eDRS Screenshots:

eDRS Welcome Screen (before being redirected to Home page)

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USDA United States Department of Agriculture Food and Nutrition Service	Electroric Disqualified Recipiert System
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Research New York of Research Particle (Rest)	
excitions unquinnes neupron system (exist) WARNING! You have accessed a U.S. Government System. This site is intended to be used for viewing and retrieving information.	
*** Computer Fraud and Abuse Act of 1986 ***	
Unauthorized attempts to pulsad information, change information, or visit prohibited sites (i.e., pornographic, gamerice) is service is strictly prohibited and may be punishable under the Computer Fraud and Aburs Act of 1996.	
*** U.S. Government System Monitoring ***	
The Government may monitor and said the usage of this system. All persons are hereby notified that use of this system constitutes consent to monitoring and suditing.	
*** Pap-Up Blocker Natice ***	
Pop-up blockers mill prevent eDRS from operating as designed. Once the user has successfully logged on, if the only mindow the user can see is "eDRS Browser Compatibility", the user should go to the properties of the pop-up blocker and e Sites". If you need further assistance, please contact the eDRS Helpdeak.	ither turn it off or add the eDRS URL (www.fns-edrs.usda.gov) to its "Allowed
(Apre. Daspre.)	
FNS recommends using the following browsers when accessing the eDRS application.	
- Internet Explorer 5.0 (or greater) - Netscape 6.0 (or greater)	
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My eDRS - Home

» «	edko home	
EDRS Role	Welcome to eDPS	
uery	You have successfully logged into the Supplemental Nutrition Assistance Program's (SNAP) Electronic Disqualified Reci	pient System (eDRS). eDRS makes it easier for SNAP fraud investigators, eligibility workers, and quality control
Query rv Verification	specialists to perform their jobs by providing the most comprehensive and up-to-date nation-wide disqualification infor	mation at their fingertips.
Contacts	eDRS allows authorized users to search the national database of Supplemental Nutrition Assistance Program (SNAP) di reviews verifying the accuracy of SNAP eligibility determinations.	squalification records to make disqualification penalty and eligibility determinations. eDRS also supports SNAP cont
lify/Delete ications	Note: Use of eDRS is restricted to persons directly concerned with the administration and/or enforcement of the Food and Nutrition connected with the administration and/or enforcement of the Food and Nutrition Act (of 2008) or regulations without the written appr	Act (of 2008) or regulations. Any information obtained by persons authorized to use eDRS may not be further disclosed to anyor oval of the Food and Nutrition Service. If you have questions concerning eDRS access, please contact your FNS regional office.
ications	HelpDesk Information	What's New
ration	Need help logging on to EDRS? You will not be able to view this information if you cannot log on so please write	Posted on : 12/17/2013 4:04:52 PM
tact tration intact tration Contact tration tion Profile	down the following information for contacting the FHS effects. Email address: Phone:	Unscheduled_DBS_Dutate Due to a nuccheduled maintenance event at the eDRS hosting facility, the eDRS application will be taken down 7/45 PM ET this evening, Tuesday December 17th 2013. The system will return to full functionality by 8:00 AM E on Wednesday December 18th 2013. Please plan accordingly.
ninistration lew		Posted on : 12/6/2013 10:33:04 AM
ration		eDRS Release 3 Training Slides
rativo Reporto		The slides from the eDRS Release 3 training are now available. Please click on the link below to access the slide If you are unable to access the slides, please contact your local IT group as something in your network is preventing you from reaching the location where they are stored.
ports Disqualifications		eDRS Release 3 Training Slides
to be Deleted		
ry Verification		Posted on : 9/4/2013 8:49:48 AM
Reports		Click on the link below to access the eDRS Next Generation Training Material. eDRS NextGen Training
ser Help dministrator		Posted on : 3/3/2010 5:06:31 PM
ick Guide tailed Guide trator Guides		As of October 1, 2008, Supplemental Nutrition Assistance Program (SNAP) is the new name for the federal Food Stamp Program. The new name reflects the changes we've made to meet the needs of our clients, including on nutrition and an increase in benefits amounts. The new name reflects our focus on nutrition and putting healt
alp Desk k		food within reach for low income households. Although SNAP will be the national name, your State may use a different name.
	According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information un The time required to complete this information collection is estimated to average 2.5-5 minutes per response, including information collection.	less it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0 the time to review instructions, search existing data resources, gather the data needed, complete and review the
		FSeDR
and billing Chateman	ent Privacy Policy Non-Discrimination Statement Information Quality	

My eDRS – Request eDRS Role Change (this just creates a pop up of the 674 form – whatever other page you were on before clicking this link in the menu, will be displayed behind it)

Electronic Disqualified	Recipient System (eDRS) - Windows Internet Explore										- @ .
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Request EDRS Role Change Ponline Query E 4d Hor Query	Welcome to eDRS You have successfully logged into the Supplemental Nutrition A	8		3 💽 🤅	9 🗩 🖲	76.7% -	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Comment	Shar	re	y providing the most comprehensive and up-to-date nation-wide disqualification
Escondary Verification Escondary Profiles/Contacts	eDRS allows authorized users to search the national database (😜 PI	lease fill out the following form					Highlight Existin	ng Fields	s	acy of SNAP eligibility determinations.
Add/Modify/Delete DissuelEvations	Note: Use of eDRS is restricted to persons directly concerned with the adm								-		ement of the Food and Nutrition Act (of 2008) or regulations without the written approval of the Food
P Approve Disqualifications	and Nutrition Service. If you have questions concerning eDRS access, peer		Print				OMB APPR Expira	OVED NO: 0584-0532 ation Date: 01/31/2015		-	
Administration FNS Contect Administration	Need help logging on to EDRS? You will not be able to view thi ENS eAuthentication Meladesk, Email address: Phone:	n		U.S. Departm	ent of Agriculture	- Food, Nutrition and	Consumer Services		1		
Estate Contact Administration	Need help with a problem (other than logging on) or have a "t	9	According to the Paperwork Re	suction Act of 1995, no r	JSER Acces persons are required to	s Request F respond to a collection of	Orm I Information unless it displays a valid C	WB control number. The		- pk	ation will be taken down at 7:45 PM ET this evening, Tuesday December 17th
Eccelity Contact Administration	through Friday from 6:00 AM to 6:00 PM EST. Email address: a brief message describing the problem, your name and a pho	\diamond	valid OMB control number for t response, including the time to r	as information collection eview instructions, search	is 0584-0532. The tim h existing data resource	he required to complete thes, gather the data needed	is information collection is estimated to and complete and review the information	average 10 minutes per on collection.		mb.	er 18th 2013. Please plan accordingly
Information Profile Role Administration	the latest.	\sim	A Lost Name	First Manua	User	r Information		D Date of Durant			
P What's New Administration		88	1. Last Name	First Name	Middle N	2.100		3. Date of Request			
Reports		648	4. Email		5. USDA	E-Auth ID. (if applica	ble)				
F Administrative Reports		10	6. Type of User (select one	7. Telephone	8. Contract Expirat	tion Date (if applicable)	9. Temporary Employee Expirat	ion Date (if applicable)		sk i Igi	below to access the sides. In your network is preventing you from reaching the location where they are
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Report P Records to be Deleted by			10. Company	11. Division		12. Department					
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Online User Help			14. System Name	15. T	Type of Access		 Form (applicable for FPRS) 				
Online Administrator Help Inter Online Guide			eDRS		Natal anality Codes		40. Lonia ID (Annany and A				
I User Detailed Guide			17. Action Requested	10.3	stater Locality Codes		15. Login ID (Agency use only)				
 Administrator Guides eDRS Help Desk Peedback 			20. Enter SSN for new NF	access Only:		21. Enter Home Z	P Code for JP Morgan access On	ily:			ime for the federal Food Stamp Program. The new name reflects the changes case in benefits amounts. The new name reflects our focus on nutrition and national name, your State may use a different name.
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My eDRS - Online Query

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My eDRS - Ad Hoc Query

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Ayeons « Ad Hoc Query	÷
A request EDRS Role A Request EDRS Role Ad Hoc Query allows users to perform specialized queries of recipient and disqualification information based on dynamic offenia. Select any combination of orderie to obtain a count of matching records or view the results of the query.	
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start relational contains Location Criterias Add/toda/Uniterias	
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Losatz Admidston Recipient Criteria:	
Drinnesten Porte Last Pret Name: Name: Name: Name:	
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My eDRS – Secondary Verification

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Friday, June 06, 2014 CT						Welcome, STATE EDRSTEST Log Out
My eDRS «	Secondary Verification					۰
Request EDRS Role Change	The Secondary Verification Screen lists verification records by Verif	ication Tracking number. The record details can be viewed by cli	cking on the Verification Tracking number.			
Ad Hoc Query Secondary Verification	Requests		Requestor 💌			
Esarch Profiles/Contacts Add/Modify/Delete	1 Record (-) Found					
Disgualifications Approve Disgualifications	Verification Tracking #	Status	Sent To	Last Updated	Last Update:	S By
Administration	523 Page 1 of 1	New Fuentes	, Yesenia	12/11/2013	EDRSTEST, STATE	
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My eDRS – Search Profiles/ Contacts

Electronic Disqualified I	Recipient System (eDRS) - Windows Internet Explorer			
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Friday, June 06, 2014 CT				Welcome, STATE EDRSTEST Log Out
My eDRS «	Search Profiles/Contacts			. • .
Request EDRS Role Change Ponine Query	Please select a region to view a list of contacts for a specific geographic loc You may also select a state or locality if you wish to narrow your search.	ation.		
Ad Hoc Query Secondary Verification Search Profiles/Contacts	Note : "" indicates a required field.			
 Add/Modify/Delete Disqualifications Approve Disqualifications 	FNS *	State	Locality Select All Localities:	
Administration	Headquarters (HQ) MIG-Astantic (HARO) Mickesters (MWRO) Mountain Plains (MPRO)	N4.	NA	
State Contact Administration Locality Contact	Normani (NetWo) Southeas (SMRC) Southwest (SMRC) Western (WRC)			
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My eDRS - Add/ Modify/ Delete Disqualifications

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Friday, June 06, 2014 CT		Welcome, STATE EDRSTEST Log Out
My eDRS «	Add/Modify/Delete Disqualifications	
Home Request EDRS Role Change Ponine Query	Add/Modify/Delete Dequalification allows users to add new dequalification records and to modify or delete existing dequalification records. User can add a new dequalif modified or deleted by state users associated to the state for which that record belongs.	cation record to eDRS by clicking Add. To modify/delete or search for an existing recipient, enter the name and social security number and click Search. Records can only be
 Ad Hoc Query Secondary Verification 	Recipient Search	
Search Profiles/Contacts Add/Modify/Delete Disqualifications Approve Disqualifications	Last Name: First Name: Middle Initial:	
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My eDRS - Approve Disqualifications

Electronic Disqualified Recipient	ent System (eDRS) - Windows Internet Explorer	
🞒 https://www.edrsng.fns.usda.go		≙
USDA United States Department Food and Nutrit	ent of Apricative Ittlion Service	Electronic Disqualified Recipient System
1		
Monday, June 09, 2014 CT		Welcome, Michele Rumsey Log Out
MyeDRS ≪ ▶ Home	Add/Modify/Delete Disqualifications	•
 Request EDRS Role Change Online Query 	Note : ** indicates a required field.	
 Ad Hoc Query Secondary Verification 	Recipient Details	
Search Profiles/Contacts Add/Modify/Delete	First Name:* DENISE Last Name:* WHACK Middle Initial: Suffix:	
Disqualifications	SSN:* 22285725 Birth Date	
Administration	Save Add Disqualification Cancel	
State Contact Administration	Recipient Disqualifications	
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Reports	Page 1 of 1	
 SNAP Reports Description 		
P Records to be Deleted		
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Administration - FNS Contact Administration

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Request EDRS Role Change	The FNS Contact Search allows FNS Users to search	h contacts by FNS Contact Category.				
 Online Query Ad Hoc Query 	FNS Contact Administration					
 Secondary Ventication Search Profiles/Contacts Add/Modify/Delete Disqualifications 	ENS: Headquarters (HQ) -	Contact Category:	ALL			
Approve Disgualifications	Last Name:	First Name:				
Administration	Search Results					Search Add New Contact Clear
FNS Contact Administration State Contact	2 Record(s) Found					Records per page : 10 🔻
Administration Locality Contact	Contact Name Brown, Veronica	Region Headquarters (HQ)	Contact Category SNAP Contact	Phone 4157051361	Email Veronica.Brown@fns.usda.gov	
Administration Information Profile	Mallard, Joel	Headquarters (HQ)	IT and Security Contact	7033051063	eDRSHelpDesk@AceInfoSolutions.com	E
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Administration - State Contact Administration

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Friday, June 06, 2014 CT	State Contact Ad	ministration						Welcome, STATE EDRSTEST Log Out
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Change Change Online Query Ad Hoc Query Configuration	State Contact Search							
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Administration Locality Contact Administration	Contac Altman, Judy reddy, payeen	t Name	State MARYLAND MARYLAND	Contact Category SNAP Contact SNAP Contact	Phone 4434234420 7038893011	eDRSHelpDesk@AceInfoSo edrs@fns.usda.gov	Email lutions.com	
 Information Profile Role Administration What's New Administration 	Wilmer, Tama Page 1 of 1		MARYLAND	SNAP Contact	4108194494	eDRSHelpDesk@AceInfoSo	lutions.com	
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Administration - Locality Contact Administration

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Friday, June 06, 2014 CT		Welcome, STATE EDRSTEST Log Out
My eDRS «	Locality Contact Administration	•
^b Home ^b Request EDRS Role Change	- The Locality Contact Search allows State Users to search contacts by Locality, Contact Type, Last Name and/or First Name. If you do not find the contact(s) you are looking for, that contact can be	added by clicking on Add Contact directly from this screen.
 Online Query Ad Hoc Query 	Search Locality Contacts	
 Secondary Venification Search Profiles/Contacts Add/Modify/Delete 	State: MARYLAND Locality: Megany Crucky (0001) Contact Type: All	
Disqualifications Approve Disqualifications	Last Name: First Name: Search Add Contact Coar	
Administration	Search Results	
Administration State Contact	Record(s) Found	Records per page : 10 💌
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Administration - Information Profile

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Friday, June 05, 2014 CT	Welcome, ADMIN EDRSTEST Log Out
My eDRS « Information Profile	÷
Request EDRS Role Information Profile allows the state users to maintain technical information about a state such as Transmission Method, Recipient Method and Type of functionality.	Files to be submitted and extracted from the eDRS system. Also, in this profile, the state can enable the Disqualification Approval
Ad Hoc Query Secondary Verification Secondary Verification	
Profiles/Contacts Region:* P Add/Modify/Delete State:*	
* Approve Search Clear Disqualifications	
Administration FINS Contact	
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Administration - Information Profile (as state user)

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Linked States Department of Agroutine Food and Nutrition Service	Electronic Disqualified Recipient System
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Friday, June 06, 2014 CT	Welcome, STATE EDRSTEST Log Out
My eDRs « Information Profile	•
Force F	eDRS system. Also, in this profile, the state can enable the Disqualification Approval
Secondary Verification	
Profiles/Contacts State Profile P add/Modify/Delete	
Disqualifications Region: Mid-Atlantic (MARO) P Approve Disqualifications State: Maryland (MD)	
Administration Data Transmission Settings:	
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Administration - Role Administration

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Lodania for under the second ability of	Administration	ENS Security Officer	Yes	Add and modify user accounts and pull security reports	
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Administration – What's New Administration \rightarrow Cannot retrieve, this page is in the process of being converted to the new eDRS Contractor.

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Reports Box - SNAP Report Details can be selected here:

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Reports Box - The Recent Disqualification report allows you to determine all DQs for a specific time period within a State:

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Report Type:	Recent Disqualifications
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Reports Box - Records to be deleted by States: Notes all records that a State must delete due to regulation requirements:

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Reports Box - Advises States of who to contact in order to verify the accuracy of a record prior to taking any action against a client:

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Reports Box - Security Reports allow the Administrators to track system user activities for deactiviation, session duration, user account, user inactivity, and user search:

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HELP Box - Online User Help and Online Administrator Help are pop-up windows that appear over the Home page...they are the same as the User and Administrator PDF guides provided as an attachment to the screenshots:

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HELP Box - User Quick Guide is a pop-up window the entire guide is provided as an attachment:



HELP Box - User Detailed Guide is a 95 page pop-up window...the entire guide is downloadable and is being provided as an attachment:



HELP Box - The Administrator's Guides are a pop-up window over the home page...the pop-up window has two hyperlinks: Administrator's Quick Guide and Administrator's Guide. These links are downloadable into PDF and are provided as a separate attachment:



HELP Box - The eDRS HelpDesk allows Users to contact the HelpDesk with a question:

Electronic Disqualified Recip	ient System (eDRS) - Windows Internet Explorer	
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My eDRS «	eDRS Help Desk	÷
Request EDRS Role Change Online Query Ad Hoc Query Secondary Verification	ours of Operation: 8:30 A.M. to 5 P.M. EST Monday thru Friday home: (703) 889-3011 Mail: eDRS@fms.usda.gov	
Search Profiles/Contacts	ease use the form below to submit your comments to the eDRS help desk.	
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HELP Box - The eDRS Feedback site allows Users to give feedback:

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Online Query	Phone: (703) 889-3011		
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HELP Box - About is a pop-up window on the Home Page:

