NATIONAL HUMAN TRAFFICKING
TRAINING AND TECHNICAL ASSISTANCE CENTER

[Note: This protocol lists a number of questions that might be selected for a typical interview. It is not intended that an interview would include all of these questions. Instead, this serves as a "bank" of questions from which to choose depending on the nature of each interview. The interview will typically last between 30–60 minutes.]

[Information for the Interviewer(s)] The purpose of this interview is to learn more about how the National Human Trafficking Training and Technical Assistance Center (NHTTAC) can improve its services to better meet the needs of training and technical assistance (T/TA) providers and the field and improve services and outcomes for persons at risk of or who have been trafficked. This interview can be conducted virtually (online or phone) or in person, and it can be tailored to specific topics, tools, resources, processes, or information needs. The information will be used to inform NHTTAC's T/TA services.

T/TA: _____

DATE(S): _____

INTERVIEWER AND NOTE TAKER: _____

INTERVIEWEE: _____

Thank you for agreeing to participate in this interview. I'm [*insert name*], and I will facilitate the interview today. I am joined by [*insert support staff*], and s/he will be taking notes.

In order to help the National Human Trafficking Training and Technical Assistance Center (NHTTAC) better serve the field, we would like to obtain your feedback since receiving training and technical assistance (T/TA). Participating in this interview is voluntary; you may end the interview at any time and choose not answer questions. We will protect the confidentiality of your responses using procedures we have in place, including reporting all information in aggregate to avoid identifying information. Only members of the NHTTAC Evaluation Team have access to information that could identify respondents.

Before we get started, do you have any questions about this interview?

1. How satisfied were you with your overall NHTTAC/SOAR experience?

2. How satisfied were you with the overall quality of support you received from NHTTAC/SOAR staff?

3. How has working with NHTTAC/SOAR improved your [*insert type of skill(s) related to training/event/tool objectives*]?

4. What were your expectations prior to [*insert T/TA activity*]?

5. How well were these expectations met?

6. Identify three things you [*plan to do or change*] [*did*] as a result of the [*insert T/TA*] you received. Please be as specific as you can (e.g., actions or changes in policy, practice, procedures, or programming).

7. What barriers [*do you anticipate facing*] [*have you experienced*] in [*insert response from previous question*]?

8. Was there anything not provided by [*insert T/TA*] that would have been helpful in [*insert outcome*]?

9. What aspect(s) of the training or technical assistance were most helpful to you, and why?

10. What aspect(s) of the training or technical assistance were least helpful to you, and why?

11. How could [*reference answers from previous question*] be improved?

12. At the completion of [*insert T/TA*], did you have specific action steps or a strategic plan?

13. How well did these action steps align with the needs you identified prior to the training?

14. How confident did you feel in your ability to implement these action steps?

15. How supported did you feel by NHTTAC staff in implementing these action steps?

16. [*3, 6, etc.]* months later, in what ways have you implemented your action steps/strategic plan?

17. Reflecting back, what would have changed about your action steps/strategic plan?

18. How do you think you will continue to apply what you have learned through this [*insert T/TA]?*

19. Have you changed any policies at your organization? Any practices?

20. Have you attended any additional trainings or events related to the *[T/TA]* you attended previously?

21. Would you recommend NHTTAC/SOAR trainings to others?

22. Has your organization proposed or changed policies pertaining to human trafficking since [*insert T/TA*]?

23. How has your professional networking or peer support changed since [*insert T/TA*]?

24. How has your access to resources on preventing and identifying human trafficking changed since [*insert T/TA*]?

25. Do you have any additional comments or suggestions that you would like to share about [*insert T/TA*]?

26. Do you have any comments or suggestions for future NHTTAC/SOAR-related trainings?

This concludes our interview. Thank you for taking the time to speak with us and for helping to improve NHTTAC/SOAR activities.

Do you have any questions or concerns about this interview and how this information will be used? If you have questions in the future, please contact NHTTACEval@icf.com.