

**DH-18 (eResponse)  
(5-2017)**



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
 Washington, DC 20233-0001  
 OFFICE OF THE DIRECTOR

March xx, 2018

To: Facility Manager

In preparation for the 2020 Census, your facility has been selected by the U.S. Census Bureau to participate in the **2018 Census Test**. The Census Bureau is researching modern and cost-efficient methods for everyone in the nation to be counted in the 2020 Census. Participating in the 2018 Census Test will help prepare for a more accurate count of all populations in the 2020 Census.

For the 2018 Census Test, we need to include people who live or stay in group quarters, such as college or university residence halls, nursing/skilled-nursing facilities, group homes, residential treatment centers, workers' group living quarters, and correctional facilities. Our goal is to count everyone in the 2020 Census.

A Census Bureau worker contacted your facility to confirm a preferred enumeration method. Our records indicate that your facility chose the electronic response (eResponse) data transfer option. The eResponse period will be open for collection on **April 1, 2018** and conclude on **May 1, 2018**. Please retain and use the following information to complete your eResponse. Please use the Census Bureau template available for download at [respond.census.gov/gqe](http://respond.census.gov/gqe).

Website:

User ID:

Password:

Please respond by: May 1, 2018

**Group Quarter Name**

**Group Quarter Type**

**Census ID**

The Census Bureau is required by law to protect your information. The Census Bureau is not permitted to publicly release your responses in a way that could identify anyone at your facility. We are conducting this survey under the authority of Title 13, U.S. Code, Sections 141, 193, 221 and 223. Federal law protects your privacy and keeps your answers confidential (Title 13, U.S. Code, Section 9). By law, the Census Bureau can only use your responses to produce statistics. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data. For more information about how we protect your information, please visit our website at [census.gov](http://census.gov) and click on “Data Protection and Privacy Policy” at the bottom of the home page.

Additional questions can be answered when a Census Bureau worker contacts you. Thank you for your cooperation, and we look forward to working with you. For more information about the 2018 Census Test, please visit our website at [census.gov/2018censustest](http://census.gov/2018censustest).

Sincerely,

John H. Thompson  
Director