OMB CONTROL NUMBER 0920-0765 FELLOWSHIP MANAGEMENT SYSTEM NON-SUBSTANTIVE CHANGE REQUEST

PROPOSED CHANGES TO THE CDC PUBLIC HEALTH ASSOCIATE PROGRAM (PHAP) FMS HOST SITE MODULE DATE SUBMITTED: SEPTEMBER 4, 2015

PHAP Host Site Module

Screen shots of modified questions

Table of Contents

1	Public Health Agency Details: Contact Information	3
2	Public Health Agency Details: Population Description	4
3	Public Health Agency Details: Organizational Structure	5
4	Public Health Agency Statement	6
5	Assignment Details	7
6	Program Details	8
7	Appendix A	9
	Add Activity	9
8	Appendix B	11
	Add Training	11
	Training Types	
9	Appendix C	12
	Primary Supervisor Information	12
10	O Appendix D	13
	Secondary Supervisor Information	
11	1 Appendix E	14
	CIO Categorical Program Areas List	14

Public Health Agency Details: Contact Information 1

- Click the Primary link to display the primary supervisor entry screen shown in <u>Appendix C</u>.
 Click the Secondary link to display the secondary supervisor entry screen shown in <u>Appendix D</u>.
- 3. Allow ability to upload letter or support form in the Director Contact section.

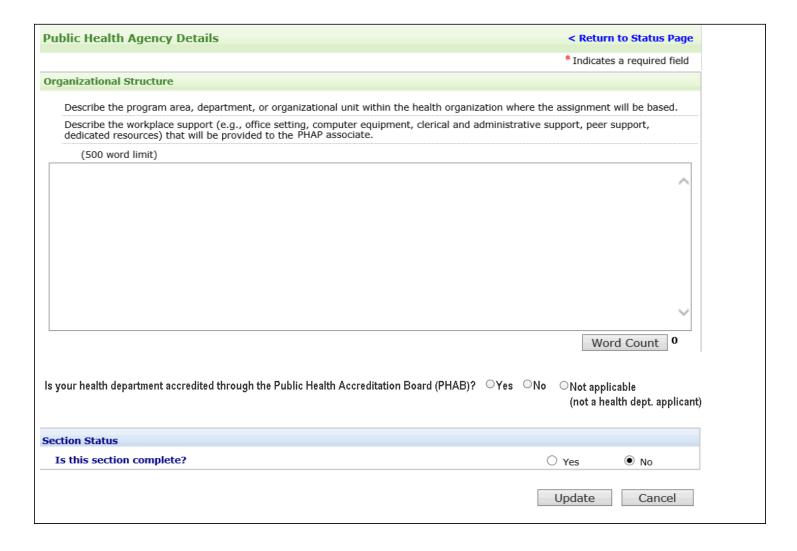
Public Health Agence	y Details	< Return to Status Page	
			* Indicates a required field
Contact Information			
Agency Name: * Agency Address:	CDC Atlanta Quarantine Station		
* City * State/Territory: * Zip Website	Select V		
Director Contact			
* Director's First Name: * Director's Last Name: * Director's E-mail: * Director's Phone: Director's Phone Ext: Click here to upload "L	etter of Support" from the Health Director.]]] (Example: 1234567890)	
Primary Application Cor	ntact		
will receive information application.	e the first contact for PHAP for any que in from PHAP on program decisions and irmation if you are the primary contac	d updates; the primary contact is o	Other contacts listed in the application onsidered the "owner" of the
* First Name: * Last Name: * E-mail: * Phone:		(Example: 12345678	390)
Supervisor Information			
Туре	Supervis	or Name	Title
Primary Secondary	1 2	or Hume	Tide

2 Public Health Agency Details: Population Description

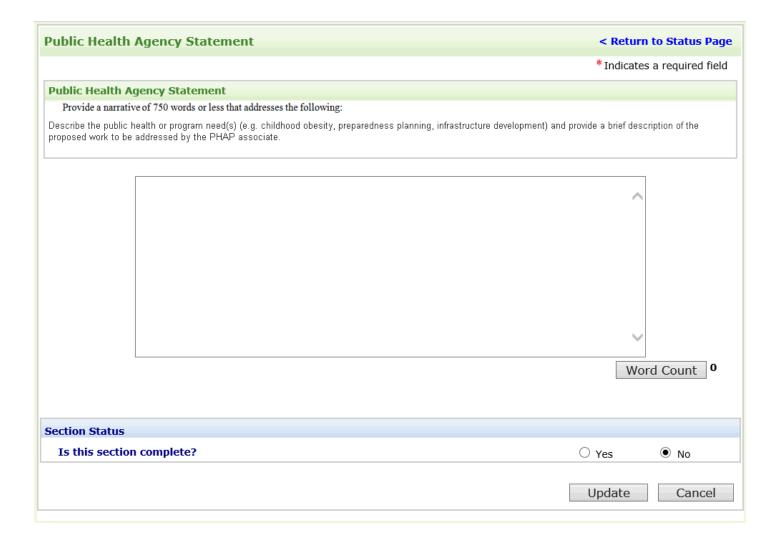
- 1. The Primary Topic field is a dropdown that will include "Other" see Appendix F for dropdown list
- 2. Allow ability to select multiple categories for Race, Life Stages and Primary Topic

Public Health /	Agency Details	< Return to Status Page
		Indicates a required field
Population Desc	ription	
* Primary Topic:	Select	
Race	□ Black or African American □ Hispanic/Latino □ White □ Asian □ American Indian or Alaska Native □ Native Hawaiian and Pacific Islander □ Other Specify	
Sex	☐ Female ☐ Male	
Life stages	☐ Children Adolescent and Teens ☐ Adults ☐ Seniors (65+)	

3 Public Health Agency Details: Organizational Structure

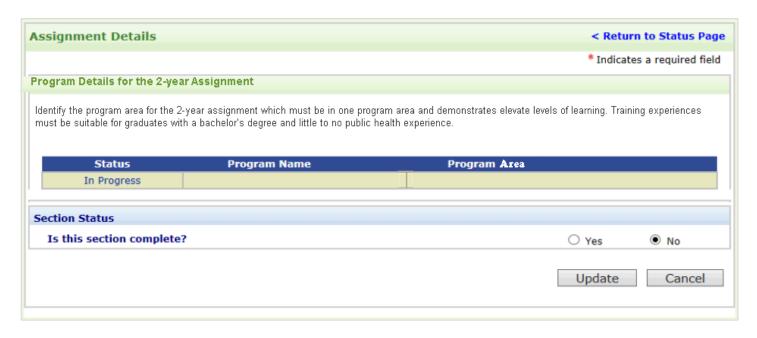


4 Public Health Agency Statement



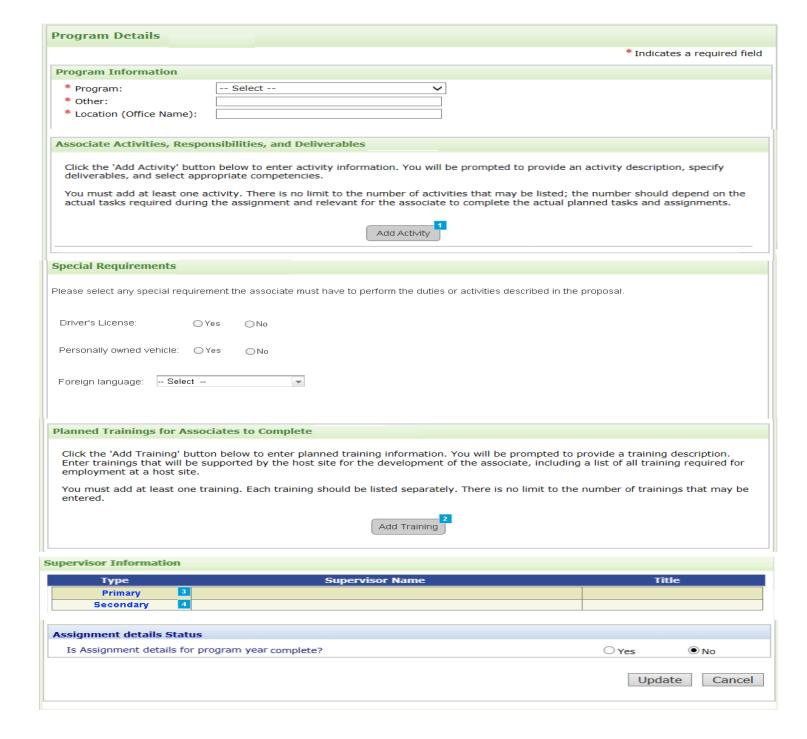
5 Assignment Details

1. Added column in table to capture the Program Area



6 Program Details

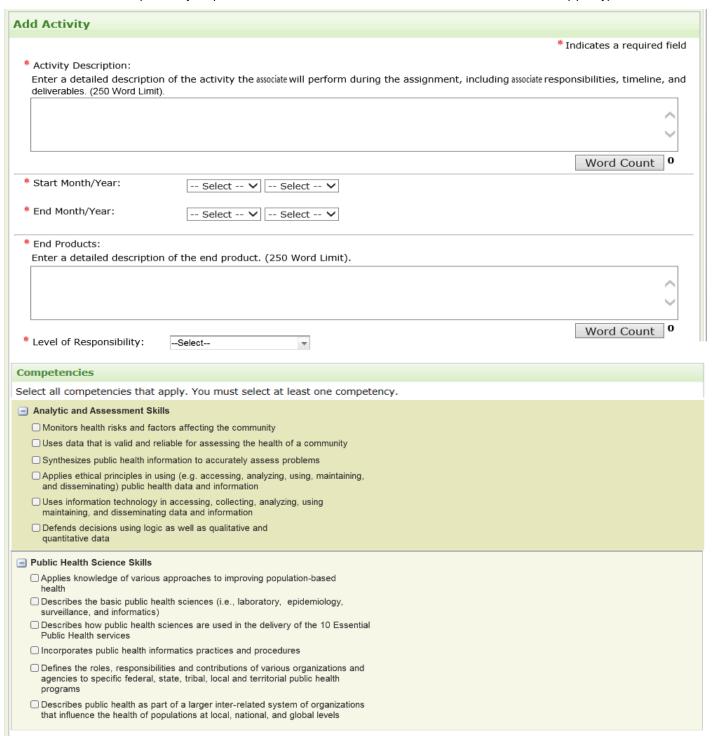
- 1. Click the Add Activity button to display the Add Activity screen shown in Appendix A.
- 2. Click the Add Training button to display the Add Training screen shown in Appendix B.
- 3. Click the Primary link to display the primary supervisor entry screen shown in Appendix C.
- 4. Click the Secondary link to display the secondary supervisor entry screen shown in Appendix D.
- 5. Program dropdown will be the list of CIO Categorical Program Areas shown in Appendix E.



7 Appendix A

Add Activity

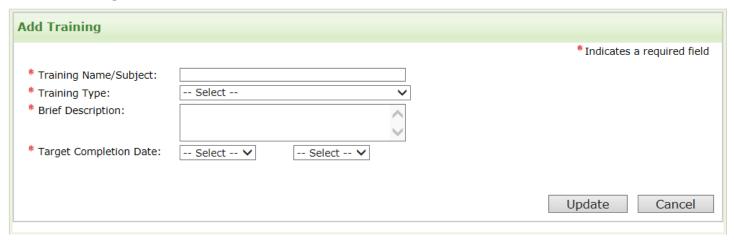
1. Level of Responsibility dropdown list will include: Team Member, Coordinator, Lead or Other (specify)



Add Activity	
Competencies	
Select all competencies that apply. You must select at least one competency.	
Program Planning, Management, and Improvement Skills ☐ Identifies information required in the program planning process ☐ Gathers information for evaluating policies, programs, and services ☐ Contributes to implementation of organizational stategic plan ☐ Contributes to state/tribal/community health improvement planning	
■ Public Health Policy and Law Skills Describes the public health laws and regulations governing public health programs Adheres to laws, regulations, policies and procedures for ethical public health practice Analyzes public health legislation, policy, and regulation issuances that impact public health	
■ Professionalism Skills □ Treats others courteously and respectfully □ Exercises initiative, persistence, tact, and resourcefulness in establishing and continuing work relationships □ Elicits and applies feedback to build professional skills and competencies □ Makes decisions focused on desired results □ Uses the chain of command to address risks, issues or concerns	
 □ Communication Skills □ Communicates in writing and orally to target audience with linguistic and cultural proficiency □ Communicates information that is clear, current, factual and uses plain language □ Conveys data and information to professionals and the public using a variety of approaches (e.g., reports, presentations, email, letters, press releases) □ Applies communication and group dynamic strategies in interactions with individuals and groups □ Demonstrates active listening skills 	
 □ Diversity and Inclusion Skills □ Incorporates strategies for interacting with persons from diverse backgrounds □ Recognizes the ways diversity influences policies, program, and the health of a community □ Uses cultural and social aspects to increase an intervention's effectiveness □ Develops and maintains relationships with diverse partners to improve population-based health 	
 Community Dimensions of Public Health Skills □ Establishes relationships to improve health in a community (e.g. partnerships, academic, colleagues, customers, others) □ Collaborates with community partners to improve health in a community □ Serves as public health ambassador □ Identifies policies, programs, and resources that improve health in a community (e.g., using evidence to demonstrate the need for a program, communicating the impact of a program) 	
■ Financial Planning and Management Skills □ Describes public health funding mechanisms □ Provides assistance on grants, cooperative agreements, contracts, and other awards to assist in meeting objectives □ Describes components of a budget □ Tracks program spending to current and forecasted budget constraints	
* Dedicated Resources: Enter a detailed description of the dedicated resources. (250 Word Limit).	Ç
Word Count 0	Update Cancel

8 Appendix B

Add Training



Training Types

- One-on-One
- E-Learning Non-CDC
- Classroom: HD
- Classroom: Outside Sponsor
- E-learning CDC

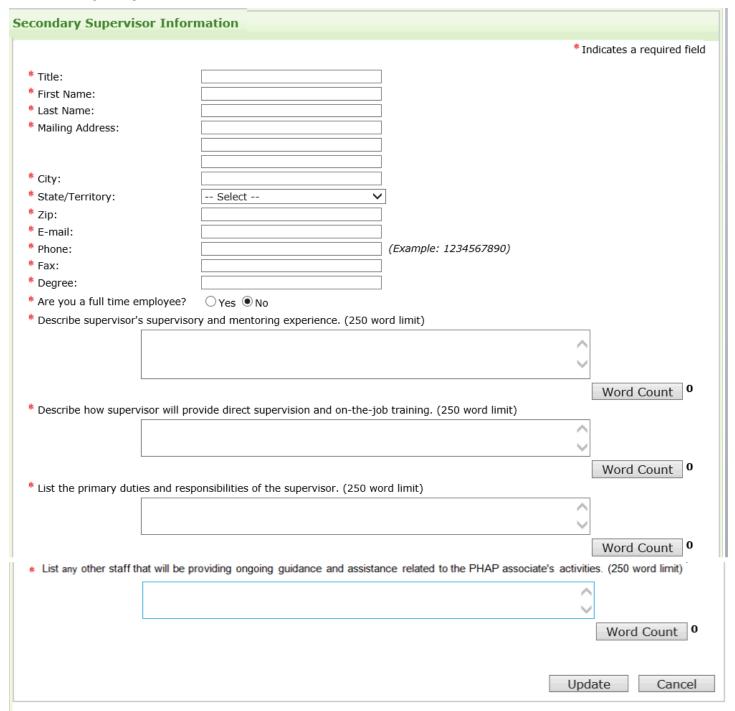
9 Appendix C

Primary Supervisor Information

Primary Supervisor Information			
	* Indicates a required field		
* Title:			
* First Name:			
* Last Name:			
* Mailing Address:			
* City:			
* State/Territory:	Select V		
* Zip:			
* E-mail:			
* Phone:	(Example: 1234567890)		
* Fax:			
* Degree:			
* Are you a full time emp	oloyee? ○Yes No		
* Describe supervisor's s	upervisory and mentoring experience. (250 word limit)		
	<u> </u>		
	Word Count 0		
* Describe how superviso	or will provide direct supervision and on-the-job training. (250 word limit)		
	^		
	Word Count 0		
* 1 :-k kb: d. ki	and responsibilities of the supervisor. (250 word limit)		
List the primary duties	and responsibilities of the supervisor. (250 word limit)		
	Word Count 0		
* List any other staff that will be providing ongoing guidance and assistance related to the PHAP associate's activities. (250 word limit)			
	^		
	▽		
_	Word Count 0		
	word Count		
	Update Cancel		
	Opadic		

10 Appendix D

Secondary Supervisor Information



11 Appendix E

CIO Categorical Program Areas List (the CIO and division will not be visible to the host site but will link to CIO on admin page)

	CIO	Categorical Program Area(s)
1.	Center for Surveillance, Epidemiology, and Laboratory Services (CSELS)	Division of Public Health Information Dissemination (DPHID 1. Genomics 2. Community Health Status Indicators (CHSI) 3. Informatics Innovation Unit (IIU) 4. Informatics R&D Laboratory (within IIU) 5. Community Health Assessment for Population Health Improvement
		Division of Laboratory Systems
		Clinical Laboratory Improvement Program Laboratory Sustainability Laboratory Policies and Guidance
		Division of Health Informatics and Surveillance
		 BioSense Epi Info™ Message Validation, Processing, and Provisioning System (MVPS) NEDSS Base System (NBS) Countermeasure Tracking Systems (CTS) Laboratory Response Network (LRN) Data Exchange Activities Public Health Information Network National Notifiable Diseases Surveillance System (NNDSS) NNDSS Modernization Initiative (NMI) National Syndromic Surveillance Program (NSSP)
2.	National Center for Birth Defects and Developmental Disabilities (NCBDDD)	 Division of Birth Defects and Developmental Disabilities Autism surveillance and research Newborn Screening - birth defects surveillance and research Congenital Heart Defects Safe medication use during pregnancy Prevention of Fetal Alcohol Spectrum Disorders Learn the Signs Act Early (LTSAE) – developmental milestones Folic acid-preventable neural tube defects in the United States and globally
		 Division of Human Development and Disabilities Disability and Health State Programs (18). Healthy behaviors, emergency preparedness, healthcare access and equity issues for people living with disabilities Disability and Health Data System Complex Chronic Conditions - Muscular Dystrophy, Spina Bifida and Fragile X

	CIO	Categorical Program Area(s)
		 Early childhood development, Tourette Syndrome and Attention Deficit and Hyperactivity Disorder Early Hearing Detection and Intervention (newborn hearing screening)
		Division of Blood Disorders
		 Hemophilia, Sickle cell and Von Willebrand Disease Clotting disorders such as venous thromboembolism (VTE)
3.	National Center for Chronic Disease Prevention and Health Promotion (NCCDPHP)	 Diabetes prevention/education Physical activity Nutrition Obesity Cardiovascular health (HTN prevention and control, Million Hearts, sodium reduction) Cancer prevention and screening (breast, cervical, skin, prostate, and colorectal) Maternal and infant health (SIDS, teen pregnancy) Smoking prevention and cessation School health Oral health (fluoridation, sealants) Arthritis (Living Well With) Reproductive health
4.	National Center for Emerging and Zoonotic Infectious Diseases (NCEZID)	 Advanced molecular detection Antimicrobial resistance and healthcare associated infections Epi and lab capacity program Emerging infectious diseases Food safety Lyme disease National Healthcare Safety Network Prion disease Quarantine Vector-borne diseases All other emerging and zoonotic infectious diseases
5.	National Center for HIV/AIDS, STD, and TB Prevention (NCHHSTP)	 STD/HIV TB prevention Viral hepatitis Adolescent and school health
6.	National Center for Immunizations and Respiratory Diseases (NCIRD)	ImmunizationsVaccine Preventable Diseases
7.	National Center for Injury Prevention and Control (NCIPC)	 Motor vehicle injuries Prescription drug overdoses Growth areas: Child abuse and neglect Older adult falls Sexual violence Youth sports concussions

	CIO	Categorical Program Area(s)
8.	National Center on Environmental Health (NCEH)	 Air pollution and respiratory health Asthma and allergies Bio-monitoring (nutritional status, exposure to environmental chemicals and toxic substances Built Environment/Healthy Community Design (i.e. Transportation, Planning, and Physical Activity) Cancer Chemical Weapons Demilitarization Children's Environmental Health Climate Change and Health Cruise ship sanitation Emergency Response and/or disaster preparedness Environmental Public Health Tracking (i.e., surveillance of environmental health-related health effects or conditions) Food Safety Hazardous Materials Response Healthy Homes and Lead Poisoning Prevention Indoor/Outdoor Air Quality Newborn Screening and Birth Defects Pest, Vector, and Animal Control Poison Control Public/Private Water Safety and Protection Radiation and Radon Control Regulation, Inspection, and Licensing (e.g. restaurants, pools, campgrounds, hospitals) Reproductive and Birth Outcomes Solid and Hazardous Waste Toxicology
9.	National Institute for Occupational Safety and Health (NIOSH)	 Impacts of nanotechnology on workers Cancer, reproductive, and cardiovascular diseases associated with work Economic analysis of safety and health interventions Health and safety of emergency responders Engineering controls Tools for assessing exposure to workplace hazards Conducting workplace investigations of health hazards (Health Hazard Evaluation) Hearing Loss prevention Immune, Dermal, and Infectious diseases associated with work conditions Musculoskeletal disorders and ergonomics Identifying occupational health disparities amongst workers of different backgrounds Personal protective equipment and technology Radiation exposure Respiratory diseases Small-business safety and health The intersection of occupational safety and health with health promotion Traumatic injury at work Work schedules and policies (including shiftwork and long work hours) Work-stress Worker's compensation Studies and interventions in specific sectors: Agriculture, Forestry and Fishing Construction

CIO	Categorical Program Area(s)	
	o Healthcare and Social Assistance o Manufacturing o Mining o Oil and Gas Extraction o Public Safety o Service Industry o Transportation, Warehousing and Utilities o Wholesale and Retail Trade	
10. Office for State, Tribal, Local and Territorial Support (OSTLTS)	 Health department accreditation Tribal health Public health law Public health performance improvement / quality improvement Community health improvement Community health assessments Community health improvement planning Health system transformation Territorial health 	
11. Office of Public Health Preparedness and Response (OPHPR)	 Community Preparedness Community Recovery Emergency Operations Center (EOC) Coordination Emergency Public Information and Warning Fatality Management Information Sharing Mass Care Medical Countermeasure (MCM) Dispensing MCM Management and Distribution Medical Surge Non-Pharmaceutical Interventions Public Health Laboratory Testing Public Health Surveillance and Epi Investigations Responder Safety and Health Volunteer Management 	