAL TREATMENT CENTER (non-correctional) FOR ADULTS OR JUVENILES
#	Question	Remark
2-1	Does anyone live or stay here? <i>If Yes, go to 2-3</i> <i>If No, go to 2-2</i>	
2-2	Could anyone live or stay here? <i>If Yes, go to 2-3</i> <i>If No, go to 2-9</i>	
2-3	Is this residential treatment center intended for adults or juveniles? <i>If Adults, go to 2-4</i> <i>If Juveniles, go to 2-5</i>	<ul style="list-style-type: none"> • If Adults, GQ Type 802 • If Juveniles, GQ Type 202
2-4	What is the maximum number of people who can live or stay here at this address? <i>Skip to 2-9</i>	Max Pop 802
2-5	What is the maximum number of residents who can live or stay here at this address?	Max Pop 202
2-6	At this address, in addition to housing for residents, is there also housing for staff? <i>If Yes, go to 2-7</i> <i>If No, go to 2-9</i>	
2-7	Is the housing for staff used as their usual residence? <i>If Yes, go to 2-8</i> <i>If No, go to 2-9</i>	If Yes, GQ Type 901
2-8	What is the maximum number of staff who can live at this address?	Max Pop 901
2-9	This ends our interview. Thank you very much for answering these questions.	

GQ Category 3		COLLEGE OR UNIVERSITY STUDENT HOUSING
#	Question	Remark
3-1	Does anyone live or stay here? <i>If Yes, go to 3-3</i> <i>If No, go to 3-2</i>	
3-2	Could anyone live or stay here? <i>If Yes, go to 3-3</i> <i>If No, go to 3-5</i>	
3-3	Is the student housing at this address owned, leased, or managed by: <i>(Choose one):</i> <ul style="list-style-type: none"> • The college or university? • A private entity or organization (typically offering single-liability or “by the bed” leases)? 	<ul style="list-style-type: none"> • If “The college or university”, GQ Type 501 • If “A private entity or organization”, GQ Type 502*
3-4	What is the maximum number of people who can live or stay here at this address?	<ul style="list-style-type: none"> • Max Pop 501 • Max Pop 502
3-5	This ends our interview. Thank you very much for answering these questions.	

* Note: 502 is a newly proposed and not yet approved GQ Type. The final decision is expected August 2017.

GQ Category 4		RESIDENTIAL SCHOOLS FOR PEOPLE WITH DISABILITIES (e.g., Schools for the physically or developmentally disabled)
#	Question	Remark
4-1	Does anyone live or stay here? <i>If Yes, go to 4-3</i> <i>If No, go to 4-2</i>	If Yes, GQ Type 405
4-2	Could anyone live or stay here? <i>If Yes, go to 4-3</i> <i>If No, go to 4-7</i>	
4-3	What is the maximum number of students who can live or stay here at this address?	Max Pop 405
4-4	At this address, in addition to housing for students, is there also housing for staff? <i>If Yes, go to 4-5</i> <i>If No, go to 4-7</i>	
4-5	Is the housing for staff used as their usual residence? <i>If Yes, go to 4-6</i> <i>If No, go to 4-7</i>	If Yes, GQ Type 901
4-6	What is the maximum number of staff who can live at this address?	Max Pop 901
4-7	This ends our interview. Thank you very much for answering these questions.	

GQ Category 5		WORKERS' GROUP LIVING QUARTERS, GROUP HOUSING AT JOB CORPS CENTERS, OR STAFF HOUSING AT BOARDING SCHOOLS (e.g., Migratory farm worker camps, construction worker camps, ranch housing, vocational training facilities, or housing for staff)
#	Question	Remark
5-1	Does anyone live or stay here? <i>If Yes, go to 5-3</i> <i>If No, go to 5-2</i>	If Yes, GQ Type 901
5-2	Could anyone live or stay here? <i>If Yes, go to 5-3</i> <i>If No, go to 5-5</i>	
5-3	What is the maximum number of people who can live or stay here at this address?	Max Pop 901
5-4	Will anyone be living or staying here on <i><Census Day></i> ?	Data pass to GQ Operation
5-5	This ends our interview. Thank you very much for answering these questions.	

GQ Category 6		HOSPITAL (Including mental or psychiatric hospital)
#	Question	Remark
6-1	At this hospital, is there a mental or psychiatric unit or floor for long-term care? <i>If Yes, go to 6-2</i> <i>If No, go to 6-3</i>	If Yes, GQ Type 401
6-2	What is the maximum number of patients who can live or stay in the psychiatric unit or floor?	Max Pop 401
6-3	At this hospital, is there an in-patient hospice unit? <i>If Yes, go to 6-4</i> <i>If No, go to 6-5</i>	If Yes, GQ Type 403
6-4	What is the maximum number of patients who can live or stay in the hospice unit?	Max Pop 403
6-5	At this hospital, is there a skilled-nursing unit? <i>If Yes, go to 6-6</i> <i>If No, go to 6-7</i>	If Yes, GQ Type 301
6-6	What is the maximum number of patients who can live or stay in the skilled-nursing unit?	Max Pop 301
6-7	At this hospital, do you ever accept patients with no disposition or exit plan (i.e., patients who have no usual residence elsewhere)? <i>If Yes, go to 6-8</i> <i>If No, go to 6-9</i>	If Yes, GQ Type 402
6-8	What is the maximum number of patients who can live or stay at this hospital without a disposition plan?	Max Pop 402
6-9	At this hospital, in addition to housing for patients, is there also housing for staff? <i>If Yes, go to 6-10</i> <i>If No, go to 6-12</i>	
6-10	Is the housing for staff used as their usual residence? <i>If Yes, go to 6-11</i> <i>If No, go to 6-12</i>	If Yes, GQ Type 901
6-11	What is the maximum number of staff who can live at this hospital?	Max Pop 901
6-12	This ends our interview. Thank you very much for answering these questions.	

GQ Category 7		NURSING OR SKILLED-NURSING FACILITY, INDEPENDENT OR ASSISTED LIVING FACILITY, OR CONTINUING CARE FACILITY
#	Question	Remark
7-1	At this address, is there a nursing or skilled-nursing unit? <i>If Yes, go to 7-2</i> <i>If No, go to 7-3</i>	If Yes, GQ Type 301
7-2	What is the maximum number of residents who can live or stay in the nursing or skilled-nursing unit?	Max Pop 301
7-3	At this address, is there an in-patient hospice unit? <i>If Yes, go to 7-4</i> <i>If No, go to 7-5</i>	If Yes, GQ Type 403
7-4	What is the maximum number of residents who can live or stay in the hospice unit?	Max Pop 403
7-5	At this address, in addition to housing for residents, is there also housing for staff? <i>If Yes, go to 7-6</i> <i>If No, go to 7-8</i>	
7-6	Is the housing for staff used as their usual residence? <i>If Yes, go to 7-7</i> <i>If No, go to 7-8</i>	If Yes, GQ Type 901
7-7	What is the maximum number of staff who can live at this address?	Max Pop 901
7-8	At this address, are there any independent living, assisted living, or continuing care units? <i>If Yes, capture the Number of Units and Address(es)</i> <i>If No, go to 7-9</i>	<ul style="list-style-type: none"> The units captured in this question should be classified as Housing Units (HU's). The units should be compared to the existing HU's on the MAF, and added to the MAF as HU's if they are not already there.
7-9	This ends our interview. Thank you very much for answering these questions.	

GQ Category 8	IN-PATIENT HOSPICE FACILITY (Free-standing only)	
#	Question	Remark
8-1	Does anyone live or stay here? <i>If Yes, go to 8-3</i> <i>If No, go to 8-2</i>	If Yes, GQ Type 403
8-2	Could anyone live or stay here? <i>If Yes, go to 8-3</i> <i>If No, go to 8-7</i>	
8-3	What is the maximum number of patients who can live or stay here at this address?	Max Pop 403
8-4	At this address, in addition to housing for patients, is there also housing for staff? <i>If Yes, go to 8-5</i> <i>If No, go to 8-7</i>	
8-5	Is the housing for staff used as their usual residence? <i>If Yes, go to 8-6</i> <i>If No, go to 8-7</i>	If Yes, GQ Type 901
8-6	What is the maximum number of staff who can live at this address?	Max Pop 901
8-7	This ends our interview. Thank you very much for answering these questions.	

GQ Category 9		SHELTER FOR PEOPLE EXPERIENCING HOMELESSNESS (Emergency and Transitional)	
#	Question	Remark	
9-1	Will this Shelter be open in March or April? <i>If Yes, go to 9-2</i> <i>If No, go to 9-3</i>	Data pass to GQ Operation If Yes, GQ Type 701	
9-2	What is the maximum number of people who can live or stay at this address?	Max Pop 701	
9-3	In addition to providing housing, do you also operate a soup kitchen here for people experiencing homelessness? <i>If Yes, go to 9-4</i> <i>If No, go to 9-7</i>	If Yes, GQ Type 702	
9-4	What is the full name of this soup kitchen?	GQ Name 702	
9-5	Will this Soup Kitchen be open in March or April? <i>If Yes, go to 9-6</i> <i>If No, go to 9-7</i>	Data pass to GQ Operation for 702	
9-6	What is the maximum number of people who can be served a meal at this soup kitchen?	Max Pop 702	
9-7	Do you also operate a regularly scheduled mobile food van? <i>If Yes, go to 9-8</i> <i>If No, go to 9-11</i>	If Yes, GQ Type 704	
9-8	What is the full name of the regularly scheduled mobile food van?	GQ Name 704	
9-9	Will this regularly scheduled mobile food van be open in March or April? <i>If Yes, go to 9-10</i> <i>If No, go to 9-11</i>	Data pass to GQ Operation for 704	
9-10	What is the maximum number of people you can serve from this regularly scheduled mobile food van?	Max Pop 704	
9-11	This ends our interview. Thank you very much for answering these questions.		

GQ Category 10		SOUP KITCHEN
#	Question	Remark
10-1	Will this Soup Kitchen be open in March or April? <i>If Yes, go to 10-2</i> <i>If No, go to 10-3</i>	Data pass to GQ Operation If Yes, GQ Type 702
10-2	What is the maximum number of people who can be served a meal at this soup kitchen?	Max Pop 702
10-3	Do you also operate a regularly scheduled mobile food van? <i>If Yes, go to 10-4</i> <i>If No, go to 10-7</i>	If Yes, GQ Type 704
10-4	What is the full name of the regularly scheduled mobile food van?	GQ Name 704
10-5	Will this regularly scheduled mobile food van be open in March or April? <i>If Yes, go to 10-6</i> <i>If No, go to 10-7</i>	Data pass to GQ Operation for 704
10-6	What is the maximum number of people you can serve from this regularly scheduled mobile food van?	Max Pop 704
10-7	This ends our interview. Thank you very much for answering these questions.	

GQ Category 11		REGULARLY SCHEDULED MOBILE FOOD VAN
#	Question	Remark
11-1	Will this regularly scheduled mobile food van be open in March or April? <i>If Yes, go to 11-2</i> <i>If No, go to 11-3</i>	If Yes, GQ Type 704
11-2	What is the maximum number of people you can serve from this regularly scheduled mobile food van?	Max Pop 704
11-3	This ends our interview. Thank you very much for answering these questions.	

GQ Category 12		LIVING QUARTERS FOR VICTIMS OF NATURAL DISASTERS	
#	Question	Remark	
12-1	Does anyone live or stay here? <i>If Yes, go to 12-3</i> <i>If No, go to 12-2</i>	If Yes, GQ Type 903	
12-2	Could anyone live or stay here? <i>If Yes, go to 12-3</i> <i>If No, go to 12-4</i>		
12-3	What is the maximum number of people who can live or stay here at this address?	Max Pop 903	
12-4	This ends our interview. Thank you very much for answering these questions.		

GQ Category 13		DOMESTIC VIOLENCE SHELTER	
#	Question	Remark	
<p><i>If respondent chooses any of the following:</i></p> <ul style="list-style-type: none"> • <i>Category 13, Domestic Violence Shelter (GQ Type 703)</i> • <i>Category 18, Military Quarters (GQ Types 106, 404, 601, and 602)</i> • <i>Category 19, Private Residence</i> <p><i>End the interview</i>> This ends our interview. Thank you very much for answering these questions.</p>			

GQ Category 14		RELIGIOUS GROUP LIVING QUARTERS INTENDED TO HOUSE THEIR MEMBERS (such as convents, monasteries, or abbeys)
#	Question	Remark
14-1	Does anyone live or stay here? <i>If Yes, go to 14-3</i> <i>If No, go to 14-2</i>	If Yes, GQ Type 902
14-2	Could anyone live or stay here? <i>If Yes, go to 14-3</i> <i>If No, go to 14-4</i>	
14-3	What is the maximum number of people who can live or stay here at this address?	Max Pop 902
14-4	This ends our interview. Thank you very much for answering these questions.	

Category 15 (TL)		RECREATIONAL VEHICLE (RV) PARK, CAMPGROUND, CARNIVAL, MARINA, OR RACETRACK
#	Question	Remark
15-1	Will you be open in March or April? <i>If Yes, go to 15-2</i> <i>If No, go to 15-3</i>	Data pass to TL Operation
15-2	What is the maximum number of sites, pads, slips, or units at this location?	Max TL Units
15-3	This ends our interview. Thank you very much for answering these questions.	

Category 16 (GQ/TL)		HOTEL, MOTEL, HOSTEL, SINGLE ROOM OCCUPANCY UNITS, INN, RESORT, LODGE, OR BED & BREAKFAST
#	Question	Remark
16-1	Are all of the rooms or units at this building used ENTIRELY to house people experiencing homelessness? <i>If Yes, go to 16-2</i> <i>If No, go to 16-3</i>	If Yes, GQ Type 701
16-2	What is the maximum number of people experiencing homelessness who can live or stay here? <i>Go to 16-6</i>	Max Pop 701
16-3	Will you be open in March or April? <i>If Yes, go to 16-4</i> <i>If No, go to 16-6</i>	Data pass to TL Operation
16-4	What is the maximum number of rooms available for rent at this location?	Max TL Units
16-5	Are there any rooms occupied by people who live or stay here most of the time?	Data pass to TL Operation
16-6	This ends our interview. Thank you very much for answering these questions.	

Category 17		CORRECTIONAL FACILITY FOR ADULTS OR JUVENILES
#	Question	Remark
17-1	<p>Is this correctional facility intended for adults or juveniles?</p> <p><i>If Adults, go to 17-2</i> <i>If Juveniles, go to 17-3</i></p>	<ul style="list-style-type: none"> • If Adults, see 17-2 for GQ Types • If Juveniles, GQ Type 203
17-2	<p>Which of the following categories best describes this correctional facility?</p> <p><i>(See Living Quarters Flash Card for descriptions of these categories)</i></p> <ul style="list-style-type: none"> • Federal Prison • State Prison • Local Jail or Other Municipal Confinement Facility • Federal Detention Center • Correctional Residential Facility 	<ul style="list-style-type: none"> • If Federal Prison, GQ Type 102 • If State Prison, GQ Type 103 • If Local Jail/Facility, GQ Type 104 • If Federal Detention Center, GQ Type 101 • If Correctional Residential Facility, GQ Type 105
17-3	<p>At this address, is there more than one building where inmates can live or stay?</p> <p><i>If Yes, go to 17-4</i> <i>If No, go to 17-5</i></p>	
17-4	<p>How many buildings are there where inmates can live or stay?</p> <p><i>(Read “Now I need to ask you some questions about each of the buildings where inmates can live or stay.”)</i></p>	
17-5	<p>What is the name of [the/the first/the next] building?</p>	<p>GQ Name 101 GQ Name 102 GQ Name 103 GQ Name 104 GQ Name 105 GQ Name 203</p>
17-6	<p>What is the maximum number of inmates who can live or stay in that building?</p> <p><i>(Repeat Questions 17-5 and 17-6 until you have obtained the building name and maximum number of inmates who can live or stay in each building.)</i></p> <p><i>(Check to make sure the number of buildings you obtain names and maximum number of inmates agrees with the number of buildings collected in 17-4.)</i></p>	<p>Max Pop 101 Max Pop 102 Max Pop 103 Max Pop 104 Max Pop 105 Max Pop 203</p>
17-7	<p>At this address, in addition to housing for inmates, is there also housing for staff?</p> <p><i>If Yes, go to 17-8</i> <i>If No, go to 17-10</i></p>	

Category 17		CORRECTIONAL FACILITY FOR ADULTS OR JUVENILES
#	Question	Remark
17-8	Is the housing for staff used as their usual residence? <i>If Yes, go to 17-9</i> <i>If No, go to 17-10</i>	If Yes, GQ Type 901
17-9	What is the maximum number of staff who can live at this address?	Max Pop 901
17-10	Do you have a site map or plan of your prison grounds that will indicate where inmates and/or staff reside?	Data pass to GQ Operation
17-11	This ends our interview. Thank you very much for answering these questions.	

GQ Category 18		MILITARY QUARTERS	
#	Question		Remark
<p><i>If respondent chooses any of the following:</i></p> <ul style="list-style-type: none"> • <i>Category 13, Domestic Violence Shelter (GQ Type 703)</i> • <i>Category 18, Military Quarters (GQ Types 106, 404, 601, and 602)</i> • <i>Category 19, Private Residence</i> <p><i>End the interview></i> This ends our interview. Thank you very much for answering these questions.</p>			

GQ Category 19		PRIVATE RESIDENCE	
#	Question		Remark
<p><i>If respondent chooses any of the following:</i></p> <ul style="list-style-type: none"> • <i>Category 13, Domestic Violence Shelter (GQ Type 703)</i> • <i>Category 18, Military Quarters (GQ Types 106, 404, 601, and 602)</i> • <i>Category 19, Private Residence</i> <p><i>End the interview></i> This ends our interview. Thank you very much for answering these questions.</p>			

End of Interview Questions. The GQ Category numbering sequence (1-19) synchronizes with that of the Living Quarters Flash Card.

<p>1. Group Home (noncorrectional) for Adults or Juveniles Community-based group living arrangements in residential settings that are able to accommodate three or more clients of a service provider that provides room and board and services, including behavioral, psychological, or social programs. Generally, clients are not related to the caregiver or to each other.</p>
<p>2. Residential Treatment Center (noncorrectional) for Adults or Juveniles Residential facilities that provide treatment on-site in a highly structured live-in environment for the treatment of drug/alcohol abuse, mental illness, and emotional/behavioral disorders.</p>
<p>3. College or University Student Housing Includes residence halls, and other buildings, including apartment-style student housing, designed primarily to house college and university students in a group living arrangement either on or off campus. These facilities are owned, leased, or managed either by a college, university, or seminary or by a private entity or organization that provides a 'by the bed' lease to students. Fraternity and sorority housing recognized by the college or university is included as college student housing.</p>
<p>4. Residential School for People with Disabilities <i>(such as schools for the physically or developmentally disabled)</i> Includes schools that teach the skills for daily living and provide education programs and care for students with disabilities in a live-in environment.</p>
<p>5. Workers' Group Living Quarters, Group Housing at Job Corps Centers, or Staff Housing at Boarding Schools Includes dormitories, bunkhouses, and other group living arrangements for workers who live or stay in places such as migratory farm worker camps, ranch housing, construction worker camps, vocational training facilities, or staff housing for boarding schools or other facilities.</p>
<p>6. Hospital Includes general or Veterans Affairs hospitals, as well as mental or psychiatric hospitals. Also includes psychiatric units, skilled-nursing units, and in-patient hospice units within a larger hospital.</p>

7. Nursing or Skilled-Nursing Facility, Independent or Assisted Living Facility, or Continuing Care Facility

Nursing/Skilled-Nursing Facility: Facilities that provide long-term 24-hour non-acute medical care with licensed nurses. (Note: These facilities may also be referred to as nursing homes.)

Independent/Assisted Living Facility: Facilities that provide housing for older adults and coordinates personal support services, 24-hour supervision and assistance to meet needs in a way that promotes maximum dignity and independence for each resident. These facilities are designed for people who need regular help with the activities of daily living but do not necessarily require skilled medical care. (Note: These facilities may also contain a nursing/skilled-nursing unit or hospice unit.)

Continuing Care Facility: Facilities that provide residents with a lifetime continuum of care so that the residents can “age in place.” They offer the resident independent living for as long as possible, and provide for nursing assistance if or when it is needed. (Note: These facilities may also be referred to as continuing care retirement communities [CCRC’s] or multi-level care facilities, and they may also contain a nursing/skilled-nursing unit or hospice unit.)

8. In-Patient Hospice Facility (free-standing only)

Includes in-patient hospice facilities that provide palliative, comfort, and supportive care for terminally ill patients and their families.

9. Shelter for People Experiencing Homelessness (emergency and transitional)

Places with beds or cots, where people experiencing homelessness stay at least overnight.

10. Soup Kitchen

Provides meals, organized as food service lines or bag or box lunches, primarily to people experiencing homelessness.

11. Regularly Scheduled Mobile Food Van

Provides meals at regularly scheduled stops that primarily serve people experiencing homelessness.

12. Living Quarters for Victims of Natural Disasters

Temporary group living arrangements established as a result of natural disasters.

13. Domestic Violence Shelter

Community-based homes, shelters or crisis centers that provide housing for people who have sought shelter from household violence and may have been physically abused.

14. Religious Group Living Quarters Intended to House their Members

(such as convents, monasteries, or abbeys)

Facilities owned or operated by religious organizations that are intended to house their members in a group living situation. (Note: Seminary students living in group quarters are classified as college student housing, not religious group living quarters.)

15. Recreational Vehicle (RV) Park, Campground, Carnival, Marina, or Racetrack

Includes both commercial and private facilities.

16. Hotel, Motel, Hostel, Single-Room Occupancy Units, Inn, Resort, Lodge, or Bed and Breakfast

All types of lodging facilities that may include permanent housing for some clients and/or housing for people experiencing homelessness.

17. Correctional Facility for Adults or Juveniles

All federal, state, county or local prisons, jails, detention centers, and correctional residential facilities.

For Adults:

Federal and State Prisons: Also includes hospitals operated by or for federal or state correctional facilities. Also includes privately operated correctional facilities housing primarily federal or state inmates.

Local jails and Other Municipal Confinement Facilities: Also includes correctional facilities operated by or for counties, cities, and American Indian and Alaska Native (AIAN) tribal governments. Also includes work farms and camps holding people awaiting trial or serving short sentences. Also includes privately operated correctional facilities housing primarily local or county inmates.

Federal Detention Centers: Also includes Metropolitan Detention Centers, Metropolitan Correctional Centers, Bureau of Indian Affairs (BIA) Detention Centers, Immigration and Customs Enforcement (ICE) Service Processing Centers, and ICE contract detention facilities.

Correctional Residential Facilities: Also includes halfway houses, restitution centers, prerelease centers, work release centers, and study centers.

For Juveniles:

Juvenile Correctional Facilities: Also includes halfway houses operated for correctional purposes, residential training schools and farms, reception and diagnostic centers, group homes operated by or for correctional authorities, and boot camps for juvenile delinquents.

18. Military Quarters

Includes military barracks or dormitories (nondisciplinary), military disciplinary barracks or jails, and military hospitals and medical centers with assigned Active Duty patients or patients with no disposition or exit plan.

19. Private Residence

These are not Group Quarters (GQ) living quarters. Some examples include houses, apartments, and mobile homes.

End of Living Quarters Flash Card. The numbering sequence (1-19) synchronizes with that of the Interview Questions.