

Guidelines

Assign a priority level to the following statements, 1 being High Priority and 5 being Low Priority.

Statements	High				Low
I need to be able to upload files quickly.	1	2	3	4	5
I need to be able to create a petition easily.	1	2	3	4	5
If I encounter a warning message during filing I need to know how to fix the issue and handle those message so they go away	1	2	3	4	5
I need for the filed documents to be authorized or "stamped" by PTO in some way - provide a notification or a "return receipt" - or date/time stamp	1	2	3	4	5
I need to make sure that the system is safe and secure and not open to the public unless explicitly required.	1	2	3	4	5
I need to understand that my document upload or other interaction with the system, has been successful.	1	2	3	4	5

uspto

I need to make online payments securely.

I need to be able to edit/remove/replace documents

(exhibits, petition, response, motion etc) during filing

and that I will be notified of further course of action.

I need confirmation that documents have been received



Statements	High				Low
I need to receive notifications for important notices like Accorded Filing Date, when opposing counsel has made an appearance, filing of paper, request etc	1	2	3	4	5
I need to be able to review documents uploaded by opposing counsel	1	2	3	4	5
I need to be able to receive notifications/communication issued by PTO	1	2	3	4	5
I need to have the ability to provide a common email for the legal team for any given AIA Review, in addition to invidual email ids	1	2	3	4	5
I need to be able to import more than one document at a time, from the docket (bulk upload/download).	1	2	3	4	5
I need to know when a final decision has been made on a case that cases from my firm have been joined with.	1	2	3	4	5
I need to be able to find the status of my petition(s) easily.	1	2	3	4	5
I need to know specifications regarding scanned documents.	1	2	3	4	5
I need to minimize data entry by making sure that data once entered is reused in all relevant places on the application.	1	2	3	4	5
I don't want to spend too much time on being trained on	1	2	3	4	5



what next steps are).

how to use the system (provide confirmation and say



Improvements

Are there	e other	tasks	that you	would	like to	perform	on the	application	? If yes,	list the
top 3.										

1.

2.

3.

If you have more than 3 items enter them below.





Pain Points

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What are your top 3 pain points using PRPS?
1.
2.
3.
What new features/functionality would you like to see on the system?

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