



NATIONAL CENTER ON

Program Management and Fiscal Operations

OMB Control Number: XXXX-XXXX

Expiration Date: XX/XXXX

PMFO Conference Feedback Survey

Thank you for participating in the $\{e://Field/Meeting\}$. To help ensure the quality of our services, we ask that you complete the following feedback survey. This brief survey is voluntary and anonymous, and all feedback will be kept confidential. To further protect your confidentiality please refrain from including personally identifiable information in open-ended responses.

Please note that some survey items use a multi-point scale. If you are taking the survey on your phone, you may have to scroll down to see the entire scale. When finished, click the "Submit" button at the bottom of the final page to record your responses. You are free to move throughout the survey and change responses until you click "Submit".

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13)

Public reporting burden for this collection of information is estimated to average approximately 10 minutes per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Overall Conference Feedback

1. What is your primary organizational affiliation?

- Head Start / Early Head Start grantee
- HS / EHS Childcare Partnership grantee
- Child care program (non-Head Start)
- Federal/Regional Office
- Regional Training / Technical Assistance Network
- Other _____

2. What is your primary role within your organization?

- Director
- Assistant Director / Associate Director
- CFO
- Board of Directors / Tribal Council
- Manager/Coordinator
- Family Advocate / Family Services
- Policy Council
- Federal/Regional Office Staff (specify title) _____
- Regional Training / Technical Assistance Network Staff (specify title) _____
- Other _____

3. How many years have you served in this role?

- Less than 1 year
- 1 to 4 years
- 5 to 9 years
- 10 or more years

4. Please select your level of agreement with the following statements about the conference:

	Strongly agree	Agree	Disagree	Strongly disagree	Don't know / NA
This conference deepened my knowledge of the topic presented.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
This conference was (or will be) relevant to my work.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
This conference provided me with knowledge of available resources.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
This conference provided me with new information that I plan to share with others.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Please let us know whether you found the content presented in this conference to be too simple, too advanced, or just about right.

- Far too advanced
- A bit too advanced
- About right
- A bit too simple
- Far too simple

6. Please select your overall level of agreement with the following statements regarding the conference's presenters and the materials made available to you:

	Strongly agree	Agree	Disagree	Strongly disagree	Don't know / NA
Presenters were knowledgeable of the content areas.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presenters clarified content in response to questions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presentation styles were interactive.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I found conference materials easy to read and understand.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I received materials that will be useful to me, my staff, or my program.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Overall, how satisfied were you with this conference?

- Very satisfied
- Mostly satisfied
- Mostly dissatisfied
- Very dissatisfied

8. How likely are you to integrate the information from this conference into your ongoing work?

- Very likely
- Somewhat likely
- Somewhat unlikely
- Very unlikely
- Not applicable

9. How, if at all, do you plan to integrate what you learned during the conference into your work?

10. Is there anything else you would like to know about this topic?

11. Other comments:

Session Specific Feedback

Reviewer's Note: The following stock question blocks may be customized and used to provide feedback regarding individual sessions led by PMFO or other collaborators on an as-needed basis. These questions avoid the need for individual session surveys, reducing overall participant burden.

Following are questions specific to content delivered by PMFO and its collaborators through <<insert number >> distinct sessions at this event:

- <<insert session name>> <<time, presenter>>
- <<insert session name>> <<time, presenter>>
- <<insert session name>> <<time, presenter>>

1. How effective was the <<insert session name>> presentation delivered by <<insert presenter>> relative to its goal of <<insert session topic/goal>>?

Very effective	Somewhat effective	Somewhat ineffective	Very ineffective	Don't know / applicable	Not
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

2. How, if at all, do you plan to integrate what you learned during this session into your work?

3. How effective was the <<insert session name>> presentation delivered by <<insert presenter>> relative to its goal of <<insert session topic/goal>>?

Very effective	Somewhat effective	Somewhat ineffective	Very ineffective	Don't know / applicable	Not
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

4. How, if at all, do you plan to integrate what you learned during this session into your work?

5. How effective was the <<insert session name>> presentation delivered by <<insert presenter>> relative to its goal of <<insert session topic/goal>>?

Very effective	Somewhat effective	Somewhat ineffective	Very ineffective	Don't know / applicable	Not
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

6. How, if at all, do you plan to integrate what you learned during this session into your work?