

SUMMARY OF INFORMATION COLLECTION

Telecommunication Engineering & Construction Contracts

0572-0059

Date Prepared

2017

INSTRUCTIONS:

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

ANNUAL BURDEN

SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) (If "none" so state) (c)	REPORTS					RECORDS		
			NO. OF RESPON- DENTS (d)	NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES (Col. d & e) (f)	HOURS PER RESPONSE (g)	TOTAL HOURS (Col. f & g) (h)	NO. OF RECORD- KEEPERS (i)	ANNUAL HOURS PER RECORD- KEEPER (j)	TOTAL RECORD- KEEPING HOURS (Col. i & j) (k)
			Construction Certification Program							
1753 Subpart J	Construction Work Plan and Cost Distribution	157	0	0	32	12.00	384.00			
1753 Subpart J	Certification of Contractor or Force Account Proposal Approval	158	1	12	12	3.00	36.00			
1753 Subpart J	Summary of Completed Construction	159	0	0	0	6.00	0.00			
1753 Subpart J	Certification Borrower Contract Addendum	N/A	0	0	0	1.00	0.00			
	Architects and Engineers Qualifications	179	14	1	14	2.00	28.00			
1753.48(g)	Construction Change Order • When changes or correction are necessary the borrower's engineer will prepare a construction change order. A copy of each is attached to the construction inventory required to close out the contract	216	30	1	30	1.00	30.00			

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1753 Subpart B	<p align="center">Engineering and Architectural Services</p> <p>Postloan Engineering Service Contract</p> <ul style="list-style-type: none"> Approval of Postloan Engineering Service Contract Approval of Postloan Engineering... - Broadband Program <p>The Postloan Engr. Serv. Contract inclds. using the following forms: RUS Form 217a-Project Design, Assistance and Coordination; RUS Form 217b-Central Office Equipment Engineering Services; RUS Form 217c-Transmission Facilities Engineering Services; RUS Form 217d-Building Engineering Services; RUS Form 217e-Outside Plant Staking Services; RUS Form 217f-Outside Plant Contract Doc. Phase Engr. Servs. RUS Form 217g-Outside Plant Construction Phase Engr. Servs.</p>	217	13 1	1 1	13 1	7.00 7.00	91.00 7.00			
1753.15, 81	<p align="center">Miscellaneous Engineering Services Forms</p> <p>Assignment of Engineering Service Contract</p> <p>Engineering Service Contract - Special Services - Telephone</p> <ul style="list-style-type: none"> Engineering services for minor construction may be contracted using Form 245 (This contract form does not require RUS approval). 	242 245	0 1	0 1	0 1	0.50 0.75	0.00 0.75			

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RE Act NAFTA	Equal Opportunity Addendum <ul style="list-style-type: none"> Form 773 issued for minor construction by contract. Form 773, small scale constuction - Broadband Program 	270	54 3	2.22 3.33	120 10	0.25 0.25	29.97 2.50						

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1753.49	Bidder's Qualifications • Submission of bidders' qualifications to the borrower and its engineer.	274	62	3.8	236	1.00	235.60			
1753.49	Bidder's Qualifications for Buried Plant Construction • Submission of bidders' qualifications to the borrower and its engineer.	276	57	3.8	217	1.00	216.60			
175349	Tabulation of Materials Furnished by Borrower • Closeout of major outside plans construction by contract.	281	26	3.84	100	2.00	199.68			
1753.8(b)	Subcontracts (Under Construction or Equipment) • Approval of subcontracts (per 1753.8(b))	282	57	2.28	130	0.75	97.47			
1753.16	Certificate of Architect • Approval of final statement of cost-architectural services • Approval of final statement... - Broadband Program	284 284	0 1	0 1	0 1	0.50 0.50	0.00 0.50			
1737 Subpart E	Interim Financing Construction Telecommunications Program Broadband Program	375	57 0	11.42 0	651 0	0.25 0.25	162.74 0.00			
1753.38	Software License Agreement Telecommunications Program Broadband Program	390	34 15	1.6 5.4	54 81	1.00 1.00	54.40 81.00			

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1753.17	Statement of Engineering Fees - Telecommunications ● Estimates	506								
	● Estimates - Broadband Program		13	1	13	6.00	78.00			
1753.17	● Final		1	1	1	6.00	6.00			
	● Final - Broadband Program	20	1.8	36	6.00	216.00				
			1	2	2	6.00	12.00			

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1753.47	<p>Major Outside Plant Construction</p> <p>Telephone System Construction Contract (Labor and Materials)</p> <ul style="list-style-type: none"> ● Approval of plans and specifications for major outside plant construction by contract 	515								
1753.48	<ul style="list-style-type: none"> ● Approval of the outside plant contract ● Approval of plans and specifications for major outside plant construction by contract - Broadband Program ● Approval of the outside plant contract - Broadband 		57	3.8	217	4.00	866.40			
1753.48	<ul style="list-style-type: none"> ● Owner-Furnished Materials 		57	3.8	217	6.00	1299.60			
1753.48	<ul style="list-style-type: none"> ● Approval of negotiated contracts 		5	1.4	7	8.00	56.00			
1753.48	<ul style="list-style-type: none"> ● Approval of negotiated contracts - Broadband ● Owner-Furnished Materials - Broadband 		5	1.4	7	4.00	28.00			
1753.39	Results of Acceptance Test	517	57	2.02	115	1.00	115			
1753.57	Biweekly Progress Report of Telephone Construction and Engineering Service	521	85	26	2210	1.00	2210			
1753 Subpart E	Statement of Construction Telephone System - Outside Plant	527	57	2.02	115	1.25	143.93			

Information included under RUS Form 787 below.

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1753.49	<p>Miscellaneous Outside Plant Construction Forms</p> <p>Final Inventory, Telephone Construction Contract (Labor and Materials)</p> <ul style="list-style-type: none"> Closeout of major outside plant construction by contract 	724	57	2.02	115	0.75	86.36			
1753.49	<p>Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed</p> <ul style="list-style-type: none"> Tabulation of Assembly Units 	724a	57	2.02	115	3.00	345.42			
1753.49	<p>Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed</p> <ul style="list-style-type: none"> Removals 	724b	57	2.02	115	0.75	86.36			
1753.78	<p>Certificate of Contractor and Indemnity Agreement (Line Extensions)</p> <ul style="list-style-type: none"> Upon completion and inspection the borrower obtains from the contractor a final invoice and Form 743 Upon completion and inspection the borrower obtains from the contractor a final invoice and Form 743 - Broadband 	743	54	2.22	120	0.50	59.94			
			3	2.33	7	0.50	3.50			

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1753.18	Contract Closeout Certification • Non-form certification • Broadband Program	N/A 756	54 3	2.02 1.6	109 5	0.50 0.50	54.54 2.40			
1753.81-82	Summary of Work Order Inspection by GFR Inspection by licensed Engineer or Borrower's Staff Engineer Broadband Program	771 771a 771a	57 54 3	2.23 2.22 2.33	127 120 7	0.50 0.50 0.50	63.56 59.94 3.50			
1753	Miscellaneous Construction Work and Maintenance Service Contract • Issued for minor construction by contract • Issued for small-scale construction -Broadband Program	773	54 3	2.22 2.33	120 7	2.00 3.00	239.76 20.97			
1753.48 (f)	Supplement A to Construction Contract RUS Form 515 • Approval for the borrower to furnished materials for outside plant construction by contract • Approval for the borrower to furnished materials for outside plant construction by contract - Broadband	787	26 1	3.85 5	100 5	0.25 0.25	25.03 1.25			
1753.58	Telephone Force Account Construction - Final Inventory Closeout of major outside plant construction by force account	817 817a 817b	54 54 54	2.22 2.22 2.22	120 120 120	2.00 2.00 2.00	239.76 239.76 239.76			
1753.15 (a)(2)	Preloan Engineering Service Contract, Telephone System Design	835	0	0	0	0.75	0.00			

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1753.80 (g)	Minor construction - request to establish a work order fund for specific construction project Minor construction - request to establish a work order fund for specific construction project - Broadband	n/a	0	0	0	2.00	0.00			
1753.27	Construction of building - award of contract	n/a	1	1	1	2.00	2.00			
1753.48 (a)	Outside plant major construction - award of construction in accordance with procedures	n/a	57	3.8	217	1.50	324.90			
1753.48 (b)	Outside plant major construction - RUS approval of negotiated proposals	n/a	4	1	4	1.50	6.00			
1753.68 (b)	Special equipment - approval of the proposal for initial purchase of equipment Core network and access equipment - approval of the proposal for initial purchase of equipment - Broadband	n/a	0	0	0	1.50	0.00			
		n/a	0	0	0	1.50	0.00			

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1753.36	Core network and access equipment - request for approval to negotiate for the purpose of standardization on a system basis Core network and access equipment - request for approval to negotiate for the purpose of standardization on a system basis - Broadband	n/a	1	1	1	1.25	1.25			
		n/a	2	1	2	1.50	3.00			
1753.3	During the preconstruction review, obtain approval for any construction that does not conform to RUS standards and specifications or the approved Loan Design	n/a	0	0	0	1.50	0.00			
1753.6	Approval to use other than new or nonstandard materials and equipment Approval to use other than new or nonstandard materials and equipment - Broadband	n/a	0	0	0	1.50	0.00			
		n/a	0	0	0	1.00	0.00			
Total burden hours for forms approved under OMB Docket 0572-0059			110	57.291	6,302	1.3975	8,807.20			

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Forms approved under OMB Docket No. 0572-0107										
1753, 1788	Contractor's Bond	168b	60	2.06	124	0.02	1.98			
1753, 1788	Contractor's Bond (less than \$1 million)	168c	0	1	0	0.02	0.00			
1753.30	Certificate of Completion - Contract Construction for Building Closeout of Contract Form 257 for Building Construction.	181	4	1	4	0.10	0.40			
1753	Certificate ("Buy American")	213	0	0	0	0.02	0.00			
1753 Subpart E, H	Equipment Contract	395	37	2	65	1.50	419			
1753.37, 38, 39, 68	Certificate of Completion, Equipment Contract (Including Installation)	395a	42	1.29	54	0.50	27.09			
1753.37, 38, 39, 68	Certificate of Completion, Equipment Contract (Not Including Installation)	395b	20	1.29	26	0.50	12.90			
1753.37, 38, 39, 68	Certificate of Contractor and Indemnity Agreement (Use only for installation contracts)	395c	42	1.29	54	0.50	27.09			
1753.37, 38, 39, 68	Report in writing, including all measurements, any acceptance test report and other information required under Part II of applicable specifications	395d	60	1.29	77	0.75	58.05			
1753.30, 39, 49	Waiver and Release of Lien • Closeout of Contract Form 257 for building construction • Closeout of major outside plant contraction by contract	224	60	1.95	117	0.02	1.87			
1753.30, 39, 49	Certificate of Contractor	231	3	1	3	0.02	0.05			
1753.11, 28, 38, 68	Construction or Equipment Contract Amendment	238	64	1.83	117	0.02	1.87			
1753	Contract to Construct Building	257	1	1	1	0.08	0.08			

USDA - RUS

Title of Information Document

OMB No.

SUMMARY OF INFORMATION COLLECTION

Telecommunication Engineering & Construction Contracts

0572-0059

Date Prepared

2017

INSTRUCTIONS:

Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.

> (f) TOTAL (h) TOTAL (k) TOTAL
 > ----- = (e) Averag ----- = (g) Averag ----- = (j) Average
 > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

ANNUAL BURDEN

SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) (If "none" so state) (c)	REPORTS					RECORDS		
			NO. OF RESPON- DENTS (d)	NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES (Col. d & e) (f)	HOURS PER RESPONSE (g)	TOTAL HOURS (Col. f & g) (h)	NO. OF RECORD- KEEPERS (i)	ANNUAL HOURS PER RECORD- KEEPER (j)	TOTAL RECORD- KEEPING HOURS (Col. i & j) (k)
Subpart D	Bid Bond	307	60	2.06	124	0.02	1.98			
1744.66	Financial Requirements Statement	481	114	2.22	253	2.00	506.16			
1744.66	Certification of Authority	675	32	2.16	69	0.10	6.91			
Subpart B	Architectural Services Contract	220	3	1	3	1.00	3.00			
Total burden hours for forms approved under other OMB Dockets			513.00	2	1,091.20	0.98	1,067.93			

Form approved under OMB Docket No. 0572-0023

Form approved under OMB Docket No. 0572-0074

Form approved under OMB Docket No. 0572-0118