

ADMINISTRATIVE COMMITTEE FOR PISTACHIOS

4938 East Yale Avenue, Suite 102, Fresno, CA 93727

Tel (559) 255-6480; Fax (559) 255-6485

Email: admin@acpistachios.org**RECEIPTS/ASSESSMENT REPORT INSTRUCTIONS****Crop Year 20__ – 20__**

1. For the crop year beginning 9-01-20__ and ending 8-31-20__, the receipts shall be reported and the assessment shall be calculated and paid to the Administrative Committee for Pistachios (ACP) in the following manner:
 - a. The assessment shall be at the rate of \$____._____ per pound of inshell pistachios, free of internal defects as defined in 7 CFR § 983.51, received for processing (hulling and drying) by a handler within each production year. This is the same as reported to the ACP as total combined marketable inshell, marketable closed shell and marketable shelling stock. Weight shall be computed at five percent (5%) moisture. Use actual inshell weight of closed shell and shelling stock. For loose kernels, the actual weight shall be multiplied by two to obtain an inshell weight.
 - b. Handlers who custom hull and dry for an individual are responsible for paying the assessment.
 - c. The assessment payment and accompanying Receipts/Assessment Report are due on or before December 15, 20__, and must be postmarked no later than December 15, 20__, or the payment shall be delinquent and penalty and interest charges will be imposed in accordance with Section 2. The postmark on the envelope containing the assessment payment and report shall be considered the date of payment and submittal of the report regardless of the date entered on the assessment payment, report or other documents provided to the ACP.
2. Delinquent assessments and reports shall be subject to a ten percent (10%) penalty. In addition, one and one-half percent (1.5%) interest will be added to the assessment and penalty for each thirty (30) days, or portion thereof, the delinquent balance of the assessment and penalty is unpaid. There will be no exceptions (7 CFR § 983.73).
3. The first handler is required to:
 - a. Remit assessments to the ACP;
 - b. File the Receipts/Assessment Report with the ACP; and
 - c. Keep complete and accurate reports of all pistachios received, which shall be maintained for at least three (3) years beyond the crop year of their applicability (7 CFR § 983.66) and made available to the ACP on demand.
4. Custom handlers (hullers, dryers or processors) are responsible for the payment of assessments based on custom hulled and dried product when the producer retains title to such nuts upon completion of such operations.
5. It is a misdemeanor to willfully furnish false reports, statements or records required by the ACP; to fail or refuse to furnish information as requested for persons from whom pistachios have been received and the quantity involved; or to secrete, destroy or alter records required by the ACP.
6. In the event you have questions regarding payment of assessment, submission of the Receipts/Assessment Report or other obligations under the law, please contact the ACP at the address listed above.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0215. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

RECEIPTS/ASSESSMENT REPORT

Crop Year 20__-20__

HANDLER NAME: _____

PREPARED BY: _____

ADDRESS: _____

PHONE: (____) _____

MAIL TO:
ADMINISTRATIVE COMMITTEE
FOR PISTACHIOS
4938 East Yale Avenue, Suite 102
Fresno, California 93727

Phone: (559) 255-6480

Fax: (559) 255-6485

Email: admin@acpistachios.org

The assessment shall be at a rate of \$ _____._____per pound of assessed weight California, Arizona, or New Mexico Pistachios. Each handler who receives pistachios for handling/processing shall pay the ACP by the date indicated below. The assessment will be levied on handlers' first receipts for processing of total combined marketable inshell, marketable closed shell and marketable shelling stock. All weights are to be calculated on an inshell basis and rounded off to the nearest pound.

A. Total Marketable Inshell	_____	pounds
B. Total Marketable Closed Shell (Inshell Weight)	_____	pounds
C. Total Marketable Shelling Stock (Inshell Weight)	_____	pounds
D. Total Assessed Weight (A + B + C)	_____	pounds
E. Total Assessment Due (D x \$x.xxxx)	_____	\$
F. Penalty and Interest (Refer to Instructions, Section 2)	_____	\$
G. TOTAL AMOUNT DUE (E + F)	_____	\$

NOTE: If you custom hulled and dried for a producer, you are the handler liable for the assessments on the hulled and dried product.

**RECEIPTS/ASSESSMENT REPORT AND PAYMENT DUE POSTMARKED ON OR BEFORE
 DECEMBER 15, 20__
 DELINQUENT AFTER DECEMBER 15, 20__
 (See Receipts/Assessment Report Instructions)**

The undersigned, on behalf of the reporting handler, certifies to the Administrative Committee for Pistachios and the Secretary of the United States Department of Agriculture that this report represents a complete and accurate record of the information stated above.

DATE	HANDLER/HANDLER EMPLOYEE	TITLE
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In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.