

## **PPI Thank You Template - Switch to Web Reporting**

Subject: Letter of Appreciation and a Follow-Up from the Bureau of Labor Statistics (BLS)

Dear [Respondent's Name],

### **Thank you for your help!**

Thank you for continuing to provide data for the Producer Price Index (PPI). As a participant in this important program, you contribute to the vital statistics required to analyze the economy and improve decision making for the public and private sectors.

### **What happens next?**

As part of your transition to Web reporting, you will receive two emails from [PPI.Web@bls.gov](mailto:PPI.Web@bls.gov) asking you to create an account in our secure Web-reporting system. After new items are added, you will update a combination of new and old items until the old items are phased out. For assistance, please contact [PPI.Web@bls.gov](mailto:PPI.Web@bls.gov).

### **Want to learn more?**

- Additional information about your role as a participant: [www.bls.gov/respondents/ppi](http://www.bls.gov/respondents/ppi)
- Statistics related to your area: [www.bls.gov/regions/home.htm](http://www.bls.gov/regions/home.htm)
- Other general information about BLS: [www.bls.gov](http://www.bls.gov)

Thanks again for your help. If you have any questions, feel free to contact me.

Best regards,

FE Name

FE Title

FE Phone Number



*The Bureau of Labor Statistics (BLS) is committed to the responsible treatment of confidential information and takes rigorous security measures to protect confidential information in its possession. This email contains confidential information. If you believe you are not the intended recipient of this message, please notify the sender and delete this email without disclosing, copying, or further disseminating its contents.*