-DRAFT-

GRS Feedback Survey Questions

1. Do you use the GRS?

      a. Yes, my agency incorporates the GRS verbatim into its own records manual.
      b. Yes, my agency incorporates the GRS into its own records manual by using the GRS disposition authorities, but develops its own records series descriptions.
      c. Yes, my agency refers to the GRS as a separate entity and uses it without any agency-supplied changes.
      d. Yes, other. Please explain.
      e. No, I do not know what the GRS is.
      f. No, my agency does not use the GRS. Please explain.

2. In September 2014, NARA issued GRS Transmittal 23 which made available 5 new GRS. Are there records that you think should be in the new GRS that aren't?

GRS 1.1: Financial Management and Reporting Records	Yes/No. Please specify.
GRS 1.2: Grant and Cooperative Agreement Records	Yes/No. Please specify.
GRS 3.1: General Technology Management Records	Yes/No. Please specify.
GRS 3.2: Information System Security Records	Yes/No. Please specify.
GRS 4.3: Input Records, Output Records, and Electronic Copies	Yes/No. Please specify.

3. Do you find the new table format easy-to-follow?

      Yes/No.

4. Are you able to find what you need in the GRS using keyword searching?

      Yes/No.

5. Do you miss the index feature?

      Yes/No.

6. Are you satisfied with your opportunities for involvement in developing and reviewing new GRS before they are issued?

      Yes/No. If not, what suggestions do you have for improving this part of the process?

7. What do you think of the following tools?

      a. GRS Website

      o   I have never used it or am not familiar with this resource

      o   I use it but would like it to be more helpful

             -Do you have any suggestions for how it could be improved?

      o   I use this resource often and find it very helpful

b. Schedule Specific FAQs

      o   I have never used it or am not familiar with this resource

      o   I use it but would like it to be more helpful

             -Do you have any suggestions for how it could be improved?

      o   I use this resource often and find it very helpful

c. Frequently Asked Questions about GRS deviations

      o   I have never used it or am not familiar with this resource

      o   I use it but would like it to be more helpful

             -Do you have any suggestions for how it could be improved?

      o   I use this resource often and find it very helpful

d. Checklist for Implementing the GRS

      o   I have never used it or am not familiar with this resource

      o   I use it but would like it to be more helpful

             -Do you have any suggestions for how it could be improved?

      o   I use this resource often and find it very helpful

8. What other types of guidance and/or tools would be useful?

Free text.

9. Does the new GRS meet your expectations?

Yes/No. If not, how can NARA further improve the GRS?