

SSP-MOE Data Report - Section Four  
Number of Families by Stratum for States that  
Report Disaggregated Data Based on a Stratified Sample

**INSTRUCTIONS AND DEFINITIONS**

**General Instruction:** The State agencies are to collect disaggregated data (SSP-MOE Data Report - Sections One and Two) monthly and report the data quarterly. At State option, a State may report the disaggregated data in the SSP-MOE Data Report for its entire caseload or for a sample of families. If a State submits the quarterly data based on a stratified sample, the State must also submit the total number of families by stratum for each month of the quarter. The total number of families by stratum is needed for estimating purposes (i.e., to weight disaggregated data in estimating totals, averages, percentages, etc).

This report is not required from a State that reports the disaggregated data (in the SSP-MOE Data Report \_ Sections One and Two) for its entire caseload or reports the disaggregated data based on a non-stratified sample.

- 1) State FIPS Code: Enter your two-digit State code. Tribal grantees should leave this field blank.
  
- 2) Calendar Quarter: The four calendar quarters are as follows:
  - First quarter .....January - March
  - Second quarter.... April - June
  - Third quarter.....July - September
  - Fourth quarter.....October - December

Enter the four-digit year and one-digit quarter code (in the format YYYYQ) that identifies the calendar year and quarter for which the data are being reported (e.g., first quarter of 2007 is entered as "20071").

**Information for Each Stratum**

The information for data elements #3 through #5 is required for each stratum that the State uses in its stratified SSP-MOE sample(s) for the SSP-MOE Data Report – Sections One and Two.

- 3) SSP-MOE Data Report Section Indicator: Enter the 1\_digit code that indicates whether the caseload data by stratum is for active case sample or the closed case sample.
  - 1 = Active Case Sample
  - 2 = Closed Case Sample

- 4) Stratum:  
**Guidance:** In designing a stratified sample, a State divides its universe of families into groups such that every family is in one and only one of the two or more groups. These groups are referred to as strata. Sampling occurs within each stratum. Valid stratum codes may range from "00" to "99." A State with a stratified sample must complete data element five, Total Number of Families, for each stratum for each reporting month.  
**Instruction:** Enter the two-digit stratum code.
- 5) Total Number of Families: Enter the number of families receiving assistance for stratum coded in data element 4 under the Separate State Program for each month of the quarter.  
A. First Month: B. Second Month: C. Third Month: