

Billing Code: 4210-67

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Docket No. FR-6004-N-08

60-Day Notice of Proposed Information Collection:

Jobs Plus Pilot Program

AGENCY: Office of the Assistant Secretary for Public and Indian Housing, PIH, HUD.

ACTION: Notice.

SUMMARY: HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

DATES: Comments Due Date: **[Insert date that is 60 days after the date of publication in the Federal Register.]**

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Colette Pollard, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000; telephone 202-402-3400 (this is not a toll-free number) or email at Colette.Pollard@hud.gov for a copy of the proposed forms or other available information. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

FOR FURTHER INFORMATION CONTACT: Arlette Mussington, Office of Policy, Programs and Legislative Initiatives, PIH, Department of Housing and Urban Development, 451 7th Street, SW., (L'Enfant Plaza, Room 2206), Washington, DC 20410; telephone 202-402-4109, (this is not a toll-free number). Persons with hearing or speech impairments may access this number via TTY by calling the Federal Information Relay Service at (800) 877-8339. Copies of available documents submitted to OMB may be obtained from Ms. Mussington.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

A. Overview of Information Collection

Title of Information Collection: Jobs Plus Pilot Program

OMB Approval Number: 2577-0281

Type of Request: Reinstatement, with change, of a previously approved collection):

Form Number: SF-424, SF-LLL, HUD-2880, HUD-2993, HUD-50144, HUD 96011

Description of the need for the information and proposed use:

The Jobs Plus Pilot Program Information Collection represents a revision to an existing information request. The OMB approval number for this collection is 2577- 0281. The information provided by the eligible applicants will be reviewed and evaluated by HUD. The information to be collected by HUD will be used to preliminarily rate applications, to determine eligibility for the Jobs Plus Grant Competition and to establish grant amounts. The Jobs Plus Pilot Grant Competition Application will be used to determine eligibility and funding for recipients. Respondents of this information collection will be public housing agencies.

Although OMB approved Forms are used for information collection, applicants will provide quantitative and qualitative data as well as narrative information for evaluation.

Information Collection	Number of Respondents	Responses per Year	Total Annual Responses	Estimated Burden Hours per Response	Total Hours	Hourly Cost	Annual Cost
GRANT APPLICATIONS							
SF-424 Application for Federal Assistance (2501-0017)	75	1	75	0.75	56.25	\$42	\$2,365
SF-LLL- Lobbying (0348-0046)	75	1	75	0.17	12.75	\$42	\$536
HUD-2880 Applicant Disclosure (2510-0011)	75	1	75	0.17	12.75	\$42	\$536
HUD-2991 Certification of Consistency with Consolidated Plan (2506-0112)	75	1	75	0.25	18.75	\$42	\$788
HUD- 2993 Acknowledgement of Application Receipt (2577-0259)	75	1	75	0.5	37.5	\$42	\$1,577
Map of Proposed Site	75	1	75	0.25	18.75	\$42	\$788
Signed MOU between PHA and WIB	75	1	75	2	150	\$42	\$6,308
Match/Leverage Commitment Letters	75	1	75	14	1050	\$42	\$44,153
Rating Factor 1 – Capacity	75	1	75	10	750	\$42	\$31,538
Rating Factor 2 – Need	75	1	75	8	600	\$42	\$25,230
Rating Factor 3 – Soundness of Approach	75	1	75	12	900	\$42	\$37,845
Applicant's Detailed Program Budget	75	1	75	3.2	240	\$42	\$10,092
Form HUD-50144 - Summary Jobs Plus Budget	75	1	75	2	150	\$42	\$6,308
Narrative to Program Budget	75	1	75	4	300	\$42	\$12,615
Rating Factor 4 – Match/Leveraging Table	75	1	75	2	150	\$42	\$6,308
Rating Factor 5 – Bonus Points Documentation (HUD-2995)	75	1	75	0.5	37.5	\$42	\$1,577
Sub-Total Application Submission w/Narratives	75	1	75	59.79	4484.25	\$42	\$188,562.71
POST AWARD SUBMISSIONS							
Code of Conduct (if not on HUD website, if recently updated, if not previously submitted)	36	1	36	1	36	\$42	\$1,514
Sub-Total – Post-Award	36	1	36	1	36	\$42	\$1,513.80
GRANT MANAGEMENT							
Quarterly Performance Reports	36	4	144	8	1152	\$42	\$48,442
Annual Performance Reports	36	4	144	6	864	\$42	\$36,331
Workplan Submission	36	1	36	10	360	\$42	\$15,138
Federal Financial Report (Form SF-425)	36	1	36	2	72	\$42	\$3,028
Final Financial Status Report (Form SF-269-A)	36	1	36	4	144	\$42	\$6,055
Sub-Total – Grant Management	36	1	36	24	2592	\$42	\$108,993.60
PROGRAM MONITORING							
Monitoring and Reporting	36	1	36	10	10	\$42	\$421
Sub-Total – Monitoring	36	1	36	10	360	\$42	\$15,138.00
Grand Totals					7472	\$42	\$314,208

Note: The estimated hourly cost, applied when the burden cost relates to a PHA, is an estimated median hourly salary of a PHA Project Manager or other professional/managerial staff preparing grant applications.

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

C. Authority: Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Date: _____

Merrie Nichols-Dixon, Director
Office of Policy, Programs and Legislative Initiatives

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