



2. If applicable, has a System of Records Notice been published?  Yes  No  
 SORN COMMERCE/PAT-TM-19 “Dissemination Events and Registration”

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**BURDEN HOURS**

| Category of Respondent | No. of Respondents | Participation Time | Burden           |
|------------------------|--------------------|--------------------|------------------|
| STEPP Interest Form    | 10,000             | 3 minutes          | 500 hrs          |
| VILT Interest Form     | 10,000             | 3 minutes          | 500 hrs          |
| <b>Totals</b>          | <b>20,000</b>      | ---                | <b>1,000 hrs</b> |

The USPTO estimates that 100% of the interest forms will be conducted electronically.

**FEDERAL COST:** The estimated annual cost to the Federal government is the average hourly rate of \$28.64 per hour for a GS-7 step 10 + \$8.59 (30%), for a fully-loaded hourly rate of \$37.23 \* 100 hours, which totals **\$3,723.00** for this information collection.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Potential respondents for the interest forms will be based on the users who visit the STEPP and VILT websites. Any interested party will be able to complete the interest forms through those websites. Selection of respondents to take part in the course will be based on the level of intellectual property experience required to complete the course. The numbers provided above are based on the number of people we anticipate taking part in the course.

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)  
 Web-based or other forms of Social Media  
 Telephone  
 In-person  
 Mail  
 Other, Explain:

2. Will interviewers or facilitators be used?  Yes  No